



**Draft - MINUTES OF SUPPLEMENTAL MATERIALS COMMITTEE
SCOTTSDALE UNIFIED SCHOOL DISTRICT NO. 48
MDA-A**

Date: 2/28/2023 Time: 4:00

Call to Order

Meeting was called to order at 4:04 PM.

Attendance

Present: Dr. Karen Benson, Dr. Kim Dodds Keran, Carine Werner, Doreen Thomas, Patricia Pellett, Andrea Blanchet, Jan Cromartie-Voelkel, Dr. Janelle Danskey, Carrie Kerksmar, Jonna Wallis

Absent: Rachel Holsteen-Bruyere

Information/Discussion and Possible Action

1. Welcome:

- Dr. Benson shared that committees continue to be a topic of interest of Governing Board members, especially as that involves committee structure, open meeting laws, agendas, and membership -- and that the role board members can play on committees is not up for debate nor our decision to make. Decisions about board members serving on committees will be made by the Governing Board and Dr. Menzel, guided by legal counsel, moving forward.
- Approval of Agenda: Jonna Wallis motioned to amend the agenda to allow Dr. Michelle Watt to provide an update on our network security.
- Andrea Blanchet seconded the motion. Motion carried unanimously and agenda was amended to include Dr. Watt's update.

2. Norms: Introductions/Getting Started, Committee Purpose, Process, and Rubric:
Information/Discussion

- Members reviewed the norms to guide the work of our committee.
- Processes for requesting and reviewing materials were revisited – including that requests are first addressed at the site-level (involved parent and teacher).
- Dr. Dodds-Keran shared that the link for the form to request a review of instructional materials is now available on the Supplemental Materials Committee page.

3. Update from Dr. Watt:

- SUSD has 2 internet filters: Lightspeed and Palo Alto. Lightspeed is specific to students, Palo Alto is for all devices. Personal devices are under the Palo Alto filter.
 - A client is installed on district student devices to ensure they have the same restrictions whether on or off district network.
 - Sites known to get around the filter are automatically blocked.
 - Attempts to circumvent web filters go against the SUSD code of conduct.
 - Students using district devices on an outside network will still be managed by the Lightspeed filter.
 - *Question posed Michelle will provide a follow-up answer: How long has the lightspeed filter been installed on all district devices?*
 - **Advertisements:** Ads are a combination of the web history on the device as well as the area the device is being used in. Targeted ads are different at school than at home.
 - Sometimes ads are not provided by the actual website. If these ads get through, students will not be able to visit the actual website.
4. Review and Approve January Minutes: Action Item
- Committee member asked for clarity on what constitutes a discussion with open meeting law. Previous minutes indicate a “quorum cannot have a discussion outside the committee.” Dr. Benson will follow up with Legal Counsel and clarify at next meeting.
 - Minutes were approved (with request for clarification of language/clarity on what constitutes a discussion, moving forward).
5. Revisit Rubric and Make Recommendation: Pebble Go: *Being a Good Citizen*:
Information/ Discussion
- Dr. Benson shared that since the last committee meeting, committee members had sent emails requesting an opportunity to look over the rubric they completed at the last meeting – to allow members the opportunity to review/possibly change their votes, as members did not have an opportunity to look over their rubrics after the committee discussion last meeting.
 - Rubrics were re-distributed, and members were allowed the opportunity to add comments or change their vote in a different colored pen.
 - Rubrics were collected and results of vote will be shared when minutes are distributed, as the committee recommendation.
 - Dr. Benson shared that a discussion protocol will be followed, moving forward, to allow individual members to first independently review materials, then discuss, and then have the opportunity to add information/revise their vote, prior to submitting rubrics.
6. Review Pebble Go: *Families- Parents*
Information/ Discussion
- Context shared for this lesson includes that the lesson/content requested for review was not part of an assignment, but students do have access to the content if accessing PebbleGo through SUSD library sites.
 - Committee members reviewed the lesson content submitted for review and completed rubrics independently.

- Rubric Based Discussion Using Protocol - Committee members discussed the lesson content submitted for review.
- Committee members had the opportunity to revisit their rubric and add/revise comments and vote.
- Rubrics were collected and results of vote will be shared when minutes are distributed, as the committee recommendation.

7. Upcoming/Meetings - Next meeting: March 28th

- There are no resources recommended for March 28th at this time.
- A communication will go out after spring break to communicate whether we need to meet or not.

Adjournment

Meeting was adjourned at 5:33 PM.

Dated this day 2/28/2023