

## **BEDB AGENDA**

Unless changed by the Governing Board at any meeting, the order of business shall be as follows:

### ***Regular meetings:***

- Call to order
- Pledge of allegiance
- Roll call
- Approval of agenda
  - Students and staff recognition and celebrations
  - Superintendent's comments
  - Information/discussion item(s)
  - Public Comment
  - Consent agenda
  - Action item(s)
  - Future items - Board members may propose topics for future consideration
  - Governing Board reports
  - Dates of upcoming Board meetings and District events
    - ⇒ Requests for future agenda items
- Adjournment

### ***Special meetings:***

- Call to order
- Items for which special meeting was called

- Announcements
- Adjournment

### ***Executive sessions:***

- An executive session may be scheduled, as necessary, during either a regular or special meeting. (*See Arizona Attorney General Agency Handbook Section 7.6.7*)
- ~ When an executive session is to be held, the notice must state the specific provision of law authorizing the executive session.
  - The Board may vote to hold an executive session for the purpose of obtaining legal advice from the Board's attorney on any matter listed on the agenda pursuant to A.R.S. [38-431.03](#)(A)(3).

### ***Emergency meetings***

In the case of an actual emergency, the Governing Board, after giving such notice as is appropriate to the circumstances, may act on an emergency matter or call an emergency meeting in accordance with the requirements set out in A.R.S. [38-431.02](#). The emergency meeting shall follow the order of business for a special meeting. An emergency meeting shall be subsequently followed by the posting of a public notice within twenty-four (24) hours declaring that an emergency session has been held and setting forth the information specified by [38-431.02](#). Chapter 7 of the Arizona Agency Handbook shall be consulted for guidance when an emergency action or meeting is being considered.

### **Accommodations for the Disabled**

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting [*name of designated agency contact person*] at [*telephone number and TDD telephone number*]. Requests should be made as early as possible to allow time to arrange the accommodation.

Adopted:

LEGAL REF.:

A.R.S.

[38-431](#)

[38-431.01](#)

[38-431.02](#)