

Meeting #1
April 24, 2018

Purpose of the meeting:

To establish the initial criteria to send to publishers requesting submissions for our adoption.

Points of discussion:

- Welcome to the adoption committee
 - What is your role?
 - What is the expectation of confidentiality?
 - What is the expectation of communication with your community?
- Break out groups
 - We split into Elementary, Middle, and High School groups. (3 different rooms)
 - We shared two sample criteria from other districts.
 - We discussed in small groups (within the break out groups) what characteristics stood out to us and what characteristics we needed as “minimum requirements” from the Publishers.
 - Each breakout group created a bar graph with the criteria at the bottom.
 - Each member received 3 voting dots, and voted on which criteria they thought should be sent out as our initial criteria.
- Re-join large group
 - We reconvened as a large group and summarized the criteria selected.
- Homework for committee members:
 - Read the article: “What Does Good Math Instruction Look Like?”
 - Coaches sent out the rough draft of the minimum criteria to the committee members and instructed members to discuss with their community and bring any feedback to our next meeting.