CHAPARRAL HIGH SCHOOL

CORE

SITE-COUNCIL BYLAWS

2023 - 2024

Article I Name

The name of the school council shall be Chaparral High School Site Council. also known as CHS CORE.

Article II Purpose

The primary purpose of CORE is to provide stakeholders involvement in a governance system and ensure student learning and achievement through quality teaching and learning. The objective is to monitor the implementation of the school-wide goals and to advise the Principal in the following areas as they align to the plan:

- Assessing strengths and needs
- Developing and reviewing the annual Continuous Improvement Plan (CIP)
- Monitoring progress toward goal achievement
- Reporting annually to the school community on achievements met
- Other duties as authorized by the Governing Board.

Article III Philosophy

The philosophy of this organization is to enhance the educational process by:

1. Ensuring all learners at Chaparral High School reach their full potential.
    a. The SUSD and CHS community are committed to these Core Values:
        - Be responsive and effective through open and regular communication.
        - Remain student-focused both fiscally and instructionally.
        - Be humble and use data for continuous improvement.
        - Promote integrity, accountability, rigor and a growth mind-set.
    b. The SUSD and CHS strategic anchors for the CIP are centered on:
        - Accountability for teaching and learning
        - Creating a culture of successful learners
        - Courage to learn through challenges and make the necessary adjustments.
2. Representing the combined interests and concerns of the students, staff, parents, and community.

Article HI Membership & Officers

Members of CORE shall represent the community, the school and the students.

- The principal is the Chairperson unless another person is elected by the majority of the CORE members. The Council can vote to have Co-Chairpersons consisting of the Principal and another member.
- Four (4) Teachers
- One (1) Counselor
- Five (5) Parents of students attending the school
    - (1) of the Parents must be a member of CHAPTS
- One (1) Non-certificated employee
- One (1) Community member
- Five (5) Students consisting of one (1) student council student from each grade-level, and one (1) student-at-large.

The term of the office will be two years. Members may be appointed for another two-year term. The composition of the committee will reflect, whenever possible, the racial/ethnic composition of the community.

The term of the student members will be one (1) year. Student members may be reappointed if all qualifications are met.

The membership year will be from July to June. When a position becomes vacant, CHAPTS will appoint a person of like representation to fill the unexpired term.

Additional members may be appointed by the principal with a majority vote of the committee, providing the number of teachers and parents/guardians of pupils enrolled at the school remain equal.

Elected officers shall be the Chairperson, Secretary, and Treasurer. At the first regular meeting in the fall, the council will elect the Secretary and Treasurer.

The responsibilities of the Chairperson(s) shall include but are not limited to:

- Notifying members of the meetings
- Establishing the meeting agenda
- Conducting meetings
- Facilitating work of CORE
- Ensuring representation from CORE for membership on the School Improvement Team

The responsibilities of the Secretary shall include but not limited to:

- Keep a current roster of all members and attendance.
- Record and prepare minutes of the proceedings.
- Other duties as needed by the Council.

The responsibilities of the Treasure shall include but not limited to:

- Keep an accounting record of the non-designated CHS tax-credit account.
- Record expenditures per the Council's approval
- Other duties as needed by the Council.

Each member is entitled to one (1) vote. Only CORE members have the right to vote.

Article IV Meetings

A minimum of five (5) meetings shall be held during the school calendar year. A quorum is defined as the majority of members, and at least one representative from each of the following stakeholder groups: parents/guardians, teachers and students. Most votes shall be by verbal response and will include official members as well as alternates. Should formal balloting be required, official members shall have one (1) vote each.

The principal will:

- set meeting dates at the beginning of the school year.
- call special meetings and cancel future meetings when necessary.
- provide notice of changes in meeting dates and times
    - Meeting notices must be posted in three (3) different locations and be available for students and parents on the school website.
    - Meetings are open to the public.

The current edition of Roberts Rules of Order shall be the authority of parliamentary law in meetings.

CFD
SCHOOL - BASED MANAGEMENT

(School Councils)

The Governing Board may delegate to a school council the responsibility to develop a curriculum and may delegate any additional powers that are reasonably necessary to accomplish decentralization.

The Board authorizes the establishment of a school council at each school site. The school council shall follow regulations promulgated by the Board. The authority extended to the school council(s) is to:

A. Provide input to the design of curricular and instructional strategy/enrichment models that promote the District mission/goals statement.

B. Determine how tax credit contributions that are not designated for a specific purpose are used at the school site.

C. Provide input on matters that support the school's continuous improvement plan.

A shared "vision" for curricular and instructional models and the involvement of a variety of the members of the school and community who will be most affected by the results are essential.

Site council input is limited only by the requirements that it be consistent with and fulfill the mission/goal statements, beliefs, and adopted Board policies of the District and comply with the laws and regulations of the state of Arizona and the United States.

This shared decision making shall not supersede Board/Superintendent decision-making responsibilities unless waived by the Board.

Membership

The school council at each school shall take into consideration the ethnic composition of the local community and initially shall be composed of:

A. Three (3) parents or guardians of students enrolled in the school who are not employed by the District in the school of proposed membership.

B. Three (3) Teachers.

C. One (1) non-certified employee.

D. At least one (1) community member.

E. The Principal of a school.

Initially, each of the above school council members shall be selected in the manner and by the procedure specified in A.R.S. 15-351. The school council shall then adopt written guidelines that specify the number of school council members and the methods for the selection of school council members. Thereafter, representatives shall be selected by their groups in the manner determined. There must be an equal number of teachers and parents/guardians of