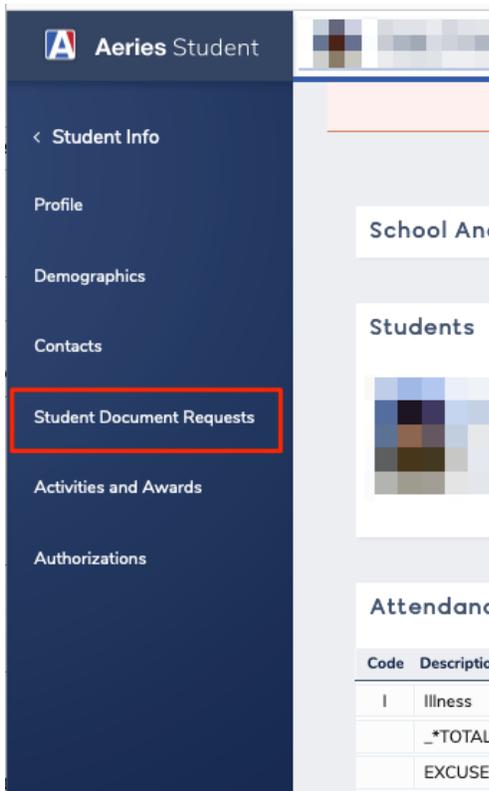
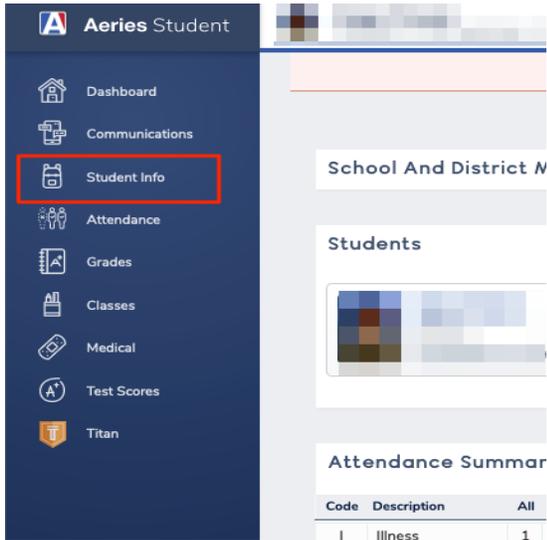


# LGSUHSD ANNUAL RESIDENCY VERIFICATION STEP BY STEP INSTRUCTIONS

- Log in to Aeries with a parent account <https://lgsuhsd.asp.aeries.net/student/loginparent.aspx>
- Click on Student Info
- Click on Student Document Requests



- Click “Select documents” under each of the 3 document requests. (.pdf .jpg .png file types only please). **There is not a “Submit” button to select after you upload the required documents.** Aeries will save and store your documents for further review once the documents are uploaded.

**Student Document Requests**

**Requested Documents**

**Proof of Residency**

California Education Code (Section 48200) and District Board Policy 5111 require that a student be enrolled in a California public school for a minimum of 90 days. If you are enrolling a student in a California public school for the first time, I have attached the required documentation as proof of residence for enrollment. I decline immediate withdrawal of the student from District schools.

**Proof of Residency #1**

**ONE of the following forms of parent/guardian's photoID:**

1. Current California State Driver's License
2. California ID card
3. Valid Passport or Consulate Issued Picture ID

**Proof of Residency #2:**

**ONE of the following documents with parent/guardian's name and LGSUHSD residence address:**

1. Current valid vehicle registration card
2. Current year's W-2 form(s)
3. Current paycheck stub issued to employee with both the employer's address and the employee's address
4. Declarations Page from: Current Homeowners/Renters or Vehicle Insurance Policy
5. Current Voter Registration
6. Current correspondence from a government agency, e.g., IRS or Social Security

**Proof of Residency #3**

**ONE of the following with parent/guardian's name and LGSUHSD residence address:**

1. Current Property Tax Bill
2. Final closing statement or deed (in the case of recent home purchase only, i.e., within the last 12 months)
3. Lease/Rental Agreement signed & valid for current school year AND proof of current payment, e.g., check stub

**Proof of Residency #1 - Parent/Guardian Photo ID**

Upload one item from the #1 list above

**Files**

Select documents...

**Proof of Residency #2 - Document with Parent/Guardian Name Address**

Upload one item from the #2 list above

**Files**

Select documents...