

**APPROVED MINUTES
FENTON CHARTER PUBLIC SCHOOLS
BOARD OF DIRECTORS MEETING**

December 7, 2023

A meeting of the Board of Directors of the Fenton Charter Public Schools was held on Thursday, December 7, 2023, at 4:30 p.m. in the FCPS Business Office Boardroom via Zoom (<https://us02web.zoom.us/j/87479668758>).

I. PRELIMINARY

A. Call to Order – Chairperson of the Board – Joe Lucente

The Board of Directors meeting was called to order at 4:33 p.m. by the Board Chair, Joe Lucente.

B. Roll Call – Secretary of the Board – Irene Sumida

Board Members Present

Yvette King-Berg, *Community Representative*

Joe Lucente, *Community Representative*

Erin Studer, *Community Representative*

Jed Wallace, *Community Representative*

Via Zoom: 3817 Halcon Place, Davis, CA 95618

Walter Wallace, *Community Representative*

Board Members Not Present

Daniel Laughlin, *Parent Representative*

Carrie Wagner, *Community Representative*

C. Flag Salute – Chair Lucente

D. Approval of the Agenda – Chair Lucente

On **MOTION** of Yvette King-Berg, **SECONDED** by Erin Studer, and **CARRIED** by a vote of 5 (YES) and 0 (NO), the Agenda (Item I.D.) was approved as revised.

Revisions:

Item IV.E. was rescheduled until the January meeting.

Items IV.G. was added:

Recommendation to approve contract amendment with our Food Service Management Company, School Nutrition Plus, to improve meal quality

Aye: (5) Yvette King-Berg, Joe Lucente, Erin Studer, Jed Wallace, Walter Wallace
Nay: (0)
Abstentions: (0)

E. Approval of Minutes of Previous Regular Meeting – Chair Lucente

On **MOTION** of Yvette King-Berg, **SECONDED** by Walter Wallace, and **CARRIED** by a vote of 5 (YES) and 0 (NO), the minutes of the October 26, 2023 Regular Meeting (Item I.E.) were approved as presented.

Aye: (5) Yvette King-Berg, Joe Lucente, Erin Studer, Jed Wallace, Walter Wallace
Nay: (0)
Abstentions: (0)

II. COMMUNICATIONS

A. Presentations from the Public – Chair Lucente

Ms. Elizabeth Veloz, parent of a Fenton student, presented concerns to the Board. She expressed appreciation for her child’s school, but also concern regarding the lack of aides in the classroom. She asked if the Board has a plan to provide teachers with more support. She added that perhaps parents could volunteer. Chair Lucente responded that Dr. Riddick would get back to her.

B. Committee/Council Reports

Minutes of all meetings held by any committee and/or council were sent to the Board Members prior to this meeting.

There were no further reports by committees/councils.

C. Financial Business Manager’s Report

Erik Okazaki, Financial Business Manager of the FCPS, presented the following information:

- Ending fund balances remain strong as an organization:
 - FACS operating income - \$402,360
 - FPC operating income - (\$583,570)
 - SMBCCS operating income - \$282,574
 - STEM operating income - \$123,507
 - FCLA operating income - \$28,991

- One-time funds have a significant impact on the financial outlook of FPC:
 - FACS - \$402,360 vs. \$402,360 without one-time funds
 - FPC - (\$583,570) vs. (\$772,676) without one-time funds

- o SMBCCS - \$282,574 vs. \$282,574 without one-time funds
- o STEM - \$123,507 vs. \$123,507 without one-time funds
- o FCLA - \$28,991 vs. \$28,991 without one-time funds
- Previous vs. current forecast:
 - o FACS – operating income decreased by \$18K
 - o FPC – operating income increased by \$27K
 - o SMBCCS – operating income increased by \$69K
 - o STEM – operating income decreased by \$24K
 - o FCLA – operating income decreased by \$27K
- Days cash on hand:
 - o FACS – 201 days; 6.7 months (last month: 183 days; 6.1 months)
 - o FPC – 99 days; 3.3 months (last month: 152 days; 5.1 months)
 - o SMBCCS – 142 days; 4.7 months (last month: 140 days; 4.7 months)
 - o STEM – 89 days; 3.0 months (last month: 54 days; 1.8 months)
 - o FCLA – 28 days; 0.9 months (last month: 9 days; 0.3 months)
- Bond covenants: all covenants have been met
 - o Liquidity:
 - Minimum: 45 days
 - Forecast: 141 days (96 days with STEM and FCLA only)
 - o Debt Service:
 - Minimum: 1.10 (debt service coverage ratio)
 - Forecast: 1.95 (1.22 with STEM and FCLA only)

D. Directors’ Reports

Fenton Avenue Charter School (FACS) – Ms. Monica Castañeda, Director

Santa Monica Boulevard Community Charter School (SMBCCS) – Mr. Cary Rabinowitz, Director

Fenton Primary Center (FPC) – Mrs. Sirui Thomassian, Director

Fenton STEM Academy (STEM) – Mrs. Jennifer Miller, Director

Fenton Charter Leadership Academy (FCLA) – Mrs. Jennifer Miller, Director

Directors’ reports were received by the Board as written. The five reports were presented in the full agenda as posted on December 4, 2023.

E. Director of Special Education Update

Fenton Charter Public Schools (FCPS) – Mrs. Kristine Khachian, Director of Special Education

Mrs. Khachian’s update was received by the Board as written. The current update was presented in the full agenda as posted on December 4, 2023.

F. Director of Community Schools Update

Fenton Charter Public Schools (FCPS) – Mr. Richard Parra, Director of Community Schools

Mr. Parra’s update was received by the Board as written. The current update was presented in the full agenda as posted on December 4, 2023.

G. Chief Operating Officer’s Report

Fenton Charter Public Schools (FCPS) – Mr. Jason Gonzalez, Chief Operating Officer, reported.

H. Chief Executive Officer’s Report

Fenton Charter Public Schools (FCPS) – Dr. David Riddick, Chief Executive Officer, reported.

III. CONSENT AGENDA ITEMS

There were no items scheduled for the Consent Agenda this month.

IV. ITEMS SCHEDULED FOR ACTION

A. Recommendation to approve LAUSD Certification of Board Compliance Review

On **MOTION** of Yvette King-Berg, **SECONDED** by Erin Studer, and **CARRIED** by a vote of 5 (YES) and 0 (NO), the recommendation to approve the LAUSD Certification of Board Compliance Review (Item IV.A.) was approved as presented.

Aye: (5) Yvette King-Berg, Joe Lucente, Erin Studer, Jed Wallace, Walter Wallace

Nay: (0)

Abstentions: (0)

B. Recommendation to receive and file First Interim Report

On **MOTION** of Walter Wallace, **SECONDED** by Jed Wallace, and **CARRIED** by a vote of 5 (YES) and 0 (NO), the recommendation to

receive and file the First Interim Report (Item IV.B.) was approved as presented.

Aye: (5) Yvette King-Berg, Joe Lucente, Erin Studer, Jed Wallace, Walter Wallace

Nay: (0)

Abstentions: (0)

C. Recommendation to approve expenditures for items above the spending authority of the Chief Executive Officer

On **MOTION** of Erin Studer, **SECONDED** by Yvette King-Berg, and **CARRIED** by a vote of 5 (YES) and 0 (NO), the recommendation to approve expenditures for items above the spending authority of the Chief Executive Officer (Item IV.C.) was approved as presented.

Aye: (5) Yvette King-Berg, Joe Lucente, Erin Studer, Jed Wallace, Walter Wallace

Nay: (0)

Abstentions: (0)

Specific expenditures approved (which will all be paid with ESSER III funds):

Apple Macbooks: \$80,856.46 (FCPS) - The Fenton schools will order 13-inch MacBook Air devices with 3-Year AppleCare.

School	#	Amount
FCLA/STEM	15	\$13,476.08
FACS	30	\$17,968.10
FPC	15	\$13,476.08
SMBCCS	40	\$35,936.20
Total	100	\$80,856.46

Auditorium Chairs: \$54,330 (SMBCCS) - Replacement of 147 “Performance Wood Quattro Series” fixed chairs in the auditorium of Santa Monica Boulevard Community Charter School.

Bretford USB-C PowerSync Cart for iPad or iPhone Devices \$145,635 (FACS) - Fenton Avenue Charter School requested 38 Carts to charge iPad devices in the classrooms.

Up to Date Painting: \$73,695 (FACS) - Fenton Avenue Charter School requested the prep and painting of the following items: metal fire-rated doors, window and door panels, metal structural poles, wrought iron fencing, school benches, and security gates.

School Services of California Wage/Compensation Study: \$54,600 (FCPS) - A compensation study to compare wages of current Fenton Charter Public Schools employees to wages offered by schools in surrounding areas was approved.

Deveau Burr Group LLC: \$129,950 (FCPS) - The Board approved the move from Strategies 360 to the Deveau Burr Group LLC. All services that were with Strategies 360 will resume with the Deveau Burr Group with the use of the same contractors. Of the \$181,000 previously approved by the Board of Directors, \$129,950 will be redirected to the Deveau Burr Group. The following is the remaining balance for the services that were held with Strategies 360:

Branding: Creative & Design - \$56,750
Digital Marketing - \$10,000
Communications - \$35,000
Community Schools - \$25,200

These items for Deveau Burr Group will be funded in the same manner as they were under Strategies 360 (70% ELO-P; 30% ESSER III).

D. Recommendation to approve Teresa Elvira to serve as Beginning Teacher Support Mentor for Fenton Avenue Charter School

On **MOTION** of Yvette King-Berg, **SECONDED** by Walter Wallace, and **CARRIED** by a vote of 5 (YES) and 0 (NO), the recommendation to approve Teresa Elvira to serve as Beginning Teacher Support Mentor for Fenton Avenue Charter School (Item IV.D.) was approved as presented.

Aye: (5) Yvette King-Berg, Joe Lucente, Erin Studer, Jed Wallace, Walter Wallace
Nay: (0)
Abstentions: (0)

E. Recommendation to receive and file June 30, 2023 consolidated audit report for the Fenton Charter Public Schools

This item was rescheduled and will be on the January 25, 2024 regular board meeting agenda.

F. Recommendation to ratify vendor schedule of agreements

On **MOTION** of Walter Wallace, **SECONDED** by Erin Studer, and **CARRIED** by a vote of 5 (YES) and 0 (NO), the recommendation to ratify the vendor schedule of agreements (Item IV.F.) was approved as presented.

Aye: (5) Yvette King-Berg, Joe Lucente, Erin Studer, Jed Wallace, Walter Wallace
Nay: (0)
Abstentions: (0)

G. Recommendation to approve contract amendment with our Food Service Management Company, School Nutrition Plus, to improve meal quality

On **MOTION** of Walter Wallace, **SECONDED** by Jed Wallace, and **CARRIED** by a vote of 5 (YES) and 0 (NO), the recommendation to approve a contract amendment with our Food Service Management Company, School Nutrition Plus, to improve meal quality (Item IV.G.) was approved as presented.

Aye: (5) Yvette King-Berg, Joe Lucente, Erin Studer, Jed Wallace, Walter Wallace
Nay: (0)
Abstentions: (0)

V. ITEMS SCHEDULED FOR INFORMATION

A. LCAP Update and Instructional Report

This was an information item only and no action was taken.

VI. ANNOUNCEMENTS

The next regular meeting of the Board of Directors of the Fenton Charter Public Schools will be held on Thursday, January 25, 2024 at 4:30 p.m. in the FCPS Business Office Boardroom and via Zoom.

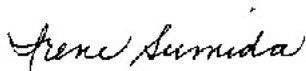
VII. FUTURE MEETINGS

January 25, 2024
March 7, 2024
April 11, 2024
May 16, 2024
June 13, 2024

VIII. ADJOURNMENT

The meeting was adjourned at 5:28 p.m.

Respectfully submitted:



Irene Sumida
Secretary of the Board