

APPROVED MINUTES
FENTON CHARTER PUBLIC SCHOOLS
BOARD OF DIRECTORS MEETING

January 25, 2024

A meeting of the Board of Directors of the Fenton Charter Public Schools was held on Thursday, January 25, 2024, at 4:30 p.m. in the FCPS Business Office Boardroom and via Zoom (<https://us02web.zoom.us/j/87479668758>).

I. PRELIMINARY

A. Call to Order – Chairperson of the Board – Joe Lucente

The Board of Directors meeting was called to order at 4:35 p.m. by the Board Chair, Joe Lucente.

B. Roll Call – Secretary of the Board – Irene Sumida

Board Members Present

Yvette King-Berg, *Community Representative*

Daniel Laughlin, *Parent Representative*

Joe Lucente, *Community Representative*

Erin Studer, *Community Representative*

Jed Wallace, *Community Representative*

Via Zoom: 3817 Halcon Place, Davis, CA 95618

Walter Wallace, *Community Representative*

Board Members Not Present

Carrie Wagner, *Community Representative*

C. Flag Salute

Chair Lucente led the Board and public in the Pledge of Allegiance.

D. Approval of the Agenda – Chair Lucente

On **MOTION** of Yvette King-Berg, **SECONDED** by Erin Studer, and **CARRIED** by a vote of 6 (YES) and 0 (NO), the Agenda (Item I.D.) was approved as revised with Item V.B. to follow Item I.E.

Aye: (6) Yvette King-Berg, Daniel Laughlin, Joe Lucente,
Erin Studer, Jed Wallace, Walter Wallace

Nay: (0)

Abstentions: (0)

E. Approval of Minutes of Previous Regular Meeting – Chair Lucente

On **MOTION** of Daniel Laughlin, **SECONDED** by Yvette King-Berg, and **CARRIED** by a vote of 6 (YES) and 0 (NO), the minutes of the December 7, 2023 Regular Meeting (Item I.E.) were approved as presented.

Aye: (6) Yvette King-Berg, Daniel Laughlin, Joe Lucente,
Erin Studer, Jed Wallace, Walter Wallace
Nay: (0)
Abstentions: (0)d

As per Chair Lucente's request and as approved by the Board, Item V.B. - Brown Act Training Presentation by Janelle Ruley (Young, Minney & Corr, LLP) followed Item I.E.

II. COMMUNICATIONS

A. Presentations from the Public – Chair Lucente

There were no presentations from the public.

B. Committee/Council Reports

Minutes of all meetings held by any committee and/or council were sent to the Board Members prior to this meeting.

There were no further reports by committees/councils.

C. Financial Business Manager's Report

Erik Okazaki, Financial Business Manager of the FCPS, presented the following information:

2022-2023 Audit Recap

- Revenue: \$61.3M total audited revenue
- Expenses: \$60.7M total audited expenses
- Net Income: \$624K total audited net income
- Fund Balance: \$31.8M or 52.4% of annual budget
- Conclusion:
 - No weaknesses identified in internal controls, compliance or other matters
 - No findings

2023-2024 Forecast Update as of November 2023

Operating Income vs. Theoretical Forecast: (Most one-time funds are used on one-time expenses):

- FACS: \$402,259 operating income; \$402,259 theoretical forecast
- FPC: <\$492,783> operating income; <\$631,889> theoretical forecast (net difference is <\$139,106>)

- SMBCCS: \$258,532 operating income; \$258,532 theoretical forecast
- STEM: \$131,477 operating income; \$131,477 theoretical forecast
- FCLA: \$17,891 operating income; \$17,891 theoretical forecast

Previous vs. Current Forecast:

- FACS: Operating income remained stable since previous update
- FPC: Operating income increased by \$91K since previous update primarily due to increased enrollment
- SMBCCS: Operating income decreased by \$24K since previous update due to a number of factors including slightly decreased enrollment
- STEM: Operating income increased by \$7K since previous update primarily due to decreased OPEB expense
- FCLA: Operating income decreased by \$9K since previous update primarily due to increased contracted expenses for special education services

Cash balances remain positive across the organization although FPC, STEM and FCLA are not at 4 months cash on hand as per board policy:

- FACS: 208 days cash on hand (6.9 months)
- FPC: 80 days cash on hand (2.7 months)
- SMBCCS: 136 days cash on hand (4.5 months)
- STEM: 95 days cash on hand (3.2 months)
- FCLA: 32 days cash on hand (1.1 months)

Bond Covenants:

- Liquidity: (Minimum requirement is 45 days of cash on hand)
2023-2024 forecast – 138 days (STEM and FCLA only – 93 days)
- Debt Service: (Minimum requirement is 1.10)
2023-2024 forecast is 1.99 (STEM and FCLA only – 1.22)

State Budget Update

January Budget Proposal:

- 0.76% COLA driven by \$38B projected state budget deficit
- Withdrawals from Prop 98 rainy day fund required to satisfy funding mandates
- COLA extends to Special Education, Nutrition, Mandated Block Grant, Equity Multiplier, and other programs
- Proposal does not cut programming, but no new funding sources

State Budget Process:

- Governor’s January proposal is released
- Legislative hearings follow
- Governor releases “May Revision” to January proposal
- Legislators adopt budget by midnight June 15th (if deadline is not met, legislators receive no salary or reimbursement for travel or living expenses)
- Governor signs final budget

D. Directors' Reports

Directors' reports were received as written and published prior to the Board meeting.

Fenton Avenue Charter School (FACS) – Ms. Monica Castañeda, Director, reported.

Santa Monica Boulevard Community Charter School (SMBCCS) – Mr. Cary Rabinowitz, Director, reported.

Fenton Primary Center (FPC) – Mrs. Sirui Thomassian, Director, reported.

Fenton STEM Academy (STEM) – Mrs. Jennifer Miller, Director, reported.

Fenton Charter Leadership Academy (FCLA) – Mrs. Jennifer Miller, Director, reported.

E. Director of Special Education Update

Fenton Charter Public Schools (FCPS) - Director of Special Education, Mrs. Kristine Khachian's report was received as written and published prior to the Board meeting.

F. Director of Community Schools Update

Fenton Charter Public Schools (FCPS) – Mr. Richard Parra, Director of Community Schools, reported.

G. Chief Operating Officer's Report

Fenton Charter Public Schools (FCPS) – Mr. Jason Gonzalez, Chief Operating Officer, reported.

H. Chief Executive Officer's Report

Fenton Charter Public Schools (FCPS) – Dr. David Riddick, Chief Executive Officer, reported.

III. CONSENT AGENDA ITEMS

A. Recommendation to receive and file 2022-2023 School Accountability Report Cards (SARCs) for Fenton Avenue Charter School, Fenton Primary Center, Santa Monica Boulevard Community Charter School, Fenton STEM Academy and Fenton Charter Leadership Academy

B. Recommendation to approve 2024-2025 Instructional Calendar

C. Recommendation to approve the revised conference attendance for the 2023-2024 school year

On **MOTION** of Walter Wallace, **SECONDED** by Daniel Laughlin, and **CARRIED** by a vote of 6 (YES) and 0 (NO), the recommendation to approve the Consent Agenda (Items III.A., B. and C.) was approved as presented.

Aye: (6) Yvette King-Berg, Daniel Laughlin, Joe Lucente,
Erin Studer, Jed Wallace, Walter Wallace
Nay: (0)
Abstentions: (0)

IV. ITEMS SCHEDULED FOR ACTION

A. Recommendation to approve hiring of Director of Instruction

On **MOTION** of Yvette King-Berg, **SECONDED** by Walter Wallace,, and **CARRIED** by a vote of 6 (YES) and 0 (NO), the recommendation to approve the hiring of a Director of Instruction (Item IV.A.) was approved as presented.

Aye: (6) Yvette King-Berg, Daniel Laughlin, Joe Lucente,
Erin Studer, Jed Wallace, Walter Wallace
Nay: (0)
Abstentions: (0)

B. Recommendation to approve the 2023-2024 California Community Schools Partnership Program (CCSPP): Implementation Grant for Fenton Avenue Charter School, Fenton Primary Center, Santa Monica Boulevard Community Charter School, Fenton STEM Academy and Fenton Charter Leadership Academy

On **MOTION** of Yvette King-Berg, **SECONDED** by Daniel Laughlin, and **CARRIED** by a vote of 6 (YES) and 0 (NO), the recommendation to approve the 2023-2024 California Community Schools Partnership Program (CCSPP): Implementation Grant for Fenton Avenue Charter School, Fenton Primary Center, Santa Monica Boulevard Community Charter School, Fenton STEM Academy and Fenton Charter Leadership Academy (Item IV.B.) was approved as presented.

Aye: (6) Yvette King-Berg, Daniel Laughlin, Joe Lucente,
Erin Studer, Jed Wallace, Walter Wallace
Nay: (0)
Abstentions: (0)

C. Recommendation to receive and file June 30, 2023 consolidated audit for FCPS

On **MOTION** of Walter Wallace, **SECONDED** by Erin Studer, and **CARRIED** by a vote of 6 (YES) and 0 (NO), the recommendation to

receive and file June 30, 2023 consolidated audit for FCPS (Item IV.C.) was approved as presented.

Aye: (6) Yvette King-Berg, Daniel Laughlin, Joe Lucente,
Erin Studer, Jed Wallace, Walter Wallace
Nay: (0)
Abstentions: (0)

D. Recommendation to approve expenditures for items above the spending authority of the Chief Executive Officer

On **MOTION** of _____ Yvette King-Berg, **SECONDED** by Daniel Laughlin, and **CARRIED** by a vote of 6 (YES) and 0 (NO), the recommendation to approve expenditures for items above the spending authority of the Chief Executive Officer (Item IV.D.) was approved as presented.

Aye: (6) Yvette King-Berg, Daniel Laughlin, Joe Lucente,
Erin Studer, Jed Wallace, Walter Wallace
Nay: (0)
Abstentions: (0)

Specific expenditures approved:

- Strategies 360 (\$91,000)
- Deveau Group LLC (\$30,600)
- CDW (\$57,487.50)
- Mathnasium (\$75,880)
- Solution Tree (\$224,000)
- Lakeshore (\$51,494.80)
- R.E. Schultz (\$37,795)
- Robertson Recreational Surface (\$106,250)

Details of each approved expenditure are included below:

Strategies 360 (\$91,000) and Deveau Group LLC (\$30,600) (FCPS) -
The original plan was to have all services that were with Strategies 360 resume with the Deveau Burr Group. After further discussion with both Strategies 360 and Deveau Group LLC, the most prudent path moving forward is to pay for services for the consultants remaining with Strategies 360 directly as opposed to redirecting their payments through the Deveau Burr Group. The board originally approved \$181,000 for this project through Strategies 360. The payments will be directed as follows for the remaining balance:

Strategies 360: (\$91,000)
Branding: Creative & Design - \$51,000
Digital Marketing - \$10,000
Communications - \$30,000

Deveau Burr Group LLC: (\$30,600)

Community Schools - \$21,600

Project Management - \$9,000

The above items for Strategies 360 and Deveau Burr Group LLC will be funded in the same manner as previously approved (70% ELO-P; 30% ESSER III).

CDW: \$57,487.50 (FCPS) - The Fenton schools will upgrade phones throughout the campuses with Yealink SIP-T54W - VoIP phones with Bluetooth interface.

Mathnasium (\$75,880) (SMBCCS) - Santa Monica Boulevard Community Charter School will expand the number of students receiving after school math tutoring through Mathnasium. The Board originally approved \$135,000 for Mathnasium. This approval increases the amount by \$75,880. SMBCCS will use ELO-P funds to cover this expense.

Solution Tree (Paula Maeker) (\$224,000) (SMBCCS and FACS) - Fenton Avenue Charter School and Santa Monica Boulevard Community Charter School will use ESSER III funds to pay for 16 days of consulting services with Paula Maeker for the next two years (2024-2025) and (2025-2026). The quote is for 8 days in 2024-2025 and 2025-2026 for both FACS and SMBCCS.

The following items are for Santa Monica Boulevard Community Charter School and will be using ESSER III funds already allocated for campus upgrades.

Lakeshore: \$59,668.57 (Family Center) –

This approval is for Family Center upgrades for Expanded Learning Opportunities Program and Community Schools events. Furniture will be upgraded for a variety of dynamic uses for the 2024-2025 school year. Community Schools funds (\$3,988.29) will be used for manipulatives and realia related to the California Community Schools Partnership Program (CCSPP) Grant.

R.E. Schultz (Synthetic Grass Demolition and Preparation) (\$37,795) -

This proposal is for the removal and disposal of existing synthetic turf, playground equipment, decking, and wrought iron fencing.

Robertson Recreational Surface (Synthetic Grass Installation) (\$106,250) -

This proposal is for new synthetic grass in the Kinder Yard, Main Yard and at Gate B. This is the same company used to install the Pour in Place surfacing in the Kinder Yard for the Head Start program.

- E. **Recommendation to approve the employment of Abraham Zubia on a Provisional Internship Permit**

On **MOTION** of Yvette King-Berg, **SECONDED** by Jed Wallace,, and **CARRIED** by a vote of 6 (YES) and 0 (NO), the recommendation to approve the employment of Abraham Zubia on a Provisional Internship Permit (Item IV.E.) was approved as presented.

Aye: (6) Yvette King-Berg, Daniel Laughlin, Joe Lucente,
Erin Studer, Jed Wallace, Walter Wallace
Nay: (0)
Abstentions: (0)

V. ITEMS SCHEDULED FOR INFORMATION

A. Form 700 Filers

B. Brown Act Training Presentation – Janelle Ruley (Young, Minney & Corr, LLP) – This item was presented after Item I.E. as requested by Chair Lucente and approved by the Board.

C. Update on FCPS OPEB Trust and FCPS Investment Account

D. Mid-Year LCAP Report

These were information items only and no action was taken.

VI. ANNOUNCEMENTS

The next regular meeting of the Board of Directors of the Fenton Charter Public Schools will be held on Thursday, March 7, 2024 at 4:30 p.m. in the FCPS Business Office Boardroom and via Zoom.

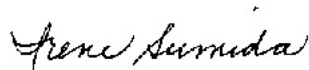
VII. FUTURE MEETINGS

March 7, 2024
April 11, 2024
May 16, 2024
June 13, 2024

VIII. ADJOURNMENT

The meeting was adjourned at 6:12 p.m.

Respectfully submitted:



Irene Sumida
Secretary of the Board