

BUSINESS GOVERNANCE COMMITTEE AGENDA

MEETING DETAILS

Date: 3/05/2024	Start Time: 2:00 p.m.
VISA Room VA- 201 A	Agenda Prepared by: Fidel Montes ELD Elementary Teacher Specialist Business Committee Chair School phone 818 896-7461 Ext. 7862 fmontes@myvaughncharter.com

1. VOTING MEMBERS

Name	Campus	Role	Attendance (Present/Absent)
Daisy Valle	PL	G3 Parent	
Jenny Sanchez	PL	Staff	
Tania Koch	G3	Staff	
Nicole Mohr	VISA	MIT Parent	
Eunice Kwon	ML	Staff	
Liliana Gomez	PL	Parent	
Alma Nunez	VISA	Staff	
Katie Shepley	VISA	Staff	
Brian Schonberger	G3	Parent	

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2. NON-VOTING MEMBERS

Name	Role	Attendance (Present/Absent)
BUDGET		
Fidel Ramirez	CEO	
Yolanda Griffin	CFO	
Cinthia Rodriguez	G3- Admin- Secretary	
Amanda Uncapher	ML-Teacher- Facilitator	
Mayensi Hernandez	ML-Teacher	
Tania Koch	G3- Teacher	
Michelle Lang	G3- Teacher	
Beatriz Samano	PL- Teacher	
Lynette Serrano	PL- Teacher	
Gaby Pelayo	PL- Support Staff	
Griselda Diaz	MIT- Teacher	
Racheal Allen	MIT- Teacher	
Yirzely Villanueva	MIT- Teacher	
Mercy Macharia	MIT- Lead	
Hudd Huddleston	VISA- Teacher	
Jamie Dewaele	VISA- Teacher	
Kailey Manzo	VISA- Student	
Daniela Madrigal	VISA- Student	
Adam Andrade	VISA- Student	
FACILITIES		

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Rosa Gomez	PL- Admin-	
Lilia Moncada	PL- Lead Teacher- Facilitator	
Yolanda Moreno	PL- Teacher	
Liliana Gomez	PL- Teacher	
Maria Mendez	PL- Teacher	
Karla Osorto	G3- Lead Teacher- Facilitator	
Brian Schonberger	G3- Teacher	
Riham Ammari	ML- Teacher	
Jimmie Avalos	MIT- Teacher	
Miriam Chavez	MIT- Teacher	
Stephanie Romo	MIT- Teacher	
Cody Prestwood	VISA- Teacher	
Janaan Martinez	VISA- Teacher	
Lijuan Lapporte	VISA- Teacher	
May Pennaroyo	VISA- Teacher	
PERSONNEL		
Luis Carbajo	HR	
Irene Muro	ML- Admin	
Claudia Jimenez	PL- Teacher- Secretary	
Claudia Banuelos	PL- Teacher	
Laura Torres	PL- Teacher- Facilitator	
Desiree Meza	G3-Teacher	
Sonia Cortez	G3-Teacher	
Kelley Boyd	ML- Teacher	

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Eunice Kwon	ML-Teacher	
Bethany Marroquin	MIT- Teacher	
Josiah Fernandez	MIT- Teacher	
Sylvia Vargas	MIT- Teacher	
Sara Santa Cruz	MIT- Lead	
Alma Nunez	VISA- Lead	
David Zhang	VISA- Teacher	
Hillary Henson	VISA- Teacher	
Jose Victoriano	VISA- Teacher	
Marvin Gano	VISA- Teacher	
Mayleth Hernandez	VISA student	

2. AGENDA

- 1. Establish a Quorum/ Call to Order**
- 2. Public Comment:** [Business Governance Public Comment Sign-up](#)
- 3. Review and Approval of Minutes:** Voting Members will review and approve the minutes from the [Business Committee MINUTES 2/06/2024](#) meeting.
- 4. Governance**
 - a. Announcements/ Informational Items:**
 - i. **Board Meeting update-** Mr. Montes/ Mr. Ramirez
 1. Board Candidate recommendation
 2. Reduction In Force (RIF)
 3. Updates to Employee Handbook
 4. Governance Committee updates
 - ii. **Right Sizing Process Update** - Yolanda Griffin, Luis Carbajo
 - iii. **Budget Updates-** Yolanda Griffin
 - iv. **Personnel Updates-** Luis Carbajo/ L. Torres
 - v. **Budget** (A. Uncapher)
 - b. Action Item:**
No Action Item has been Agendized

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5. **Next Business Committee meeting: April 02, 2024**
6. **Next Board of Directors meeting: [March 13, 2024- link](#)**
7. **Adjournment:** Time_____

Norms

- ○ Follow health safety protocols accordingly
- ○ Keep teachers and students at the center of focus and decision making.
- ○ Support each other by keeping a positive tone and attitude - Be open to new ideas.
- ○ Begin and end on time.
- ○ One speaker at a time
- ○ Support each other by actively listening and staying engaged.

3. WORKING GROUPS WORK

Budget

Working Group Facilitator

Amanda Uncapher

Working Group Secretary

Cinthia Rodriguez

March 05, 2024

AGENDA:

MINUTES:

Meeting Time: VA 201-A

Location: Business- VISA / VA 201-A

ORDERS OF BUSINESS

BUSINESS GOVERNANCE COMMITTEE AGENDA

Facilities

☰ 23-24 Facilities Working Groups Minutes

Working Group Facilitator

Lilia Moncada/ Karla Osorto

Working Group Secretary

Lilia Moncada/Karla Osorto

March 05, 2024

AGENDA:

The Working Group will not meet in the breakout session. You are dismissed after the whole group presentation.

Personnel

Working Group Facilitator

Laura Torres

Working Group Secretary

Claudia Jimenez

March 05, 2024

AGENDA:

1. Social Media Policy