



Employment Posting: Campus Minister (part-time)

Overview

Sacred Heart Academy (SHA) Bryn Mawr (PA) seeks a dynamic part-time Campus Minister for the 2024-2025 academic year. The position includes planning for retreats, Masses, and prayer services. The Campus Minister is responsible for stewarding Sacred Heart's Goal I: "Schools of the Sacred Heart educate to a personal and active faith in God." The Campus Minister must model an active Roman Catholic faith. Experience with music ministry is a plus.

The ideal candidate is an enthusiastic, self-directed facilitator with vision and purpose. The candidate seeks professional growth and learning every day and inspires others to do the same through optimism, selflessness, flexibility, and teamwork. The candidate possesses a willingness to collaborate with dedicated educators within the Sacred Heart faculty from K-12. The candidate will show empathy for and a passion for working with students as well as a commitment to the development of the whole child.

The candidate will seek ways to participate in the life of the Upper School beyond campus ministry. SHA works to create a community and program that reflect our values of diversity, equity, inclusion, justice, and belonging and the candidate should model these values.

Qualifications

- Bachelor's degree in a related field required; Master's preferred
- Experience in youth/campus ministry or a similar role
- Deep understanding of and respect for the Catholic faith tradition
- Ability to design and facilitate programming that is reverent, student-centered and meaningful
- Excellent communication and organization skills
- Genuine appreciation of students, a sense of humor, and the ability to work well within a collaborative environment
- Strong analytical and problem-solving skills
- Ability to navigate challenging situations with discretion and diplomacy
- Ability to work independently as well as collaboratively in a team environment.
- Willingness to be an active, enthusiastic member of the SHA community
- Ability to maintain confidentiality at all times regarding the SHA community.

- Willingness to work with colleagues to evaluate, design, and implement vibrant retreats, Masses and prayer services
- Commitment to programming that demonstrates cultural competency

Responsibilities

- Plan monthly Masses and occasional all-school prayer services
- Collaborate with the Music Director on music ministry
- Plan daily prayer services during Advent & Lent
- Plan retreats for each faculty, staff, and students (including Kairos)
- Train Kairos student and faculty leaders
- Develop and oversee the Liturgy Committee of faculty/staff volunteers
- Develop and oversee the student Ministry Team
- Plan Faculty/Staff prayer services and reflection opportunities
- Create opportunities for spiritual development through formation programs and activities
- Collaborate with Service Coordinator on mission-based initiatives

Please send a cover letter, resume, and contact information for three references to Donna Romero, Director of Academics at Donna.Romero@SHABrynMawr.org. To learn more about Sacred Heart Academy visit us at www.shabrynmawr.org.

SHA Overview

Sacred Heart Academy Bryn Mawr (PA) is a Girls, K-12, Independent, Catholic school for girls, founded in 1865 by the Religious of the Sacred Heart of Jesus and lay-owned and governed since 1969. The School serves approximately 200 students in Kindergarten through Grade 12.

Sacred Heart Academy Bryn Mawr is part of the Sacred Heart Network of 25 North American schools that share a common heritage, vision, Mission, and [Five Goals and Criteria](#). SHA students, beginning in Grade 8, benefit from exchange and summer service programs within the Network. In addition, the consortium of 150+ Sacred Heart schools worldwide provides an international campus for our students through immersive exchange programs.

Sacred Heart Academy is an accredited member of the Pennsylvania Association of Independent Schools (PAIS) and a member of the Association of Delaware Valley Independent Schools (ADVIS) and the National Association of Independent Schools (NAIS). To learn more about Sacred Heart Academy Bryn Mawr, please visit <https://www.shabrynmawr.org/>

SHA Mission

Sacred Heart Academy educates college-bound women by cultivating their self-confidence, guiding them to realize their personal and scholastic potential and their responsibility to others, and by preparing them to meet life's challenges - all within an academic and religiously diverse community that focuses on spiritual values and the individual student.

Notice of Nondiscrimination

The School provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type based on race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state or local laws. This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation, and training.