



**Board of Education
Policy Committee Charter**
As of January 2024

Purpose

The purpose of the Board Policy Committee is to review Board policies as needed and recommend revisions to the Board of Education.

Per Board policy 0155, "Committees of Board members shall, when specifically charged to do so by the Board, conduct studies, make recommendations to the Board, and act in an advisory capacity, but shall not take action on behalf of the Board."

Membership

The size of the committee should not exceed eight individuals, including two Board members. The remaining committee members should demonstrate expertise in writing and/or implementing policy. Additionally, the superintendent shall recommend one administrator to facilitate committee activities. All appointments will be annual terms established at the organizational meeting.

Per Board policy 0155, "The President shall appoint at the organizational meeting members of the Board to standing committees where they shall serve a term of one (1) year."

Authority

The committee has no express or implied power or authority. Recommendations will be made to the Board of Education via group consensus. The committee does not vote.

Responsibilities

- Read legal updates and policy suggestions provided by the Board of Education's policy service.
- Attend meetings.
- Offer insight into the creation of, or revision of, policies.
- Ask questions as appropriate.

Meetings

The committee will meet as needed, typically once per semester at 7:30AM on a Friday. The committee may select alternate dates and times as needed. If a member of the public wishes to address the committee, that must be arranged in advance through the committee chairperson.

Per Board policy 0155, "Whenever a majority of a committee and/or sub-committee meets for any pre-arranged discussion of public business of that committee or sub-committee, it shall abide by the Sunshine Law (R.C. 121.22). The law requires that the committee or sub-committee give public notice of each meeting as well as prepare, file, and maintain minutes of the proceedings. Such minutes shall also be available for inspection by the public."

