

LYON COUNTY SCHOOL DISTRICT

Special Education Project Achieve Coach (Teacher on Special Assignment-TOSA Grant Funded)

Job Group: General Education Services – Licensed

Classification: Certified

Terms of Employment: 9 months (185/189 Days)

FLSA STATUS: EXEMPT

This is a salaried position assigned to the Licensed Employee Salary Schedule.

POSITION SUMMARY: Project Achieve is a collaborative effort between the NDE, Lyon County School District (LCSD) and the Carson City School District (CCSD). The Project Achieve coach will assist to improve the educational achievement of students with significant cognitive disabilities (SCD) and increase their access to the general curriculum by supporting inclusive instructional practices. The Project Achieve coach will provide professional learning opportunities in evidence-based instructional practices and curriculum for students with SCD to teachers, support staff, and district administrators. This will include embedded instructional practices and other interventions to increase the inclusion of students with SCD in general education settings. The Project Achieve coach will also assist in creating data and progress monitoring systems and evaluative tools for use by participating schools. Project Achieve seeks to increase the performance of students with SCD on the Nevada Alternate Assessment and show academic growth through the students' IEP goals. Through an interlocal agreement between LCSD and CCSD, this position will provide coaching to the designated Project Achieve schools in both school districts through this position. Works under the direct supervision and is evaluated by of the Director of Special Services.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

This list of Essential Duties and Responsibilities is not exhaustive and may be supplemented.

1. Provide coaching to special educators, general educators, and instructional support staff participating in Project Achieve in evidence-based instructional and evaluative practices for teaching and progress monitoring ELA, mathematics, and science to students with significant cognitive disabilities.
2. Collect data on the occurrence and implementation fidelity of evidence-based instructional and evaluative practices in programs participating in Project Achieve for teaching ELA, mathematics, and science to students with significant cognitive disabilities.
3. Support the inclusion of students with significant cognitive disabilities in the general education classroom using embedded instructional practices.
4. Collaborate with implementing school staff, school district Project Achieve Coordinators, Nevada Department of Education staff, the external evaluator, and the Project Achieve Leadership Team to coordinate and improve the implementation of Project Achieve.
5. Responsible for the programming and implementation efforts associated with components of Project Achieve and will not be used for other functions within a school or the school district that are not associated with Project Achieve functions and activities (e.g., substituting for absent teachers).
6. Attend all Project Achieve trainings.
7. Collaborate with the school district Project Achieve Coordinators, Nevada Department of Education staff, the external evaluator, and the Project Achieve Leadership Team will review multiple Project Achieve data sources (e.g., NAA results, fidelity data, IEP growth data) and make decisions based on the data to improve the project's implementation.
8. Participate with Project Achieve Coach, Project Achieve Leadership team and will attend all Project Achieve Leadership Team meetings.

POSITION EXPECTATIONS:

1. Provide weekly coaching on evidence-based instructional and evaluative practices, previously covered

by expert trainers, to all participating classrooms (the frequency of support may be faded to longer periodic intervals in later years of the grant period).

2. Provide curriculum implementation support to all participating classrooms, as needed.
3. Observe implementation of evidence-based instructional and evaluative practices and collect programmatic fidelity and implementation data.
4. Work with school level teams on data collection, data analysis, and data submission.
5. Review and report all observational and coaching data.
6. Attend Project Achieve Leadership Team meetings to report on implementation status and participate in data analysis and decision-making related to project activities.
7. Complete requested online surveys/participate in focus groups for the assessment of implementation, effectiveness, and impact.

POSITION REQUIREMENTS:

Education and Training:

1. Three or more years of professional experience teaching in Special Education preferably SCD
2. Advanced degree in Special Education
3. Experience in developing and providing professional development courses to adult learners
4. History of collaboration and positive professional interactions with adult colleagues.

Licenses and Certifications

1. Must possess or be able to acquire a Nevada teaching license issued by the Nevada Department of Education with a special education endorsement.
2. Valid Nevada Driver's License with a driving record in good standing.

Candidates must meet the minimum qualifications as listed on the appropriate position vacancy announcement.

PHYSICAL AND MENTAL REQUIREMENTS:

The physical and mental requirements described here are representative of those that must be met by an employee to successfully perform the essential functions of the job.

Strength, dexterity, coordination, and vision to use keyboard and video display terminal for prolonged periods. Strength and stamina to bend, stoop, sit, and stand for long periods of time. Dexterity and coordination to handle files and single pieces of paper; occasional lifting of files, stacks of paper or reports, references, student work, and other materials. Some reaching for items above and below waist and head level. Some reaching, bending, squatting, and stooping to assist students access files, student work, and other items is necessary. The manual dexterity and cognitive ability to operate a personal computer and other educational technology (LCD projector, SmartBoard, iPads/Tablets, augmentative communication devices, etc.) to enhance student learning. Involves hearing and speech to communicate in person or over the telephone. Must have the ability to lift 50 pounds or 1/3 body weight, whichever is greater, to waist height, perform a 2 to 3 person lift, and the ability to restrain student(s) as needed and in accordance with state regulations.

In compliance with applicable disability laws, reasonable accommodations may be provided for qualified individuals with a disability who require and request such accommodations. Incumbents and individuals who have been offered employment are encouraged to discuss potential accommodations with the employer.

WORKING CONDITIONS:

Work is performed under the following conditions: Exposure to climate controlled classroom settings to outside weather with temperatures ranging from mild/moderate to extreme cold/heat. May involve exposure to noise levels ranging from moderate to very loud on occasional to frequent time periods. May involve work in crowded environments. May involve frequent to moderate lifting and other physical demands.

Hazards: Stress, anxiety, verbal and physical aggression. Classroom furniture, playground/office equipment, blood borne pathogens, communicable diseases, chemicals (as related to specific assignment), and power/hand operated equipment and machinery (as related to specific assignment).

PHYSICAL CAPACITY REQUIRMENTS FOR POSITION

(Mark with an X, leave blank where not applicable)

ESSENTIAL FUNCTION	LESS THAN 25% OF TIME	25% TO 49% OF TIME	50% TO 74% OF TIME	75% TO 100% OF TIME
Sitting		X		
Standing		X		
Walking		X		
Bending/Stooping/ Squatting/Twisting		X		
Crawling				
Kneeling				
Reaching above of body				
Reaching away from body				
Climbing Stairs				
Climbing while working (ladder, stools, roofs, poles)				
Balancing				
Lifting &/Or Carrying objects:				
50 Pounds or 1/3 Bodyweight				
Pushing				
Pulling				
Grasping/ Gripping				
Handling				
Applying Torque (arms)				
Fine Manipulation				
Repetitive Work				
Weight Bearings				
Typing, Keyboarding, or Entering Data				
Computer Monitor/ CRT	X			
Driving a Vehicle	X			
Working Alone	X			
Operating Machinery or Equipment:				
Heavy Equipment				
Vibrating Equipment				
Power Tools				
Machine/Electrical Hazards				
Ladders ≥ 6 Feet				
Personal Protective Equipment				
Respirator Use				
Work Conditions:				
High Noises				
Heights				
Confined Spaces				
Heat Stress				
Cold Stress				
UV Exposure	X			
Hazardous Chemical/Waste	X			
>8 Hrs Day				
Overtime/Irregular Hrs				
Senses:				
Eyes				
Visually Demanding Work				
Near Vision				

Far Vision				
Depth Perception				
Basic Color Discrimination				
Hearing Protection				
Speech Discrimination				
Audio Alarms				
Ability to Smell				

Equal Opportunity Employer

The Lyon County School District is an equal opportunity employer and will not knowingly discriminate in any area of employment. Those include discriminatory recruiting and hiring practices against any United States citizen or legal alien on the basis of race, color, creed, religion, sex, age, marital status, national or ethnic origin, disability, or any other protected class and shall extend to working conditions, training, promotion, and terms and conditions of employment.

Individuals with a disability who require reasonable accommodation(s) during any step of the screening process or who have questions about qualifications should notify a representative in Human Resources. Notification may be made in person, in writing, or by calling: (775) 463-6800.

I have read and understand the requirements of my job.

Employee Signature: _____ Date: _____

Administrator/Management Signature: _____ Date: _____