



Strasburg School District 31-J Agenda

Minutes of the Board of Education Work Session

August 18, 2023 9:00am

2102 Wagner St

Strasburg, CO 80136

CALL TO ORDER:

Meeting was called to order at 9:01am by Vice President Dillon Kent.

ATTENDANCE: (Roll Call)

Board members present were: Diana Elliott, Dillon Kent, Daymon Johnson and Julie Winter. Michael Marrero was absent.

Others participating were Nancy Taylor (CFO) & Dan Hoff (Superintendent).

BOE Retreat:

- Review if retreat should be prior to election or after election (January-February timeframe).

Branding Guide:

- Board members asked to provide feedback on the proposed branding guide to Superintendent Hoff.

Professional Development:

- Review of 2023-2024 Professional Development Plan.
- Superintendent Hoff reviewed the feedback survey findings at a high level.

Strategic Plan:

- September – focus groups start.
- Review of community participation at Hometown Days. Feedback was somewhat limited.
- Level of apprehension with members in the community sharing feedback.
- The Board is encouraging feedback because varying perspectives and the power of the community voice is so important.
- Superintendent Hoff and Consultants continue to review messaging to determine how additional feedback can be collected.

Year at a Glance:

- What is missing? What should be included?
- Ensure Superintendent evaluation aligns with contract.

Healthy Kids Colorado:

- The Board reviewed questions that would be part of the survey and discussed the value of the data that would be received from the survey.

- Recommendation for kid survey to be delivered to both middle school and high school students.
- The Board also reviewed policy LC and LC-R.
- Based on policy can provide passive consent as long as there is sufficient communication up front to parents.
- Superintendent Hoff will review the process with Adams County Public Health to determine what resources they have to support a communication plan to families.

New Positions:

- Dean
 - Witness the importance of dean position at back-to-school night.
 - Already had two alcohol incidents that were addressed quickly by Dean.
 - Also assisting with instruction and creating a positive culture in the building.
 - Position will be judged on vaping, alcohol, and attendance with quarterly reporting.
- HR Manager
 - Getting data aligned.
 - Already employee issues that required appropriate documentation.
 - Set up substitute training, central services training and ensure employees are aware of processes.
 - Important role for conflict resolution.
- Data Teaching & Learning Coach
 - Supporting high school English department.
 - Reviewing data to understand what principals need to support instruction.
 - Putting together curriculum committee.
 - Reviewing curriculum framework to identify what District has and what is needed.
- Data points are important to evaluate all new positions.

Superintendent Goals:

- Review of Superintendent Hoff's Guiding Principles and Policy CBA-CDC
- Review of Superintendent Hoff priorities.
- Goals should align with District policy CBA on requirements of Superintendent and should be simplified from last year's process.
- Superintendent Hoff will gather exemplars from a couple other districts to review other opportunities for goals and evaluation process.

Policy Reviews

- **JICDE:**
 - No specific feedback received.
 - Reviewing program that is currently in place at Mapleton School District.
 - Reviewing grant opportunities to enhance bullying program.
 - Staff training with McGrath over summer for Administration and all staff reviewed policy has part of Vector training.
 - Policy is in alignment with what was recommended during McGrath training.
- **BEAA:**
 - Review by Board to understand ability of board members to participate electronically and specific requirements established by policy.
 - Board will review policy to determine what edits need to be made to policy. VP Kent will take feedback from Board and prepare a draft with changes for review at a future Board meeting.

Potential Property Acquisition Opportunity:

- Engelbrecht property high value for the District as growth continues.
- May be viable property because it is not in a flood zone.
- The Board should review the purpose behind purchasing the lot.

- Next steps: Review land we are holding to determine viability of parcels going forward.

Next Work Session Agenda:

- Superintendent Evaluation, Goals, Contract Renewal

ADJOURNMENT

On a motion by Ms. Winter and seconded by Mr. Johnson it is hereby resolved to adjourn.

AYE: Elliott, Johnson, Johnson, Winter

NAY: NONE – MOTION CARRIED 4-0

Michael Marrero, President

Date

Julie Winter, Treasurer

Date