



## SCHOOL DISTRICT OF LODI BUDGETING CALENDAR 2024-2025 SCHOOL YEAR

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Nov/Dec.	Baird Model projection
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January	Review Baird Model projection Presentation of Baird Model projection to Administration Begin discussions about conceptual budget process
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February	Budget Reports to building administrators Google budget spreadsheets available to principals & secretaries
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March	March 1 - Capital Projects Due to Business Office Administrative team finalize staffing recommendations Set non-staff budget priorities Committees Contract Review: If insurance increases are in, review and make recommendations for district contributions Facility: Review capital/maintenance plan & recommendations Curriculum/Technology: Discuss budget priorities/recommendations
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April	April 1 - Current year purchasing ends April 1 - Program budgets need to encumber Review maintenance, remodeling, renovation requests, and committees review 5-yr plan Update Chart of Accounts-DPI changes Review of needs, data entry of 2024-2025 building budgets into Skyward
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May	May 3 – Building Budgets Due to the Business Office May 3 – Finance & Facility Committee reviews: Building & Grounds 5-year plan & other requests, review Food Service & other non-fund budget revenues and expenditures, and prepare non-fund 10 budgets
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June	June 1 – “All school year” 2023-2024 Purchasing Budgets Close (summer school, B&G remain open) 2024-2025 Draft Budget presented to the Facility & Finance Committee. Board of Education, by state statute formally “approves the proposed 2024-2025 budget”
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July            July 1 – Purchasing begins for the 2024-2025 School Year  
State deadline to unveil state biennium budget (if applicable)  
New payrolls for regular staff begin, summer school pay rates are currently established

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October        Annual Meeting / Certification of 2024-2025 Tax Levy  
November     Board of Education officially “adopts a final budget”  
November     2024-2025 Tax levy certifications sent to municipalities  
                    2024-2025 Budget report due to DPI  
December     Update 2024-2025 budget projection / monitor current year budget

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