

**PEQUANNOCK TOWNSHIP BOARD OF EDUCATION
 PEQUANNOCK TOWNSHIP HIGH SCHOOL
 85 SUNSET ROAD, POMPTON PLAINS, NJ 07444
 WORKSHOP MEETING AGENDA
 MONDAY, MARCH 4, 2024
 7:00 P.M.**

- I. Call to Order
- II. Statement of Compliance – Open Public Meetings Act

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this meeting has been properly advertised in the *Daily Record* and *Suburban Trends*, its agenda has been posted at the appropriate locations, and a copy has been filed with the Pequannock Township Clerk.

ROLL CALL:

Mr. Joseph Blumert	Mr. Sam Ciresi	Ms. Megan Dempsey
Mrs. Danielle Esposito	Mr. Timothy Gitin	Mr. Gregory MacSweeney
Mr. Vincent Pompeo	Mr. Brian Senyk	Mrs. Cara Shenton

FLAG SALUTE

- III. President’s Report - Mr. Brian Senyk
- IV. Superintendent’s Report - Dr. Michael Portas
 - Student Representative Report - Emily and Caitlin Zegler
 - Student Recognition - Group 1 State Champion 400m
- V. School Business Administrator’s Report - Mr. Gordon Gibbs
- VI. Open to Public Agenda Items Only

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any agenda item during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Please state your name and sign in before you begin.

- VII. Approval of Action Items

PERSONNEL, MANAGEMENT, AND COMMUNITY RELATIONS

Mr. Sam Ciresi, Chair

- PMC-203-24 Acceptance of Reports - 2023-2024 School Year
- PMC-204-24 Acceptance of Resignation - 2023-2024 School Year
- PMC-205-24 Approval of Work Based Learning Student Employee - 2023-2024 School Year
- PMC-206-24 Approval to Amend Medical and/or Family Leave of Absence - 2023-2024 School Year
(PMC-196-24)
- PMC-207-24 Approval of Medical and/or Family Leave of Absence - 2023-2024 School Year

Motion by:	Second by:	Roll Call Vote:
Mr. Joseph Blumert	Mr. Sam Ciresi	Ms. Megan Dempsey
Mr. Timothy Gitin	Mr. Gregory MacSweeney	Mr. Vincent Pompeo
Mrs. Cara Shenton	Mrs. Danielle Esposito	Mr. Brian Senyk

RESOLUTION NO. PMC-203-24
ACCEPTANCE OF REPORTS - 2023-2024 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, accepts the following reports:

- Enrollment Report
- Suspension Reports

RESOLUTION NO. PMC-204-24
ACCEPTANCE OF RESIGNATION - 2023-2024 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, accepts the following resignation:

NAME	ASSIGNMENT	EFFECTIVE DATE (on or about)
Lapone, Meghan	Math Teacher Pequanock Township High School	4/21/2024

RESOLUTION NO. PMC-205-24
APPROVAL OF WORK BASED LEARNING STUDENT EMPLOYEE - 2023-2024 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following Work Based Learning Student Employee in the Pequannock Township School District.
 **pending full satisfaction of requisite New Jersey Department of Education and District employment criteria:

NAME	POSITION	EFFECTIVE DATES	SALARY
Messina, Sierra	WBL Student Employee - Lunch Aide Elementary Schools	2/21/2024-6/30/2024	\$15.13/hour Not to exceed 25 hours

*denotes new item on the agenda
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RESOLUTION NO. PMC-206-24

APPROVAL TO AMEND MEDICAL AND/OR FAMILY LEAVE OF ABSENCE - 2023-2024 SCHOOL YEAR (PMC-196-24)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves to amend the disability medical leave, child care, or family leave of absence under the Family Medical Leave Act and the New Jersey Family Leave Act as follows. Staff using sick leave during the temporary disability period will be paid salary with health benefits coverage. Employee’s leave under FMLA running concurrent with NJFLA shall be unpaid; however, health benefits will continue.

EMPLOYEE ID	DISABILITY LEAVE (on or about)	SICK/PERSONAL/ VACATION DAYS TO BE USED	FMLA LEAVE (on or about)	NJFLA LEAVE (on or about)	UNPAID DAYS	RETURN TO WORK DATE (on or about)
#4177	2/5/2024-3/25/2024	N/A	2/5/2024-3/25/2024	N/A	N/A	3/26/2024

RESOLUTION NO. PMC-207-24

APPROVAL OF MEDICAL AND/OR FAMILY LEAVE OF ABSENCE - 2023-2024 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the disability medical leave, child care, or family leave of absence under the Family Medical Leave Act and the New Jersey Family Leave Act as follows. Staff using sick leave during the temporary disability period will be paid salary with health benefits coverage. Employee’s leave under FMLA running concurrent with NJFLA shall be unpaid; however, health benefits will continue.

EMPLOYEE ID	DISABILITY LEAVE (on or about)	SICK/PERSONAL/ VACATION DAYS TO BE USED	FMLA LEAVE (on or about)	NJFLA LEAVE (on or about)	UNPAID DAYS	RETURN TO WORK DATE (on or about)
#3199	N/A	N/A	2/26/2024-5/19/2024	N/A	N/A	5/20/2024
#5424	2/26/2024-5/12/2024	N/A	N/A	N/A	2/26/2024-5/12/2024	5/13/2024

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CURRICULUM, INSTRUCTION, AND SPECIAL SERVICES

Mr. Greg MacSweeney, Chair

- CIS-73-24 Approval of Workshop/Conference Attendance and Reimbursement of Related Travel Expenses
- CIS-74-24 Approval of Student Field Trips
- CIS-75-24 Approval of Enrichment Program and Facilitators 2023-2024
- CIS-76-24 Approval of Professional Day Presenters

Motion by:	Second by:	Roll Call Vote:
Mr. Joseph Blumert	Mr. Sam Ciresi	Ms. Megan Dempsey
Mr. Timothy Gitin	Mr. Gregory MacSweeney	Mr. Vincent Pompeo
Mrs. Cara Shenton	Mrs. Danielle Esposito	Mr. Brian Senyk

RESOLUTION NO. CIS-73-24

APPROVAL OF WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES

WHEREAS, the attendance at stated functions was previously approved by the Superintendent of Schools, as work related and within the scope of the work responsibilities of the attendees and the school district’s professional development plan; and

WHEREAS, the attendance at the functions was approved as promoting delivery of instruction or furthering efficient operation of the school district and is deemed fiscally prudent; and

WHEREAS, the travel and related expenses particular to attendance at these functions will be in compliance with state travel payment guidelines established by the Department of Treasury and the Federal Office of Management and Budget; and

THEREFORE, BE IT RESOLVED, upon the recommendation of the Superintendent, that the Pequannock Township Board of Education approves these attendances; and

THEREFORE, BE IT FURTHER RESOLVED, that the reimbursement of the related travel expenses shall be in accordance with the above-mentioned guidelines. These are “not-to-exceed” amounts:

DATES	EMPLOYEE	CONFERENCE/ WORKSHOP LOCATION	REGISTRATION	TRAVEL/ LODGING	SUB COST	ESTIMATED TOTAL EXPENSE
3/14/24	Scillieri, Elissa	ID Processes for K-2 G&T Virtual	\$75.00	\$0	\$0	\$75.00

RESOLUTION NO. CIS-74-24

APPROVAL OF STUDENT FIELD TRIP

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following student field trip:

DATE	DESTINATION	PERSON IN CHARGE	SCHOOL/ GRADE/ # STUDENTS	PURPOSE	COST TO STUDENT	COST TO DISTRICT
3/19/24	Band Festival East Hanover	Streifer, Anthony	PTHS/9-12/65	NJ State Concert Band Festival	\$0	Transportation

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RESOLUTION NO. CIS-75-24
APPROVAL OF ENRICHMENT PROGRAM AND FACILITATORS 2023-2024

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the Enrichment Program sessions for the 2023-2024 school year to take place at the three elementary schools before or after regular school hours, and instructional facilitators as listed at a salary prorated for 45 minutes based on 1/200 of the teacher’s salary. Program to run October 2023 through May 2024 for Social Studies, Science, Language Arts and Math.

NAME	BUILDING	RATE (PRORATED)
McNulty-Dod, Melissa	NB	\$39.99

RESOLUTION NO. CIS-76-24
APPROVAL OF PROFESSIONAL DAY PRESENTERS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following staff as workshop presenters for the 2023-2024 school year, as per negotiated Agreement between Pequannock Township Board of Education and the Pequannock Township Education Association, Article 30.A.6.n \$95 for up to four hours and \$190 for more than four hours.

Barcadepone, Melissa	Ciccaglione, Danielle	Fitzsimmons, Stephen	Komeshok, Adrianna
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VIII. Workshop Discussion Items

PERSONNEL, MANAGEMENT, AND COMMUNITY RELATIONS

Mr. Sam Ciresi, Chair

Discussion:

1. 2025-2026 School Year Calendar
2. Staffing Update
3. Preschool Hours

Action Items for March 14, 2024 Regular Business Meeting:

- PMC-208-24
- PMC-xxx-24 Approval of Unpaid Absences - 2023-2024 School Year
- PMC-xxx-24 Approval of Medical and/or Family Leave of Absence - 2023-2024 School Year
- PMC-xxx-24 Approval to Amend Reappointment of Certificated Staff - 2023-2024 School Year
- PMC-xxx-24 Approval of Appointments - 2023-2024 School Year
- PMC-xxx-24 Approval of Interscholastic Sports Stipend Positions - 2023-2024 School Year
- PMC-xxx-24 Approval of Revised Job Description
- PMC-xxx-24 Approval of Preschool Start/Dismissal Times for the 2024-2025 School Year

RESOLUTION NO. PMC-xxx-24

APPROVAL OF UNPAID ABSENCES - 2023-2024 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves unpaid absences for the following personnel for the 2023-2024 school year:

EMPLOYEE ID	DATE
xxxxx	xxxxx

RESOLUTION NO. PMC-xxx-24

APPROVAL OF MEDICAL AND/OR FAMILY LEAVE OF ABSENCE - 2023-2024 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the disability medical leave, child care, or family leave of absence under the Family Medical Leave Act and the New Jersey Family Leave Act as follows. Staff using sick leave during the temporary disability period will be paid salary with health benefits coverage. Employee’s leave under FMLA running concurrent with NJFLA shall be unpaid; however, health benefits will continue.

EMPLOYEE ID	DISABILITY LEAVE (on or about)	SICK/PERSONAL/VACATION DAYS TO BE USED	FMLA LEAVE (on or about)	NJFLA LEAVE (on or about)	UNPAID DAYS	RETURN TO WORK DATE (on or about)
xxxxx	xxxxx	xxxxx	xxxxx	xxxxx	xxxxx	xxxxx
xxxxx	xxxxx	xxxxx	xxxxx	xxxxx	xxxxx	xxxxx
xxxxx	xxxxx	xxxxx	xxxxx	xxxxx	xxxxx	xxxxx
xxxxx	xxxxx	xxxxx	xxxxx	xxxxx	xxxxx	xxxxx

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RESOLUTION NO. PMC-xxx-24

APPROVAL TO AMEND REAPPOINTMENT OF CERTIFICATED STAFF - 2023-2024 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves to amend the reappointment of the following certificated staff member for the 2023-2024 school year:

NAME	POSITION	EFFECTIVE DATES (on or about)	SALARY
XXXXX	XXXXX XXXXX	XXXXX	XXXXX

RESOLUTION NO. PMC-xxx-24

APPROVAL OF APPOINTMENTS - 2023-2024 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointments of the following personnel in the Pequannock Township School District, **pending full satisfaction of requisite New Jersey Department of Education and District employment criteria and results from post-offer physical and drug test per Policies 3160 & 4160.

NAME	POSITION	EFFECTIVE DATES (on or about)	SALARY
XXXXX	XXXXX	XXXXX	XXXXX

RESOLUTION NO. PMC-xxx-24

APPROVAL OF INTERSCHOLASTIC SPORTS STIPEND POSITIONS - 2023-2024 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following district personnel as coaches/volunteers for the 2023-2024 school year, per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association.

Spring, 2024

LAST NAME	FIRST NAME	ASSIGNMENT	SCHOOL	STEP	STIPEND
XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX

RESOLUTION NO. PMC-xxx-24

APPROVAL OF REVISED JOB DESCRIPTION

RESOLVED, that the Pequannock Township Board of Education, upon the recommendation of the Superintendent, approves the following revised job description, *per attached*:

School Physician

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RESOLUTION NO. PMC-xxx-24

APPROVAL OF PRESCHOOL START/DISMISSAL TIMES FOR THE 2024-2025 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves preschool start/dismissal times for the 2024-2025 school year:

	Start	End	Proposed Start	Proposed End
Preschool - Full-time	8:15 AM	2:45 PM	8:15 AM	2:00 PM
Delayed	10:15 AM	2:45 PM	10:15 AM	2:00 PM
Early Dismissal	8:15 AM	12:25 PM	8:15 AM	12:25 PM
Preschool - AM	8:15 AM	11:05 AM	8:15 AM	10:45 AM
Delayed	canceled	canceled	canceled	canceled
Early Dismissal	N/A	N/A	N/A	N/A
Preschool - PM	11:55 PM	2:45 PM	11:35 AM	2:00 PM
Delayed	N/A	N/A	N/A	N/A
Early Dismissal	canceled	canceled	canceled	canceled

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CURRICULUM, INSTRUCTION, AND SPECIAL SERVICES

Mr. Greg MacSweeney, Chair

Discussion:

1. LAP-HIT Grant Update
2. March 5 PD Day

Action Items for March 14, 2024 Regular Business Meeting:

- CIS-xx-24 Approval of Workshop/Conference Attendance and Reimbursement of Related Travel Expenses
- CIS-xx-24 Approval of Student Field Trips
- CIS-xx-24 Approval of Out-of-State Student Field Trips
- CIS-xx-24 Approval of New and Revised Curriculum Writing and Payment to Writers for 2024-2025 School Year
- CIS-xx-24 Approval of Out-of-District Placement of Students 2023-2024 School Year

RESOLUTION NO. CIS-xx-24

APPROVAL OF WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES

WHEREAS, the attendance at stated functions was previously approved by the Superintendent of Schools, as work related and within the scope of the work responsibilities of the attendees and the school district’s professional development plan; and

WHEREAS, the attendance at the functions was approved as promoting delivery of instruction or furthering efficient operation of the school district and is deemed fiscally prudent; and

WHEREAS, the travel and related expenses particular to attendance at these functions will be in compliance with state travel payment guidelines established by the Department of Treasury and the Federal Office of Management and Budget; and

THEREFORE, BE IT RESOLVED, upon the recommendation of the Superintendent, that the Pequannock Township Board of Education approves these attendances; and

THEREFORE, BE IT FURTHER RESOLVED, that the reimbursement of the related travel expenses shall be in accordance with the above-mentioned guidelines. These are “not-to-exceed” amounts:

DATES	EMPLOYEE	CONFERENCE/ WORKSHOP LOCATION	REGISTRATION	TRAVEL/ LODGING	SUB COST	ESTIMATED TOTAL EXPENSE
3/22/24	Schlesinger, Lisa	Student Advocacy Conference Paramus, NJ	\$0	\$0	\$0	\$0
3/26/24	Csakvary, Dorothy	Fingerprinting and Bus Safety BCC Paramus, NJ	\$0	\$0	\$0	\$0
4/22/24	Brensinger, Lee Ann	Morris Knolls HS PDP Rockaway	\$0	\$18.05	\$0	\$18.05
4/25/24	Monaco, Jessica	Tools of the Mind Self-Regulation Virtual	\$500.00	\$0	\$150.00	\$650.00 (Paid w/ESEA funds)

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5/7/24 - 5/9/24	Monaco, Jessica	TEACH (Talented Educators Annual Community Huddle) Virtual	\$0	\$0	\$225.00	\$225.00
6/1/24 - 6/9/24	Staropoli, Jennifer	AP Psychology Exam Reading Kansas City, MO	\$0	\$0	\$750.00	\$750.00

RESOLUTION NO. CIS-xx-24
APPROVAL OF STUDENT FIELD TRIPS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following student field trips:

DATE	DESTINATION	PERSON IN CHARGE	SCHOOL/ GRADE/ # STUDENTS	PURPOSE	COST TO STUDENT	COST TO DISTRICT
3/22/24	Morristown Airport Morristown	Kopp, Edward Muller, Nicole George, Chris	PTHS/9-12/25	Aviation Academy	\$40.00	\$150.00 Substitute
3/27/24	Habitat for Humanity ReStore Randolph, NJ	Cohen, Jana	PTHS/9-12/10	Serving the Community	\$0	\$0
4/12/24	Hillview North Boulevard Stephen J. Gerace	Benitez, Rebecca Kertesz, Michael	PV/6-8/47	Band & Choir Performance	\$0	\$300.00 Substitutes
4/19/24	Morristown Airport Morristown	Kopp, Edward Muller, Nicole George, Chris	PTHS/9-12/25	Aviation Academy	\$40.00	\$150.00 Substitute
5/21/24	Habitat for Humanity ReStore Randolph, NJ	Cohen, Jana	PTHS/9-12/10	Serving the Community	\$0	\$0
5/31/24	Pequannock Valley Middle School	Bellas, Patricia	HV/5/43	PV Orientation	\$0	\$0
6/10/24	PV Park	Bellas, Patricia	HV/5/43	5th Grade Party	\$0	\$0
6/13/24 (6/14/24)	PV Park	Rodeiro, Christine	SJG/5/63	5th Grade Party	\$0	\$0

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RESOLUTION NO. CIS-xx-24
APPROVAL OF OUT-OF-STATE STUDENT FIELD TRIPS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following out-of-state student field trips:

DATE	DESTINATION	PERSON IN CHARGE	SCHOOL/ GRADE/ # STUDENTS	PURPOSE	COST TO STUDENT	COST TO DISTRICT
5/21/24	Time Square Alliance New York, NY	Honig, Elliott	PTHS/9-12/45	Educational Objectives Marketing II/AP Economics & Hospitality	\$40	\$300.00 Substitute
6/4/24	Yankee Stadium	Streifer, Anthony	PTHS-PV/ 8-12/77	Perform National Anthem	\$0	Transportation \$150.00 Substitute

RESOLUTION NO. CIS-xx-24
APPROVAL OF NEW AND REVISED CURRICULUM WRITING AND PAYMENT TO WRITERS FOR THE 2024-2025 SCHOOL YEAR

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves new and revised curriculum writing and payment to writers as follows, per PTEA Article 30.6.m. \$183 per diem:

TITLE	TOTAL PAYMENT
Reading - Grade 3	Muzzio-Rentas, Jessica (6 days) \$1,098.00
Writing - Grade 3	Muzzio-Rentas, Jessica (6 days) \$1,098.00
Allied Health - Emergency & Clinical Care	Valverde, Ariel (6 days) \$1,098.00
Allied Health - Medical Terms	Valverde, Ariel (6 days) \$1,098.00
V&P Arts - 6-8 General Music	Benitez, Rebecca (9 days) \$1,647.00
V&P Arts - 6 Choir	Benitez, Rebecca (4 days) \$732.00

RESOLUTION NO. CIS-xx-24
APPROVAL OF OUT-OF-DISTRICT PLACEMENT OF STUDENTS 2023-2024 SCHOOL YEAR

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following out-of-district placement for 2023-2024 School Year:

STUDENT	PLACEMENT		FEE
#101239	Lake Drive School	Mar-Jun (approx. pro-rated)	\$30,000.00

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FINANCE, FACILITIES, AND ATHLETICS

Mr. Joseph Blumert, Chair

Discussion:

1. Budget
2. Attorney RFP
3. Auditor RFP
4. Lighting Update
5. PTHS Auditorium Carpet Repair

Action Items for March 14, 2024 Regular Business Meeting:

- FFA-115-24
- FFA-xxx-24 Pequannock Township School District Adoption of the Tentative Budget for School Year 2024-2025
- FFA-xxx-24 Maximum Travel 2024-2025
- FFA-xxx-24 Travel and Related Expense Reimbursement 2024-2025
- FFA-xxx-24 Capital Reserve Account Withdrawal
- FFA-xxx-24 Professional Services 2024-2025
- FFA-xxx-24 Transfer of Funds for February 2024
- FFA-xxx-24 Payment of Bills - February 21, 2024 to March 14, 2024
- FFA-xxx-24 Approval of Financial Reports/Monthly Certification for January 2024
- FFA-xxx-24 Monthly Reports from Schools and Programs for January 2024
- FFA-xxx-24 Approval to Accept Donations to the Pequannock Township School District
- FFA-xxx-24 Approval of Participation in ACES Cooperative Pricing System #E8801-ACESCPS

RESOLUTION NO. FFA-xxx-24

PEQUANNOCK TOWNSHIP SCHOOL DISTRICT ADOPTION OF THE TENTATIVE BUDGET FOR SCHOOL YEAR 2024-2025

BE IT RESOLVED that the tentative budget be approved for the 2023-2024 school year using the 2024-2025 state aid figures and the Secretary to the Board of Education be authorized to submit to the Executive County Superintendent for approval in accordance with N.J.S.A.18A:7F-5 and 18A:7F-6:

	General Fund	Special Revenues	Debt Service	Total
2024 - 2025 Total Expenditures				
Less: Anticipated Revenues				
Taxes to be Raised				

AND, to advertise said tentative budget in the *Daily Record* in accordance with the form suggested by the New Jersey Department of Education and according to law;

AND, a public hearing on the budget for the 2024-2025 school year will be held at Pequannock Township High School, 85 Sunset Road, Pompton Plains, NJ 07444 on Monday, April 29, 2024 at 7:00 pm.

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RESOLUTION NO. FFA-xxx-24
MAXIMUM TRAVEL 2024-2025

Pursuant to N.J.A.C. 6A:23A-7.3, a board of education must establish a maximum dollar limit for travel expenditure, as defined in N.J.A.C. 6A:23A-7.1 et seq.,

BE IT RESOLVED that the Board of Education includes in the tentative budget a maximum travel expenditure in the amount of \$48,834.00 for the 2024-2025 school year. The maximum travel expenditure amount for the 2023-2024 school year is \$48,834.00, of which \$12,148.96 has been spent and \$0.00 is encumbered to date.

RESOLUTION NO. FFA-xxx-24
TRAVEL AND RELATED EXPENSE REIMBURSEMENT 2024-2025

The Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district;

AND, N.J.A.C. 6A:23A Subchapter 7 requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board;

AND, a board of education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30);

AND, travel and related expenses not in compliance with N.J.A.C. 6A:23A Subchapter 7 but deemed by the board of education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms;

BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23A Subchapter 7 as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT RESOLVED, the Board of Education includes in the tentative budget travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A Subchapter 7, to a maximum expenditure of \$1,500 for all staff and board members for the 2024-2025 school year; and

BE IT FURTHER RESOLVED, the School Business Administrator/Board Secretary shall track and record these costs to ensure that the maximum amount is not exceeded.

RESOLUTION NO. FFA-xxx-24
CAPITAL RESERVE ACCOUNT WITHDRAWAL

BE IT RESOLVED that the Board of Education includes in the budget a capital reserve withdrawal in the amount of \$1,676,590 for:

PROJECT	AMOUNT
Paving at the High School	\$527,710
Replacement of Windows	\$1,073,000
Field Improvements	\$75,880

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RESOLUTION NO. FFA-xxx-24
PROFESSIONAL SERVICES 2024-2025

WHEREAS, pursuant to N.J.A.C. 6A:23A-5.2, a board of education must establish a maximum dollar limit for professional services and public relations, as defined in N.J.A.C. 6A:23A-9.3

NOW, THEREFORE, BE IT RESOLVED, that the Pequannock Township Board of Education hereby establishes the following maximums for the 2024-2025 year as follows:

PROFESSIONAL SERVICE	AMOUNT
Legal	\$123,400
Audit	\$53,040
Physician	\$17,720
Architect/Engineer	\$30,626
Negotiator	\$15,000
TOTAL	239,786

BE IT FURTHER RESOLVED, that the School Business Administrator shall track and record these costs.

RESOLUTION NO. FFA-xxx-24
TRANSFER OF FUNDS FOR FEBRUARY 2024

RESOLVED, that the Board of Education approves the additional transfer of funds within the 2024-2025 budget from February 2024, in accordance with the attached list, which shall become a part of the record.

RESOLUTION NO. FFA-xxx-24
PAYMENT OF BILLS – FEBRUARY 21, 2024 - MARCH 14, 2024

RESOLVED, that the Board of Education approves the Bills List, from February 21, 2024 to March 14, 2024, submitted by the School Business Administrator/Board Secretary, as attached:

FUND	AMOUNT
General Funds 10, 20, 40	
Capital Projects Fund 30	
Food Service Fund 6x	

RESOLUTION NO. FFA-xxx-24
APPROVAL OF FINANCIAL REPORTS/MONTHLY CERTIFICATIONS FOR JANUARY 2024

RESOLVED, that the Board of Education approves the attached Board Secretary’s and Treasurer’s Monthly Financial Reports for January 2024.

RESOLVED, pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of January 2024, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore be it

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bold print denotes change

RESOLVED, that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of January 2024, the Board Secretary's Monthly Financial Report did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

RESOLUTION NO. FFA-xxx-24

MONTHLY REPORTS FROM SCHOOLS AND PROGRAMS FOR JANUARY 2024

RESOLVED, that the Board of Education acknowledges receipt of financial reports for the month of January 2024 for the High School Activities Account, the High School Interscholastic Athletic Account, the Pequannock Valley School Student Activities Account; and Pomptonian.

RESOLUTION NO. FFA-xxx-24

APPROVAL TO ACCEPT DONATIONS TO THE PEQUANNOCK TOWNSHIP SCHOOL DISTRICT

RESOLVED, that the Board of Education, in accordance with Policy 7230 and upon recommendation of the Superintendent, accepts the following donations to the Pequannock Township School District.

DONATION	TO	DONATED BY
Speaker for Baseball Field Value \$230.00	PTHS	Bionde Baseball Academy
Sliding Mat Value \$320.00	PTHS	Bionde Baseball Academy
Travel/Geography/History Books for Read Across America Value \$250.00	Hillview	PTEA

RESOLUTION NO. FFA-xxx-24

APPROVAL OF PARTICIPATION IN ACES COOPERATIVE PRICING SYSTEM #E8801-ACESCPS

WHEREAS, “The Electric Discount and Energy Competition Act,” P.L. 1999, c. 23 authorizes the New Jersey School Boards’ Association (hereinafter NJSBA) to obtain electricity and other energy-related services for individual local boards of education on an aggregated basis; and

WHEREAS, N.J.S.A. 18A:18A-11 and 40A:11-10 authorizes local district boards of education to enter into cooperative pricing agreements with local government units, i.e. municipalities and counties, (hereinafter local units”); and

WHEREAS, NJSBA has offered voluntary participation in a cooperative pricing system for the group purchase of electrical generation and/or natural gas for consumption by the local units; any ancillary or administrative services related to the purchase of electrical generation and/or natural gas; and related energy services; and digital and electronic products and services and other technology products and programs to be purchased by local units; and services and such other items or services as two or more participating local units in the system agree can be purchased on a cooperative basis; and

WHEREAS, the Pequannock Township Board of Education in the county of Morris, State of New Jersey, desires to participate in NJSBA’s Cooperative Pricing System;

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NOW, THEREFORE, BE IT RESOLVED on the 14th of March 2024, by the Pequannock Township Board of Education, county of Morris, State of New Jersey, pursuant to the provisions of N.J.S.A. 18A:18A-11 and 40A:11-10, the Superintendent is hereby authorized to enter into NJSBA's ACES Cooperative Pricing System Agreement.

The New Jersey School Boards Association shall be responsible for complying with the "Public School Contracts Law," N.J.S.A. 18A:18A-1 et seq. all other applicable laws in connection with the preparation, bidding, negotiation and execution of contracts in connection with NJSBA's ACES Cooperative Pricing System.

This resolution shall take effect immediately upon passage.

POLICY

Ms. Megan Dempsey, Chair

Discussion:

1. “Managing for Equity in Education” policy and regulation updates
2. Addition of R7610 Vandalism regulation
3. Recommendation not to include R5440 Honoring Student Achievement
4. “General Policy and Regulation Guide Updates” (P&R 2423 and P&R 2431.4)

Action Items for March 14, 2024 Regular Business Meeting:

- P-13-24
 P-xx-24 Approval of Revised Board Policies and Regulations for Second Reading and Adoption
 P-xx-24 Approval of New and Revised Board Policies and Regulations for First Reading
 P-xx-24 Approval to Abolish Policies and Regulations

RESOLUTION NO. P-xx-24

APPROVAL OF REVISED BOARD POLICIES AND REGULATIONS FOR SECOND READING AND ADOPTION

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the revised Board Policies and Regulations as listed for second reading and adoption:

MANUAL SECTION	POLICY/REGULATION(R)
<i>Administration</i>	1210 - Board-Superintendent Relations

RESOLUTION NO. P-xx-24

APPROVAL OF NEW AND REVISED BOARD POLICIES AND REGULATIONS FOR FIRST READING

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the new and revised Board policies and regulations as listed for first reading:

MANUAL SECTION	POLICY/REGULATION(R)
<i>Administration</i>	1140 - Educational Equity Policies/Affirmative Action (M)
	1523 - Comprehensive Equity Plan (M)
	1530 - Equal Employment Opportunities (M)
	1530R - Equal Employment Opportunity Complaint Procedure (M)
	1550 - Equal Employment/Anti-Discrimination Practices (M)
<i>Program</i>	2200R - Curriculum Content (M)
	2260 - Equity in School and Classroom Practices (M)
	2260R - Equity in School and Classroom Practices Complaint Procedure (M)
	2411 - Guidance Counseling (M)
	2423 - Bilingual Education (M)
	2423R - Bilingual Education (M)
	2431.4 - Prevention and Treatment of Sports-Related Concussions and Head Injuries (M)
	2431.4R - Prevention and Treatment of Sports-Related Concussions and Head Injuries (M)
	3211 - Code of Ethics
<i>Students</i>	5570 - Sportsmanship

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	5750 - Equitable Educational Opportunity (M)
	5842 - Equal Access of Student Organizations
<i>Property</i>	7610 - Vandalism
	7610R - Vandalism
<i>Community</i>	9323 - Notification of Juvenile Offender Case Disposition

RESOLUTION NO. P-xx-24
APPROVAL TO ABOLISH POLICIES AND REGULATIONS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves to abolish the following policies and regulations as they are either no longer relevant or no longer required:

MANUAL SECTION	POLICY/REGULATION(R)
<i>Students</i>	5755 - Equity in Educational Programs and Services (M)

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OTHER

Action Item for March 14, 2024 Regular Business Meeting:

O-11-24

O-xx-24 Approval of HIB Investigation Decisions

RESOLUTION NO. O-xx-24

APPROVAL OF HIB INVESTIGATION DECISIONS

RESOLVED, that the Pequannock Board of Education (hereinafter referred to as the “Board”) hereby affirms the Superintendent’s decision in the following HIB Investigation and directs the School Business Administrator/Board Secretary to transmit a copy of the Board’s decision to the affected students’ parents forthwith.

INVESTIGATION NO.
XXXXX

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BOARD EFFECTIVENESS COMMITTEE

Mr. Timothy Gitin, Chair

Action Item for March 14, 2024 Regular Business Meeting:

BEC-1-24

BEC-x-24 Approval of the Pequannock Township School District 2024 Board Goals

RESOLUTION NO. BEC-x-24

APPROVAL OF THE PEQUANNOCK TOWNSHIP SCHOOL DISTRICT 2024 BOARD GOALS

RESOLVED, that the Board of Education, upon the recommendation of the Board President and the Superintendent, approves the Pequannock Township School District 2024 Board Goals.

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IX. Open to Public Any Topic

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any topic during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Please state your name and sign in before you begin.

X. Unfinished Business

XI. New Business

XII. Board Member Announcements

XIII. Consideration of Executive Session

RESOLVED, that in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L., the Board has the authority to adjourn to closed session to discuss matters pertaining to legal, personnel, negotiations, attorney – client privilege, and/or student matters. Said matters will be made public upon their disposition.

Motion by:	Second by:	Roll Call Vote:	Time:
Mr. Joseph Blumert	Mr. Sam Ciresi	Ms. Megan Dempsey	
Mr. Timothy Gitin	Mr. Gregory MacSweeney	Mr. Vincent Pompeo	
Mrs. Cara Shenton	Mrs. Danielle Esposito	Mr. Brian Senyk	

XIV. Adjournment

Motion by:	Second by:	Roll Call Vote:	Time:
Mr. Joseph Blumert	Mr. Sam Ciresi	Ms. Megan Dempsey	
Mr. Timothy Gitin	Mr. Gregory MacSweeney	Mr. Vincent Pompeo	
Mrs. Cara Shenton	Mrs. Danielle Esposito	Mr. Brian Senyk	

FUTURE PUBLIC BOARD MEETINGS

Thursday, March 14, 2024	Regular Business/Preliminary Budget Meeting	7:00 P.M.	PTHS
Monday, April 15, 2024	Workshop Meeting	7:00 P.M.	PTHS

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