

# **MARGATE CITY SCHOOL DISTRICT**

## **BOARD OF EDUCATION MEETING**

### **AGENDA**

**March 6, 2024**

**6:00 P.M.**

1. Call to order
2. Pledge of Allegiance
3. Certification of Notice
4. Roll Call
5. Recognition: Honor Retiree Mrs. Teresa Osborne
6. Public Comment: The Board of Education welcomes public comment and views this as an important aspect of community relations. The Board will set aside a portion of every board meeting for public comment on school district issues. Usually, there will be a public comment period devoted exclusively to comment on agenda items and a public comment period dedicated to general school district issues, however, this format may be altered in light of the business of the Board, provided that at least one period is set aside at each meeting for public comment. The maximum length of each public comment period is thirty (30) minutes unless stated otherwise on the meeting agenda.  
The public comment period is a time for members of the public to express their comments and/or concerns. It is not a question and answer session. Notwithstanding, members of the administration and/or board members may choose to answer questions raised during public comment periods. They may do so during the public comment period or after it has closed. The public should understand that there are reasons why questions will not be answered, including reasons related to litigation, privacy, confidentiality, employment rights, student rights and the absence of information from which answers can be formulated.  
Each speaker making a public comment shall state his name and address before speaking. As stated above, the total amount of time allocated to each comment period is limited. The following additional time limitations also apply. The total amount of time allotted to each speaker is limited to three (3) minutes. A speaker may not extend his or her time by seeking to utilize the unused time of a person who has spoken or who has yet to speak. The total length of time allotted to all speakers making public comment on a particular agenda item or on a particular subject will be limited to ten (10) minutes. The Board President, or the person presiding in the Board President's absence, has flexibility to alter these time limitations. Absent his/her expressly doing so, the time limitations stated here apply.

7. Report of Superintendent of Schools:

A. Enrollment:

**Enrollment as of 1/23/2024**

<b>Ross School</b>	
Pre K (1/2 day)	4
Kindergarten	35
Grade 1	38
Grade 2	32
Grade 3	37
Grade 4	38
<b>Sub-total</b>	<b>184</b>
<b>Tighe School</b>	
Grade 5	27
Grade 6	45
Grade 7	25
Grade 8	34
<b>Sub-total</b>	<b>131</b>
<b>*Total Enrollment</b>	<b>315</b>

**Enrollment as of 2/22/2024**

<b>Ross School</b>	
Pre K (1/2 day)	4
Kindergarten	34
Grade 1	39
Grade 2	32
Grade 3	37
Grade 4	38
<b>Sub-total</b>	<b>184</b>
<b>Tighe School</b>	
Grade 5	28
Grade 6	44
Grade 7	26
Grade 8	34
<b>Sub-total</b>	<b>132</b>
<b>*Total Enrollment</b>	<b>316</b>

**\*Above enrollment includes Longport and Tuition enrollment below**

**Longport Enrollment:**

William H. Ross	14
Eugene A. Tighe	<u>12</u>
Total	26

**Tuition Students:**

William H. Ross	8
Eugene A. Tighe	3

ACHS (Margate)	32
OCHS (Choice)	68
MRHS (Choice)	<u>12</u>

B. Instructional Support

1. Update on Principal/Director activities
2. Review activity calendars.
3. Review fire drill and security drill report.
4. William H. Ross bus drill
5. Report each school submitted information to the School Safety Data System (SSDS). The information included Student Incidents from the 1<sup>st</sup> half of the school year, along with staff training and school programs that were offered.
6. Budget presentation for 2024-2025

C. Communications

D. District Committee Reports

8. MEF Update

9. MEA Report

10. General Board Discussion

## 11. General Approvals

It may appear to members of the public that the City of Margate Board of Education takes formal action with limited comment or member discussion. This is not so. Prior to the time any formal action is taken, the district administration and school board members thoroughly review all supporting documentation. After each matter has been thoroughly discussed and after the superintendent is satisfied that each matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board Committee for discussion and analysis by members of the Board. The members of the School Board Committees work with the Superintendent to assure that all members are fully briefed on all pertinent details and understand the motions. When the Committees are satisfied with the motions, the motions are then placed on the agenda for action at a public meeting.

### **A. Personnel**

- 1) Approve Ryan Gaskill as the Superintendent of Margate City School District effective July 1, 2024.
- 2) Approve the Superintendent's employment contract for July 1, 2024 to June 30, 2027, as reviewed and approved the by the Executive County Superintendent.
- 3) Approve the Business Administrator's employment contract for July 1, 2024 to June 30, 2025, as reviewed and approved the by the Executive County Superintendent.
- 4) Approve an intermittent family leave for Kristie Cafiero starting 1/29/24 until 4/29/24.
- 5) Approve the Functional Capacity Examination and any associated fees for a professional physician's determination relating to an employee's ability to perform their essential job functions and their ability to return to their job responsibilities.
- 6) Approve the 2024-2025 School Calendars.
- 7) Approve Laurie Staller as a Substitute pending completion of paperwork.

### **B. Instructional Support/Activities**

- 1) SHARE: Activity list for Autism Acceptance Month. Staff: Kaitlin Roselli and other staff.
- 2) Approve the 1<sup>st</sup> grade students to experience Rizzo's Reptiles Wildlife Program on May, 17, 2024. Staff: Theresa Brennan, Christa Toner and Joanne Adams Costs: Program: \$875.
- 3) Approve the 2024 English Language Summer School program to run for 19 days. Staff: Tracy Magel Costs: not to exceed \$ 3,408.
- 4) Approve the Environmental beach cleanup project on April 13, 2024. Staff: Chelsi Crompton.
- 5) Approve Family STEM Night at Tighe School on April 10<sup>th</sup> from 5:00 pm -7:00 pm. Staff: Chelsi Crompton
- 6) Approve a presentation on Autism Awareness by Kerry Magro, Ed.D for students and staff. Costs: \$2,750.

### **C. Field Trips**

- 1) Approve Anita Grimley and 10 students to take a class trip to the Funny Farm on June 4, 2024. Staff: Anita Grimley, Lora Blanco, Mindi Ermelin, Lillian Gaskill, Kaitlin Roselli, Mark Winterbottom, Eileen Duffey. Cost: substitute bus driver 7hrs x \$20/hr = \$140.
- 2) Approve the 7th grade field trip to Tree to Tree Adventure Park on May 24, 2024. Staff: Tracy Jones and Tighe Teachers as needed. Costs: Tree to Tree Admission 1380, \$125 Substitutes as needed and bus driver substitute Hourly rate \$20/hr x 7hrs = \$140 .

3) Approve the 8th Grade field trip to Stockton University to the Holocaust Resource Center and Campus Tour on April 24<sup>th</sup>. Staff: Michael McMenamin, Sherry Scott, Michelle Cossaboon, Lisa Drexler Costs: Dining Hall \$359.60 and Substitutes as needed.

**D. Workshops**

- 1) Approve Bonnie Marino to attend “Hot Issues in Education Law: 2023-2024” on February 1, 2024. Cost: \$125.
- 2) Approve Chrissy Campbell and Kaitlin Roselli to attend the “VB-MAPP Training” webinar on March 6, 2024.
- 3) Approve Kaitlin Roselli to attend the NASW NJ Conference on April 15<sup>th</sup> at Hard Rock Casino. Costs: \$275 and Travel.
- 4) Approve a webinar “Anxiety, Social Relationships and Processing Speed: A Guide to Understanding its Impact with Students” with Eileen Braaten, PhD at AEP Connections. Staff: Bonnie Marino, Tina Baronowitz, Lora Blanco, Nastasa Coughlin, Stephanie Curry, Barbara Farrell, Anita Grimley, Chauncey Iannone, Jacque Jones, Kaitlin Roselli and Veronica Valencia, Costs: \$125 x 11 = \$1,375 plus 5 to 6 Substitutes for ½ day each .
- 5) Approve Melina Skwarek to attend the “Sandy Hook Elementary School Shooting – Debriefing and Lessons Learned” training course on March 27, 2024 at Rowan College, from 8:00 am- 12:00 pm. Costs: Travel
- 6) Approve Matt Burton to attend the 2024 NJSBGA Conference/EXPO from March 17-20, 2024 at Harrah’s Hotel and Conference Center.

**E. Students**

- 1) Approve the final determination of Ross HIB Investigation No. 2023-24-R01 and Ross HIB Investigation No. 2023-24-R02.
- 2) Approve home instruction for one Tighe Student effective April 8, 2024 until doctor’s clearance is received. Staff: Tighe staff as needed.

12. Presentation and Approval of Minutes: February 7, 2024 Regular Meeting and Executive Session; February 21, 2024 Work Session Minutes

13. Report of the Board Secretary: January 2024

a. Financial Reports - January 2024

b. Pursuant to N.J.A.C. 6A:23-16.10(c) Margate City Board of Education certifies that as of January 31, 2024 after review of the Secretary’s Monthly Financial Reports (Revenue and Appropriation Sections) and upon consultation with the appropriate district officials that to the best of our knowledge there have been no changes in anticipated revenue sources and/or amounts and no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-16.10(c)3-4 so that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

c. Bills and Payrolls – \$ 1,312,799.62

d. Transfer of Funds within the General Current Expense Account

**Ratified Budget Transfers for 2023-2024**

TO:	11-000-217-320-00-00-010	STUDENT SERVICES	<u>\$35,000.00</u>
		<b>TOTAL</b>	<b>\$35,000.00</b>
FROM:	11-000-217-320-00-00-025	STUDENT SERVICES	<u>\$35,000.00</u>
		<b>TOTAL</b>	<b>\$35,000.00</b>

14. Report of Receipts and Disbursements – January 2024

15. Cash Report – January 2024

16. New Business

- A) Approve submission of the proposed 2024-2025 Margate City School District Budget to the Atlantic County Executive Superintendent for review.
- B) Approve a resolution fixing the sum to be raised by Local Tax Levy for the 2024-2025 School District budget .
- C) Approve a resolution to set maximum travel expenditure limits as required by Section 15, Chapter 53, P. L. 2007 .
- D) Approve a resolution to set maximum dollar limits for professional services for the 2024-2025 school year as required by N.J.A.C. 6A:23A 5.2 (Attached.)
- E) Approve the need for \$178,109 of banked cap to be included in the base budget tax levy allocation, to supplement a portion of the local share of the ROD Grant. This must be completed by the end of the 2024-2025 budget year and cannot be deferred or incrementally completed over a longer period of time.
- F) Approve a cap adjustment for increase in health care costs for the 2024-2025 budget year in the amount of \$16,940.
- G) Approve a tuition contract with Longport Board of Education for the 2024-2025 school year in the amount of \$827,306 plus a tuition adjustment for the 2022-2023 school year of (\$7,456) for a total cost of \$819,850 calculated as follows:

Grade Level	Student #	Tuition Rate	Budgeted Revenue
Preschool Disabled	1	\$32,458	\$32,458
Kindergarten	3	\$24,470	\$73,410
Grades 1-5	15	\$25,958	\$389,370
Grades 6-8	11	\$30,188	\$332,068
Total	30		\$827,306
Plus/Minus Tuition Adjustment			<u>(\$ 7,456)</u>
Budgeted Total			\$819,850

H) Approve a tuition contract with Atlantic City Board of Education for the 2024-2025 school year in the amount of \$734,481 for regular education students and \$228,593 for special education students less a tuition adjustment for the 2022-2023 school year of (534,045) for a total cost of \$429,029:

Grade Level		Student #	Tuition Rate	Budgeted Expense
Regular Students	9th – 12th	33	\$ 22,257	\$ 734,481
Resource Room	9th – 12th	7	\$ 32,656	\$ 228,593
Total		40		\$ 963,074
Plus/Minus Tuition Adjustment				<u>(\$ 534,045)</u>
Budgeted Total				\$ 429,029

I) Approve a tuition contract with the Atlantic County Vocational School Board of Education for the 2024-2025 school year for 9 students to attend the Academy Program at a cost of \$3,300 per student and 1 special education students at a cost of \$5,000 per student less a tuition adjustment from the 2022-2023 school year in the amount of (\$3,511) for a total cost of \$31,189.

J) Approve resolution to appoint Siracusa Kaufmann Insurance Agency as the Risk Management Consultant for the 2024-2025 school year with compensation for services rendered equal to 4% of the district’s annual assessment.

K) Approve a service contract with Ascend Construction Management, Inc. for doorway arch lintel repair and masonry work at the Tighe School in the amount if approximately\$7000 )ESCNJ Co-op #65MCESCCP; Job Order Contracting #20/21-03).

L) Approve a service contract with Murray Paving and Concrete, LLC. To install protective barriers/sanctions at the Tighe School in the amount of \$11,999.62 (ESCNJ Co-op #65MCESCCP;Kob Order Contracting #22/23-03).

17. Other Matters

18. Public Comment

19. Executive Session:

WHEREAS, N.J.S.A. 10:4-13 requires adoption of a resolution of the Board to go into Executive Session; BE IT RESOLVED, that the Board, pursuant to the Open Public Meetings Act, New Jersey Title 18A and the Margate City Board of Education Bylaw No. 9322 hereby enters Executive Session to discuss matters involving:

Personnel, student matters, advice of counsel, contracts or other matters for which an executive session is permitted.

BE IT FURTHER RESOLVED, that the minutes of this Executive Session shall be made public following formal action by the Board and/or at the conclusion of any investigation(s), due process proceeding, or litigation, so long as not prohibited by law and so long as the need for maintaining confidentiality no longer exists.

20. Open Session

21. Adjournment