

**Bellevue School District
 Procedure 2410P Graduation Requirements - Exhibit J**

REQUEST FOR REMOVAL OF CREDIT and/or GRADE

Beginning with the class of 2024, students who complete high school courses prior to high school will be granted credit that applies to high school graduation unless otherwise requested by the student and student’s family. Use this form to request grade(s) be removed with the credit remaining, or remove credit and grade from the transcript.

Student: _____ Student ID#: _____

Date of Request: _____ Graduation Year: _____

School where course was taken	School Year Taken	Course Title	Semester 1 Action	Semester 2 Action

Parent/Guardian: _____ Date: _____

Notes:

- High school is defined as ninth through twelfth grades and middle school is defined as sixth through eighth grades
- Credit value for high school courses taken in the middle school years is described in the Bellevue School District Course Catalog which is available on the District website

*** * * Return the completed form to the registrar’s office. * * ***

Registrar signature: _____ Completion date: _____