Aeries Registration (Data Confirmation)

How to complete registration online in Aeries Parent Portal

Español   中文   العربية

Created by the OUSD Student Welcome Center

May 2020
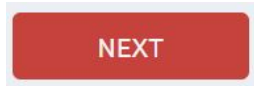
Aeries Data Confirmation: **parent.ousd.org**

- In Aeries, registration is called **Data Confirmation.**

- Parents can access Aeries Data Confirmation at the following website: **parent.ousd.org**. This also gives you the option to download the Aeries app, if you prefer.

- We encourage families to complete Data Confirmation (Registration) in Aeries before the first day of school (August 10), but you have until August 21st to complete it.

- The video here can help you get started.

Aeries Login: **parent.ousd.org**

🔒 parent.ousd.org/LoginParent.aspx

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- Parents will login to their Aeries Parent Portal at **parent.ousd.org**

- *If you do not know your Aeries Parent Portal email or don't have one, reach out to Ms. Gonzalez: Marta.Gonzalez@ousd.org*

- You can also choose to complete registration in another language by clicking the English dropdown (circled in red).

- Then click **NEXT**
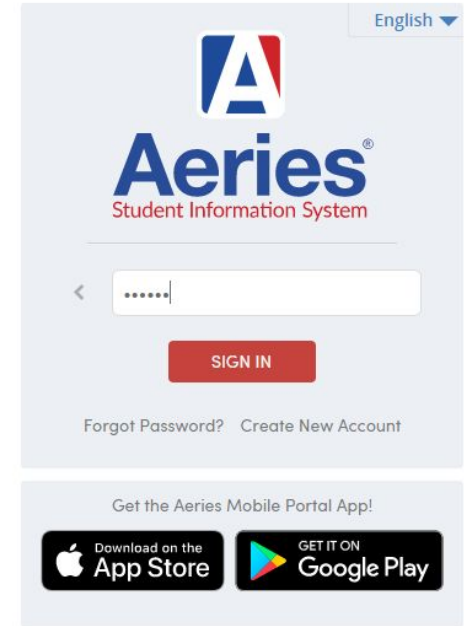
English ▼

A

Aeries®
Student Information System

Email

NEXT

Forgot Password?   Create New Account

Enter Password

- Parents will be asked for their password.

- If you do not know your password, click Forgot Password?

- After entering the password, click

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Click to enter Data Confirmation/Registration

| Dashboard | Student Info | Attendance | Grades | Classes | Medical | Test Scores | Change Student |

You have not yet completed the Student Data Confirmation Process.
Click Here to confirm the information about your student.

- You will see a yellow bar at the top.

- Click on "Click Here" (circled in red above) to begin registration.

www.ousd.org   @OUSDnews

To complete registration for a different child

Dashboard | Student Info | Attendance | Grades | Classes | Medical | Test Scores | **Change Student**

You have not yet completed the Student Data Confirmation Process.
Click Here to confirm the information about your student.

- Once logged in, you can change which child you complete registration for by clicking "Change Student" at the top (circled in red above).

- If you do not see your other child under "Change Student", please call or text to the Student Welcome Center for support (510)-879-4600 or enroll@ousd.org

Begin Data Confirmation/Registration

① **Family Information**	
② Student	
③ Contacts	
④ Documents	
⑤ Authorizations	
⑥ Final Data Confirmation	

Confirm and Continue

- On the left side, you will see the 6 sections of Data Confirmation/Registration.
- After you complete each section, click **Confirm and Continue** and then a check mark will appear next to the section name.

1. Family Information

- There are two parts to this section - active military service and residence survey.
- Click on the box that reflects your status in each section.
- When you are done with the section, click **Confirm and Continue**

  on the left side to move onto the next section

2. Student

- To make any changes to this section, click ⟨Change⟩ at the bottom of the screen.
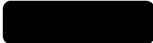- In this section, you can update your child's phone number, ethnicity, and race.

Student Demographics		
		Notes
Mailing Address	███████████ Oakland CA 94619	Changes to this information will NOT be saved in the system. Instead, the new information will be emailed to the school and the school will contact you for additional information.
Primary Phone	███████████	
Ethnicity?	Is this student Hispanic or Latino? No	
Race(s)	Other Asian	

⟨Change⟩

2. Student (Continued)

- If you clicked Change, you can update your child's phone number, ethnicity, and race.
- After making any edits, click Save at the bottom of the screen.
- Then, click Confirm and Continue on the left side.

3. Contacts

- Under Contacts, you can update an existing contact by clicking the pencil button in the upper left corner of each contact (circled in red below)

- If you choose to make edits, you can update the name, address, relationship, phone number, and email address for each contact.
- Click **Save** at the bottom to save the updated information.

3. Contacts (Continued)

- To Add a new contact, click the **⊕ Add** button in the blue bar (circled in red below).

Contacts   ⊕ Add

- Fill in last name, first name, relationship, phone number, and email address.
- When done adding a contact, click **Save** at the bottom.
- When done with Contacts, click **Confirm and Continue** on the left side.

4. Documents

- Under Documents, click where it says 2020-21 OUSD Registration Form Policies and Agreements to review the document.

Documents

📕 2020-21 OUSD Registration Form Policies and Agreements for Online Portal.pdf

- The next section (Authorizations) will ask you questions about the policies described in this document.
- After you have reviewed the document, click **Confirm and Continue** on the left side.

5. Authorizations

- Under Authorizations, click Allow or Deny for each item.
- Information about each item is in the document you reviewed in the previous section.
- After making a choice for all items, click **Save**
- When done with Authorizations, click **Confirm and Continue** on the left side.

Authorizations and Prohibitions	
Description	**Status**
Attendance policy I understand I am responsible for my child's attendance and I will send a written note to school if my child is absent.	☐ Allow ☐ Deny
California College Guidance Initiative College Agencies: Do you want your student's directory information, demographics, and transcript information released to college agencies?	☐ Allow ☐ Deny
California Healthy Kids Survey (incoming 5th grade only) I consent to my 5th grade student's participation in the anonymous 2021 California Healthy Kids Survey.	☐ Allow ☐ Deny

6. Final Data Confirmation

✔ **Family Information**

✔ **Student**

✔ **Contacts**

✔ **Documents**

✔ **Authorizations**

✔ **Final Data Confirmation**

Finish and Submit

- Click **Finish and Submit**
- All sections will have a green check.
- You are done with online registration - thank you!