

ALLEGHENY-CLARION VALLEY SCHOOL DISTRICT
BOARD OF EDUCATION WORKSHOP AGENDA
Monday, October 9, 2023 - 6:00 P.M.

ALL WORKSHOP MEETINGS ARE BEING HELD USING VIRTUAL TECHNOLOGY

- I. Roll call of members and recording names of directors present.
- II. PUBLIC PARTICIPATION
- III. PRESENTATIONS
- IV. BOARD CONCERNS

CONSENT AGENDA

- A. Discussion related to the conference and field trip requests, as presented, on the attached form.
- B. Discussion related to, as listed and upon receipt of all appropriate documentation, adding the following to the substitute list for the 2023-2024 school year:

TEACHER/NURSE Tammy Elder – Nurse	AIDE/CAFETERIA/CUSTODIAN/SECRETARIAL
--------------------------------------	--------------------------------------
- C. Discussion related to the request from District 9 (Dr. Bill Jordan) to use the cheer mats for the Cheer Championships to be held on January 13, 2024 at the Keystone High School. All mats will be picked up, transported and brought back to A-C Valley at the District 9 expense as attached.
- D. Discussion related to the request from Falcon Fellowship/Laura Jamison/Luke LaVan to use the High School Auditorium on Thursday, October 19, 2023 from 6:00 P.M. – 8:30 P.M. for the purpose of holding “An Evening of Prayer” from 7:00 P.M. – 8:00 P.M. as attached.
- E. Discussion related to the request from PTO to use the Elementary Cafetorium on October 23, 2023 from 1:00 P.M. – 7:00 P.M. for the purpose of distributing a pizza fundraiser as attached.
- F. Discussion related to the request from Minnie Logue, School Counselor, to use the High School LGI on Monday, October 30, 2023, from 4:30 P.M. – 7:00 P.M. for the purpose of holding a Financial Aid Workshop as attached.
- G. Discussion related to the request from Employee #131 to use September 26, 2023 and September 29, 2023, as unpaid leave as attached.
- H. Discussion related to the request from Employee #442 to use ½ hour on September 29, 2023 as unpaid leave as attached.
- I. Discussion related to the request from PTO to approve the following, upon receipt of all appropriate documentation as Volunteers with the PTO for the 2023-2024 school year as attached: Missy Smith & Stephanie Master/Co-Presidents; Lida Jenkins and Jamie Eiler/Co-Vice Presidents; Natasha Griebel/Secretary; Crystal Long & Amber Dehart/Co Treasurers; Hannah Eiler; Jessica Lemmon, Jennifer Pollock, Tiffany Lauer, Emily Shook, Jacque Maihle and Melissa Russel as attached.

V. FINANCE AND PURCHASE (discussion only)

- A. Discussion related to paying bills for October, 2023
- B. Activities Report for September, 2023.
- C. F.I.R.S.T. Program Reports for September, 2023.
- D. Elementary Activity Account for September, 2023.
- E. Elementary Yearbook Activity Account for September, 2023
- F. Cafeteria Report - Stacey Redding

- G. Discussion related to the Intermediate Unit 1 – PaTTAN Agreement between the Intermediate Unit 1 and the Allegheny-Clarion Valley School District (ending June 30, 2024) in the amount of \$23,235.00 dated September 28, 2023 as attached.

- H. Discussion related to the proposed budget in the amount of \$2,353,086 for the WSTU as attached.

VI. PERSONNEL

- A. Discussion related to the letter of retirement from Richard Preston, Custodian, dated September 12, 2023 effective January 5, 2024. Richard has been an employee with the district since August, 1999.
- B. Discussion related to the District Secretary (Full-time/220 Day) Job Description as attached.
- C. Discussion related to transferring _____ to the Full-time (220 day) District Wide Secretary position (contingent on the opening of the WSTU (Western Secure Treatment Unit) facility.
- D. Discussion related to advertising “In-House” for an Elementary Secretary (contingent on the opening of the WSTU (Western Secure Treatment Unit) facility.
- E. Discussion related to the Principal, Western Secure Treatment Unit (WSTU) Job Description as attached.

VII. INSTRUCTIONAL SERVICES

VIII. POLICY

- Discussion related to the Second Reading of Policy #622 – GASB Statement 34 as attached.
- Discussion related to the Second Reading of Policy #304.1 – Anti-Nepotism as attached.

IX. FACILITIES

X. TRANSPORTATION

- A. Discussion related to the Extra-Curricular Activities Transportation Contract between the Allegheny-Clarion Valley School District and Michele Eiler dated September 29, 2023 as attached.
- B. Discussion related to the Extra-Curricular Activities Transportation Contract between the Allegheny-Clarion Valley School District and Pamela J. Myers dated September 29, 2023 as attached.

- C. Discussion related to the Extra-Curricular Activities Transportation Contract between the Allegheny-Clarion Valley School District and Irwin Transportation, LLC dated August 29, 2023 as attached.

XI. MISCELLANEOUS

A. Career Center Report.

--A copy of the September 25, 2023 JOC Meeting Minutes are attached. Content will be reviewed and approved at the next regular JOC meeting are attached.

B. Intermediate Unit Report.

--A copy of the September 27, 2023 RIU6 Board Notes are attached.

C. Correspondence.

--Letter from Julie Patton, Director of Compliance at the Department of Education dated September 20, 2023, regarding the PDE ESSER Monitoring – Sub Recipient Response Receipt Confirmation as attached.

--Letter from Holly J. McKinley-Weaver, Vice President of the Autism Tough Foundation dated August 19, 2023 as attached.

--Letter from DuWayne Amsler, Parker City Mayor – Time capsule information

D. Technology Committee update.

E. Athletic Committee update.

F. Football Field Renovation Committee update.

G. Finance Committee update.

XII. OLD BUSINESS

XIII. NEW BUSINESS

CONFERENCES AND FIELD TRIPS FOR 2023-2024 (October, 2023 –Workshop Conference)

Attendee(s)	Conference	Date	Location	Subs	Registration	Mileage	Meals	Lodging	Other	Total
Peggy Plowman (approx.) 11 (8 th & 9 th grade) students	STEM field Workshop	11/7/23 11/8/23	Riverview Intermediate Unit 6 Clarion, PA	\$0.00	\$0.00	School Van	\$0.00	\$0.00	\$0.00	\$0.00
Tracy Hartle (approx.) 4 – 7 students	Clarion County Youth Council	10/24/23 12/12/23 4/9/24	TBD (Clarion or Knox)	\$498.00	\$0.00	School Van	\$0.00	\$0.00	\$0.00	\$498.00
Minnie Logue	Childhood & Adolescent Mental Health- Attachment & Cycle of Trauma	10/27/23	Redbank Valley High School New Bethlehem, PA	\$0.00	\$0.00	\$7.50	\$0.00	\$0.00	\$0.00	\$7.50
Tracy Patton Julie Raybuck (approx.) 90 students	Post Secondary Options Fair	11/8/23	PennWest Clarion Clarion, PA	\$83.00 (1/2 day)	\$0.00	2 Busses \$266.24	\$50.00	\$0.00	\$0.00	\$399.24
Michelle Austin	Data Quality Network Meetings	3 rd Wednesday of each month	Riverview Intermediate Unit 6 Clarion, PA	\$0.00	\$0.00	\$220.08	\$0.00	\$0.00	\$0.00	\$220.08
Minnie Logue R.J. Feicht (approx.) 9 th grade 57 students	Tour facility	11/21/23	Clarion County Career Center Shippensburg, PA	\$0.00	\$0.00	1 Bus \$112.64 & School Van	\$0.00	\$0.00	\$0.00	\$112.64

CONFERENCES AND FIELD TRIPS FOR 2023-2024 (October, 2023 – Workshop Conference)

Attendee(s)	Conference	Date	Location	Subs	Registration	Mileage	Meals	Lodging	Other	Total
April MacKinlay Jennifer Stover Peggy Plowman	PBIS	10/31/23 11/1/23 11/2/23 11/3/23	Hershey, PA	\$996.00	\$255.00	\$255.00	\$270.00	\$1824.84	\$0.00	\$3,600.84
David McDeavitt	Council of Administrators of Special Education	11/8/23 11/9/23 11/10/23	David L. Lawrence Convention Center Pittsburgh, PA	\$0.00	\$645.00	\$66.55	\$60.00	\$675.00		\$1,446.55 Paid by SPED Grant
Kristin Hurrelbrink Joni Runyan Wes Krautbauer (approx.) 30 students	Tour PennWest Clarion Campus	TBD (Wednesday in November)	PennWest Clarion Clarion, PA	\$166.00	\$0.00	One bus \$155.00	\$0.00	\$0.00	\$0.00	\$321.00

District costs to date:

July, 2023	\$	0.00
August, 2023	\$	428.92
September, 2023	\$	4,970.51
October, 2023	\$	5,159.30