

ALLEGHENY-CLARION VALLEY SCHOOL DISTRICT
BOARD OF EDUCATION WORKSHOP AGENDA
Monday, September 11, 2023 - 6:00 P.M.

ALL WORKSHOP MEETINGS ARE BEING HELD USING VIRTUAL TECHNOLOGY

I. Roll call of members and recording names of directors present.

II. PUBLIC PARTICIPATION

III. PRESENTATIONS

IV. BOARD CONCERNS

CONSENT AGENDA

- A. Discussion related to the conference and field trip requests, as presented, on the attached form.
- B. Discussion related to, as listed and upon receipt of all appropriate documentation, adding the following to the substitute list for the 2023-2024 school year:

TEACHER/NURSE

AIDE/CAFETERIA/CUSTODIAN/SECRETARIAL

Cynthia Snyder – Guest Teacher

- C. Discussion related to the request from the A-CV Student Council to use the Elementary Cafetorium on Friday, September 29th (in the afternoon to decorate) and Saturday, September 30th from 5:30 P.M. – 10:30 P.M. for the purpose of holding the Homecoming Dance as attached.
- D. Discussion related to the request from Bobbi McGarvey to remain a Volunteer with the Cheerleading program for the 2023-2024 school year. All required paperwork is currently on file with the District Office.

V. FINANCE AND PURCHASE (discussion only)

- A. Discussion related to paying bills for September, 2023
- B. General Fund/Financial Report/Payroll Check Register, including Athletics for August, 2023.
- C. Cafeteria Finance Report for August, 2023.
- D. Activities Report for August, 2023.
- E. F.I.R.S.T. Program Reports for August, 2023.
- F. Elementary Activity Account for August, 2023.
- G. Elementary Yearbook Activity Account for August, 2023
- H. Cafeteria Report - Stacey Redding
- I. Discussion related to the General Fund Checking Account moving into a Public Sector Analysis Account with a target balance of \$200,000 and \$550,000 additional sweep.
- J. Discussion related to the General Fund Checking Account moving into a Public Sector Analysis Account with a target balance of \$_____ and \$_____ additional sweep.
- K. Discussion related to the donation from the Scrubgrass Presbyterian Church in the amount of \$400.00 for overdue lunch account balances as attached.

- L. Discussion related to removing Emily Shumaker from the High School Activities Account.
- M. Discussion related to adding Melisa Morrison to the High School Activities Account.

VI. PERSONNEL

- A. Discussion related to the letter of resignation as Assistant Jr. High Boys' Basketball Coach from Caleb Penny as attached.
- B. Discussion related to advertising for an Assistant Jr. High Boys' Basketball Coach.
- C. Discussion related to the Elementary Secretary Job Description as attached.
- D. Discussion related to the Jr./Sr. High School Secretary Job Description as attached.
- E. Discussion related to the request from Tracy Patton to be approved as Sr. High Student Council Advisor at a supplemental salary of \$1,170.00 as attached.
- F. Discussion related to the request from Minnie Logue to be approved as Jr. High Student Council Advisor at a supplemental salary of \$761.00 as attached.
- G. Discussion related to the following Seniors, number of hours and costs per student with regard to the AmeriCorps program as follows:

Co-op (working 3-hours) – Cost share initially \$1800.00 (director of AmeriCorps, Joyce Fosdick, wrote a Grant that reduced that amount by \$400 for each student). The six students will each have a cost share of \$1400.00 (Paid by Title IV):

*Hannah Ithen;
Bell McClaine;
Sophia McGarvey;
Henry Stevanus;
Jaxon Sundling; and
Easton Wingard*

- H. Discussion related to the approving the rate of pay for a nurse as follows: LPN/\$25.00 per hour and RN/\$35.00 per hour beginning with the 2023-2024 school year.
- I. Discussion related to hiring James Best as Maintenance Director at a prorated salary for the remainder of the 2023-2024 school year of \$_____ beginning November 1, 2023. All required paperwork is currently on file in the District Office.
- J. Discussion related to hiring Daniel White as Assistant to the Maintenance Director at a prorated salary for the remainder of the 2023-2024 school year of \$_____ beginning November 1, 2023. All required paperwork is currently on file in the District Office.
- K. Discussion related to hiring _____ as Maintenance Technician, upon receipt of all appropriate documentation at a prorated salary for the remainder of the 2023-2024 school year of \$_____.

- L. Discussion related to hiring _____, as a part-time permanent cafeteria worker upon receipt of all appropriate documentation, contingent upon a sixty (60) work day probationary period, at an hourly rate of \$15.54. Upon completion of the sixty (60) work day probationary period, the hourly rate will be \$16.54 per hour.
- M. Discussion related to hiring _____, as a part-time (3.5 hour per day) lunch monitor upon receipt of all appropriate documentation, contingent upon a sixty (60) work day probationary period, at an hourly rate of \$13.33.
- N. Discussion related to hiring _____, as a part-time (3.5 hour per day) lunch monitor upon receipt of all appropriate documentation, contingent upon a sixty (60) work day probationary period, at an hourly rate of \$13.33.
- O. Discussion related to hiring _____, upon receipt of all appropriate documentation, as Varsity Boys' Basketball Coach at a supplemental salary of \$_____.

VII. INSTRUCTIONAL SERVICES

- Discussion related to Agreement between the Keystone SMILES Community Learning Center, Inc. and the Allegheny-Clarion Valley School District (2023-2024 AmeriCorps Host Site Agreement) dated August 22, 2023 as attached.

VIII. POLICY

- Discussion related to the Second Reading of Policy #006 – Meetings as attached.
- Discussion related to the Second Reading of Policy #216.1 – Supplemental Discipline Records as attached.
- Discussion related to the Second Reading of Policy #251 – Students Experiencing Homelessness, Foster Care and Other Educational Instability as attached.
- Discussion related to the First Reading of Policy #622 – GASB Statement 34 as attached.
- Discussion related to the First Reading of Policy #304.1 – Anti-Nepotism as attached.

IX. FACILITIES

X. TRANSPORTATION

XI. MISCELLANEOUS

A. Career Center Report.

- A copy of the August 28, 2023 JOC Meeting Minutes are attached. Content will be reviewed and approved at the next regular JOC meeting are attached.

B. Intermediate Unit Report.

- A copy of the August 23, 2023 RIU6 Board Notes are attached.

C. Correspondence.

D. Technology Committee update.

E. Athletic Committee update.

F. Football Field Renovation Committee update.

G. Finance Committee update.

XII. OLD BUSINESS

XIII. NEW BUSINESS

CONFERENCES AND FIELD TRIPS FOR 2023-2024 (September, 2023 – Workshop Meeting Conference)

Attendee(s)	Conference	Date	Location	Subs	Registration	Mileage	Meals	Lodging	Other	Total
David McDeavitt	School Safety Workshop	10/2/23	Wyndham Hotel & Conference Center Pittsburgh, PA	\$0.00	\$279.00	\$0.00	\$0.00	\$0.00	\$0.00	\$279.00
Minnie Logue	PHEAA Financial Aid Workshop	9/14/23	PennWest University Clarion, PA	\$0.00	\$0.00	\$15.07	\$7.50	\$0.00	\$0.00	\$22.57
David McDeavitt	PDE SAS Institute	12/11/23 12/12/23 12/13/23	Hershey, PA	\$0.00	\$150.00	\$0.00	\$343.00	\$550.00	\$0.00	\$1,043.00 Paid by ARP/ESSER
Peggy Plowman	Secondary Transition Coordinator Meetings	10/4/23 11/9/23 12/7/23 2/8/24 3/14/24 5/9/24	Riverview IU 6 Clarion, PA	\$996.00	\$0.00	\$165.06	\$0.00	\$0.00	\$0.00	\$1,161.06
Allie Atwood (approx.) 4 students	Gifted Academic Challenge (7 th – 12 th)	10/19/23	Riverview IU 6 Clarion, PA	\$166.00	\$15.00	School Van	\$0.00	\$0.00	\$0.00	\$181.00
Allie Atwood	Gifted Consortium	10/31/23 2/26/24 5/6/24	Riverview IU 6 Clarion, PA	\$498.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$498.00
Allie Atwood (approx.) 9 students	Gifted Reading Competition (9 th – 12 th)	10/23/23	Riverview IU 6 Clarion, PA	\$166.00	\$60.00	School Van	\$0.00	\$0.00	\$0.00	\$226.00
Allie Atwood (approx.) 12 students	Gifted Reading Competition (7 th & 8 th)	10/24/23	Riverview IU 6 Clarion, PA	\$166.00	\$60.00	1 Bus \$140.11	\$0.00	\$0.00	\$0.00	\$366.11

CONFERENCES AND FIELD TRIPS FOR 2023-2024 (September, 2023 – Workshop Meeting Conference)

Attendee(s)	Conference	Date	Location	Subs	Registration	Mileage	Meals	Lodging	Other	Total
Joe Graf (approx.) 2 students	Chief Science Officer Leadership Event	9/25/23	Pitt Bradford Bradford, PA	\$166.00	\$0.00	School Van	\$0.00	\$0.00	\$0.00	\$166.00
Joe Graf (approx.) 2 students	Continue Leadership Institute	9/26/23	Pitt Bradford Bradford, PA	\$166.00	\$0.00	School Van	\$0.00	\$0.00	\$0.00	\$166.00
Danielle Lutz	CPI Training	9/5/23 9/6/23	Riverview IU 6 Clarion, PA	\$199.95	\$25.00	\$55.02	\$20.00	\$0.00	\$0.00	\$299.97
Darlene Scott	STEELS Standards Training	9/14/23	Riverview IU 6 Clarion, PA	\$166.00	\$0.00	\$28.17	\$7.50	\$0.00	\$0.00	\$201.67 Paid by ARP/ESSER
Kierstie Seiple	CPI Training	9/5/23 9/6/23	Riverview IU 6 Clarion, PA	\$332.00	\$25.00	\$0.00	\$0.00	\$0.00	\$0.00	\$357.00
Michelle Austin	Region 5 McKinney-Vento (Homeless) Workshop	9/25/23	Intermediate Unit 4 Grove City, PA	\$0.00	\$0.00	\$35.00	\$0.00	\$0.00	\$0.00	\$35.00
Amanda Rankin	CPI Training	9/5/23 9/6/23	Riverview IU 6 Clarion, PA	\$199.95	\$25.00	\$55.02	\$20.00	\$0.00	\$0.00	\$299.97
Stefanie Best	Librarian Network Meetings	10/26/23 4/16/24	Riverview IU 6 Clarion, PA	\$332.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$332.00
Minnie Logue Holly Irwin	CPI Training	October 2023 (TBD)	Riverview IU 6 Clarion, PA	\$332.00	\$50.00	\$57.64	\$30.00	\$0.00	\$0.00	\$469.64

<u>District costs to date:</u>		
July, 2023	\$	0.00
August, 2023	\$	428.92
September, 2023	\$	4,859.32