

ALLEGHENY-CLARION VALLEY SCHOOL DISTRICT
BOARD OF EDUCATION *WORKSHOP* AGENDA
February 14, 2022 - 6:00 P.M.

ALL WORKSHOP MEETINGS ARE BEING HELD USING VIRTUAL TECHNOLOGY

- I. Roll call of members and recording names of directors present.
- II. PUBLIC PARTICIPATION
- III. PRESENTATIONS
- IV. BOARD CONCERNS

CONSENT AGENDA

- A. Discussion related to the conference and field trip requests, as presented, on the attached form.
- B. Discussion related to, as listed and upon receipt of all appropriate documentation, adding the following to the substitute list for the 2021-2022 school year:

TEACHER/NURSE Lara Andreykovich – Foreign Language (K-12) Dawn Ritzler – Guest Teacher	AIDE/CAFETERIA/CUSTODIAN/SECRETARIAL Emily Shumaker – Secretarial
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- C. Discussion related to the retroactive request from Rachel Paz and the Spanish Club to use the High School on Saturday, February 5, 2022 from 4:00 P.M. – 8:30 P.M. for the purpose of holding a Cupid Workshop.
- D. Discussion related to the request from the Chase Longo Memorial Scholarship Fund/Kevin Kaufman to use the High School Gymnasium and Cafeteria on Saturday, February 26, 2022, from 4:00 P.M. – 8:00 P.M. for the purpose of holding an Alumni Basketball Game.
- E. Discussion related to the request from Student Council/Melinda Farrington to use the High School Gymnasium on Wednesday February 23rd or Thursday February 24th (pending conflicts with any possible playoff games for basketball TBD) from 6:00 P.M. – 8:00 P.M. for the purpose of holding a Macho Volleyball Game.
- F. Discussion related to the request from Student Council/Melinda Farrington to use the High School Gymnasium on Saturday, March 26, 2022, from 5:30 P.M. – 9:30 P.M. for the purpose of holding a Sadie Hawkins Dance.

- V. FINANCE AND PURCHASE (discussion only)
 - A. Discussion related to paying bills for February, 2022
 - B. General Fund/Financial Report/Payroll Check Register, including Athletics for December and January, 2022
 - C. Cafeteria Finance Report for December, 2021 and January, 2022

- D. Report of Receipts for January, 2022
- E. Activities Report for January, 2022
- F. F.I.R.S.T. Program Report for January, 2022
- G. Elementary Activity Account for January, 2022
- H. Elementary Yearbook Activity Account for January, 2022
- I. Cafeteria Report – Stacey Redding

- J. Discussion related to the proposal for a preliminary survey and design for football field improvements between Geotech Engineering, Inc., and the Allegheny-Clarion Valley High School in the amount of \$3,500.00 as attached.

- K. Discussion related to incorporating a K-6th Grade Autistic Support/Life Skills classroom into the Allegheny-Clarion Valley Elementary School prior to the start of the 2022-2023 school year.

- L. Discussion related to incorporating a 7-12th Grade Autistic Support/Life Skills classroom into the Allegheny-Clarion Valley Jr./Sr. High School prior to the start of the 2022-2023 school year.

- M. Discussion related to the purchase orders from BSN Sports, LLC for 45 Nike Football Uniforms with Blue, Gold and White at a total cost of \$15,660.00 (to be divided equally between A-CV and Union in the amount of \$7,830.00 per district) as attached.

VI. PERSONNEL

- A. Discussion related to advertising (in-house) for a K-6 Special Education Teacher to fill the Autistic Support/Life Skills classroom (referenced in Finance & Purchase, Item K).

- B. Discussion related to advertising (in-house) for a 7-12th Special Education Teacher to fill the Autistic Support/Life Skills classroom (referenced in Finance & Purchase, Item L.)

- C. Discussion related to the retroactive request from Employee #287 to use Wednesday, January 26, 2022, as an unpaid leave day.

- D. Discussion related to the retroactive request from Employee #389 to use Friday, January 28, 2022 and Monday, January 31, 2022, as unpaid leave days.

- E. Discussion related to the retroactive request from Employee #344 to use Tuesday, January 18, 2022 as an unpaid leave day.

- F. Discussion related to the request from Employee #133, after exhausting all sick, emergency and personal days, to take leave under the Family Medical Leave Act as needed.

- G. Discussion related to the letter of intent to retire at the end of the 2021-2022 school year from Lori Kersey, Elementary School Counselor dated January 31, 2022 as attached. Lori has been employed with the District since November, 2004.

- H. Discussion related to the letter to retire at the end of the 2021-2022 school year from Jodie Sheakley, Superintendent's Secretary dated January 31, 2022 as attached. Jodie has been employed with the District since May, 1997.

- I. Discussion related to the Superintendent's Secretary Job Description as attached.
- J. Discussion related to advertising for the position of Superintendent's Secretary.
- K. Discussion related to the letter of intent to retire at the end of the 2021-2022 school year from Jacquelyn Caldwell dated February 1, 2022 as attached. Jacqui has been with the District since June, 1990.
- L. Discussion related to hiring a part-time speech teacher.
- M. Discussion related to hiring Stacey Fox as the Head Track Coach for the 2021-2022 school year at a Supplemental salary of \$3,675.00. All required paperwork is on file in the District Office.

VII. INSTRUCTIONAL SERVICES

- A. Discussion related to the 2022-2023 District Calendar as attached.
- B. Discussion related to the Baseball Co-op with Union School District.
- C. Discussion related to the Band Agreement and co-op with Union School District.

VIII. POLICY

- A. Discussion related to the Second Reading of Policy #610 Purchases Subject to Bid/Quotation as attached.
- B. Discussion related to the Second Reading of Policy #611 Purchases Budgeted as attached.
- C. Discussion related to the Second Reading of Policy #626 Attachment Procurement – Federal Programs as attached.
- D. Discussion related to the PSBA Principles for Governance and Leadership as attached.

IX. FACILITIES

X. TRANSPORTATION

--Discussion related to the request from Randy McLendon to add Charles Smith, upon receipt of all appropriate documentation and an interview with administration, as a substitute driver.

XI. MISCELLANEOUS

- A. Career Center Report.
- B. Intermediate Unit Report.
- C. Correspondence.

--Discussion related to correspondence from Michelle Troutman, Administrative Officer,

Pennsylvania Department of Agriculture Bureau of Food Assistance dated November 24, 2021, with regard to the Single Audit Report findings for the year ending June 30, 2019 as attached.

--Discussion related to correspondence from Megan P. Kerr, Director, Clarion County Tax Claim Bureau dated December 22, 2021, regarding Repository Sale Consent of properties not sold at Judicial Sale on December 20, 2021 and prior sales as attached.

--Discussion related to the Resolution Authorization to Participate in Arin's Cooperative Purchasing Program for the school year 2022-2023 and thereafter as attached.

--Discussion related to the correspondence from Michael Fowler, Administrative Officer, Office of Financial Management and Administration of the Pennsylvania Commission on Crime And Delinquency Agency dated February 1, 2022, with regard to the Schedule of Expenditures of Federal Awards (SEFA) for the fiscal year ending June 30, 2020 as attached.

--Discussion related to the Compliant Audit Letter from Eric K. Hoffman, dated February 3, 2022 and the Certified Workplace Safety Committee Information Verification Review Written Report, from the Pennsylvania Department of Labor & Industry each as attached.

D. Technology Committee update.

E. Athletic Committee update.

F. Finance Committee update.

XII. OLD BUSINESS

XIII. NEW BUSINESS