

ALLEGHENY-CLARION VALLEY SCHOOL DISTRICT
BOARD OF EDUCATION WORKSHOP AGENDA
January 10, 2022 - 6:00 P.M.

ALL WORKSHOP MEETINGS ARE BEING HELD USING VIRTUAL TECHNOLOGY

I. Roll call of members and recording names of directors present.

II. PUBLIC PARTICIPATION

III. PRESENTATIONS

--Ms. Heather Scott, PSBA Advocacy Ambassador (done virtually)

--Mr. Mark C. Turnley, CPA – Single audit for the year ended June 30, 2020 (to be presented on 1/17/22)

IV. BOARD CONCERNS

CONSENT AGENDA

A. Discussion related to the conference and field trip requests, as presented, on the attached form.

B. Discussion related to, as listed and upon receipt of all appropriate documentation, adding the following to the substitute list for the 2021-2022 school year:

TEACHER/NURSE

AIDE/CAFETERIA/CUSTODIAN/SECRETARIAL

Kylie N. Craig, Guest Teacher

C. Discussion related to the request from the STEM Team (Sara McCord, Sara Black and Stef Best) to use the Elementary Art Room on the following dates: March 10, 17, 24 & 31 and April 7 and 14, 2022, for the purpose of holding GEMS (Girls Excelling in Math and Science) Club from 3:10 P.M. – 4:15 P.M.

D. Discussion related to the request from fAe Gibson to use the Elementary Gymnasium on Saturday mornings beginning January 15, 2022 through March 5, 2022, for the purpose of holding skill development for Elementary Girls' Basketball from 9:30 A.M. – 12:30 P.M.

V. FINANCE AND PURCHASE (discussion only)

A. Discussion related to paying bills for December, 2021 and January, 2022

B. General Fund/Financial Report/Payroll Check Register, including Athletics for November, 2021

C. Cafeteria Finance Report for November, 2021

D. Report of Receipts for November and December, 2021

E. Activities Report for November, 2021

F. F.I.R.S.T. Program Report for November and December, 2021

G. Elementary Activity Account for November, 2021

H. Elementary Yearbook Activity Account for November, 2021

I. Cafeteria Report – Stacey Redding

J. Discussion related to a Resolution wherein A-C Valley School District will limit the tax increase to the state index of 4.6% as attached.

- K. Discussion related to the Budget Timeline for the 2022-2023 school year as attached.
- L. Discussion related to the following three (3) state contracts for bidding purposes: PA State PEPPM; COSTARS; and U.S. Communities.
- M. Discussion related to the donation from Mattern CPA, LLC for the High School Art Room in the amount of \$100.00 as a “Thank You” for painting business windows for the holidays.
- N. Discussion related to the donation from the Emlenton Brew Haus for the High School Art Room in the amount of \$100.00 as a “Thank You” for painting business windows for the holidays.
- O. Discussion related to the list of items to be deemed as old and/or unusable technology items from the High School and Elementary as attached.
- P. Discussion related to the Harris School Solutions Written Information Security Program Policy (WISPP) (Ed. Insight) and Agreement between Harris School Solutions and Allegheny-Clarion Valley School District beginning January 18, 2022 through December 31, 2024. Costs per year are as follows: 2021-2022 - \$10,200.00; 2022-2023 - \$5,871.00; and 2023-2024 - \$6,047.13 as attached. This program will be paid for under the ESSER III set-aside money.

VI. PERSONNEL

- A. Discussion related to the request from Austin Cratty, upon receipt of all appropriate documentation, to be a volunteer with the 2021-2022 Boys’ Basketball team.
- B. Discussion related to the request from Misty Heeter, upon receipt of all appropriate documentation, to be a volunteer nurse with the 2021-2022 Cheerleading squad.
- C. Discussion related to hiring Caleb Penny, upon receipt of all appropriate documentation, as Assistant Jr. High Boys’ Basketball Coach for the 2021-2022 season at a supplemental salary of \$1,521.00.
- D. Discussion related to hiring Amber Sanders, upon receipt of all appropriate documentation, as a Temporary (until the end of the 2021-2022 school year), 3-hour per day, cafeteria worker, contingent upon a sixty (60) work day probationary period, at an hourly rate of \$14.61. Upon completion of the sixty (60) work day probationary period, the hourly rate will be \$15.61 per hour. All required paperwork is on file with the District Office.
- E. Discussion related to transferring Chanda Ritchey from a temporary full-time ARP/ESSER III Grant funded Child Specific Aide to a full-time (district paid) Child Specific Aide retroactively effective December 13, 2021.
- F. Discussion related to temporarily transferring Michelle Eiler from a part-time Child Specific Aide to a temporary full-time ARP/ESSER III Grant funded Child Specific Aide for the remainder of the 2021-2022 school year retroactively effective December 13, 2021 and for the 2022-2023 school year. This temporary full-time position (contingent on receipt of Grant funds) will be paid using ARP/ESSER III Grant money and is to help support student achievement and social/emotional learning.

- G. Discussion related to hiring Beth Pentz as a part-time, 3.5 hours per day, Child Specific Aide at an hourly rate will be \$12.57 per hour. All required paperwork is on file with the District Office.
- H. Discussion related to correcting the following (approved at the December 1, 2021 Voting Meeting): (1) Start date from December 16, 2021 to December 13, 2021; and (2) Prorated salary of \$23,855.96 to the corrected prorated salary of \$28,679.20 for Courtney Rice as the temporary ARP/ESSER III Grant funded K-12 School Counselor.
- I. Discussion related to advertising for a Substitute School Nurse.
- J. Discussion related to retroactively removing Emily Foust from the Clarion Tax Collection Committee and adding Andrea Stewart.
- K. Discussion related to the Professional Staff Contract (ACVEA) as attached.

VII. INSTRUCTIONAL SERVICES

- Discussion related to the following Student School Board Representatives for the 2021-2022 school year: Grace Barlett, Grade 10; Drew Whitcomb, Grade 11; and Alternate: Kaiden McNany, Grade 10.
- Discussion related to the 2021-2022 School Year Allegheny-Clarion Valley School District Health + Safety Plan as attached.

VIII. POLICY

- A. Discussion related to the First Reading of Policy #610 Purchases Subject to Bid/Quotation as attached.
- B. Discussion related to the First Reading of Policy #611 Purchases Budgeted as attached.
- C. Discussion related to the First Reading of Policy #626 Attachment Procurement – Federal Programs as attached.

IX. FACILITIES

X. TRANSPORTATION

- A. Discussion related to retroactively approving Brian Brewer (effective January 4, 2022) as a substitute driver for Bailey Bussing.
- B. Discussion related to the request from Pam Myers, Pam Myers Transportation, Inc., dated January 3, 2022, adding a 2014 CRV and removing a 2012 Chrysler van from her fleet.

XI. MISCELLANEOUS

A. Career Center Report.

--Discussion related to the proposed Sixth Amended and Restated Articles of Agreement as attached.

B. Intermediate Unit Report.

C. Correspondence.

D. Technology Committee update.

E. Athletic Committee update.

F. Finance Committee update.

XII. OLD BUSINESS

XIII. NEW BUSINESS

CONFERENCES AND FIELD TRIPS FOR 2021-2022 (January, 2022)

Attendee(s)	Conference	Date	Location	Subs	Registration	Mileage	Meals	Lodging	Other	Total
Melinda Farrington Mary Rothen NHS members STUCO members	Remove wreaths from veteran's graves	1/14/22	Perry Township Cemeteries Parker, PA	\$0.00	\$0.00	School Van 1 Personal Vehicle (if needed)	\$0.00	\$0.00	\$0.00	\$0.00
Peggy Plowman Jen Stover (approx.) 7 Students	Shop for and deliver items to the Veteran's Hospital for National Hospitalized Veterans' Week	2/15/22	Sam's Club & Veterans' Hospital Butler, PA	\$284.00	\$0.00	School Van	\$200.00	\$0.00	\$150.00 Purchase PBIS rewards for cart	Paid from TANF Leadership Grant \$634.00
PBIS Team Jen Stover Peggy Plowman Carla Funfer Allie Atwood Kristin Hurrelbrink School Nurse (staff # will vary but 10-20 staff members) (approx.) 200 students	PBIS Whole School Reward	2/25/22 Snow make-up date 3/4/22	Avalanche Xpress Meadville, PA	\$0.00	Students participating will pay \$15.00	5 Busses 2 Personal Vehicles \$1,599.15	\$0.00	\$0.00	\$0.00	Paid from Activities Account \$959.49 Paid from TANF Leadership Grant \$639.66 Total \$1,599.15

CONFERENCES AND FIELD TRIPS FOR 2021-2022 (January, 2022)

Attendee(s)	Conference	Date	Location	Subs	Registration	Mileage	Meals	Lodging	Other	Total
Courtney Rice	Clarion County School Counselors Networking Meetings	5 Monthly Meetings w/dates (TBD)	Roadhouse Clarion, PA	\$0.00	0.00	\$26.45 per month \$132.70	\$7.50 per month \$37.50	\$0.00	\$0.00	\$170.20
Courtney Rice	SAP Training	2/7/22 2/8/22 2/14/22	Virtual Professional Development	\$0.00	\$325.00	\$0.00	\$0.00	\$0.00	\$0.00	Paid by ESSER III \$325.00
Jen Stover Peggy Plowman Tracy Hartle	PDE Bureau of Special Education Annual Conference	3/2/22 3/3/22 3/4/22	Hershey, PA	\$852.00	\$675.00	\$250.00	\$232.50	\$315.24	\$0.00	\$2,324.74
Andrea Stewart	PASBO Annual Conference	3/9/22 3/10/22 3/11/22	Hershey Lodge Hershey, PA	\$0.00	\$0.00 Paid by Scholarship	\$239.68	\$27.50	\$0.00 Paid by Scholarship	\$0.00	\$267.18
Justine Whyte GIVE Club (approx.) 5 students	Coffee delivery	1/26/22	Mechling-Shakley Veterans Center Cowansville, PA	\$142.00	\$0.00	School Van	\$0.00	\$0.00	\$0.00	\$142.00
Jenny Lowrey (approx.) 4 students	District Chorus	2/11/22	Punxsutawney High School Punxsutawney, PA	\$0.00	\$320.00	School Van	\$120.00	\$0.00	\$0.00	\$440.00

CONFERENCES AND FIELD TRIPS FOR 2021-2022 (January, 2022)

Attendee(s)	Conference	Date	Location	Subs	Registration	Mileage	Meals	Lodging	Other	Total
David McDeavitt	PARSS Conference	5/4/22	Wyndham Garden Hotel State College, PA	\$0.00	\$0.00	\$138.00	\$0.00	\$439.56	\$0.00	Paid by Title IIA \$577.56
		5/5/22								
		5/6/22								
Scott DiTullio	PMEA Professional Development	1/17/2022	IUP Indiana, PA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

District costs to date:

July, 2021	\$ 0.00
August, 2021	\$ 0.00
September, 2021	\$1,173.11
October, 2021	\$ 744.95
November, 2021	\$ 955.70
December, 2021	\$ 529.00
January, 2022	\$3,344.12