

LONG BEACH UNIFIED SCHOOL DISTRICT  
PERSONNEL COMMISSION  
4400 Ladoga Avenue  
Lakewood, CA 90713

MINUTES  
Regular Meeting

February 22, 2024

The Regular Meeting of the Personnel Commission of the Long Beach Unified School District was called to order by Sheryl Bender, Chairperson, on Thursday, February 22, 2024 at 8:15 a.m. in Building B, Room 29 of the Personnel Commission Office, 4400 Ladoga Avenue, Lakewood, California.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the Flag of the United States of America was led by Chairperson, Sheryl Bender.

ROLL

A quorum of the Personnel Commission was in attendance as established by roll call:

Present: Sheryl Bender  
Terence Ulaszewski  
Linda Vaughan

STAFF MEMBERS PRESENT

Susan Leaming, Interim Executive Officer; Maria Braunstein, Personnel Analyst; Amy Van Fossen, Associate Personnel Analyst; Oralia Leyva, Interim Certification Services Manager; Maria Rojas, Interim Employment Services Supervisor; Ashleigh Fernando, Interim Senior Administrative Secretary; Judith Alonso, Human Resources Technician; Monica Gaytan, Human Resources Technician; Joanna Guzman, Human Resources Technician; Elizabeth Morales-Torres, Human Resources Technician; Jazmin Salgado, Human Resources Technician; and Veronica Bustamante, Human Resources Assistant.

GUESTS PRESENT

Kellyanna Miller, CSEA Chapter 2 Administrator; and Eric Larsen, CSEA Site Representative Coordinator .

MINUTES OF REGULAR MEETING APPROVED

A motion was made by Terence Ulaszewski, seconded by Linda Vaughan, and the motion carried with a majority vote of those present to approve the minutes of the Regular Meeting of February 8, 2024.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Sheryl Bender	X		
Terence Ulaszewski	X		
Linda Vaughan	X		

RECEIVE CORRESPONDENCE

None

PUBLIC HEARD

None

REPORT FROM EXECUTIVE OFFICER

Susan Leaming, Interim Executive Officer, mentioned that two CPR/First Aid classes were held on February 9, 2024 and 99 classified employees were certified. Ms. Leaming thanked Veronica Bustamante, Human Resources Assistant, for her work behind the scenes to assure the classes were a success.

Maria Braunstein, Personnel Analyst, informed the Commission that there are several recruitments underway and 15 recruitments are being prepared to open. Ms. Braunstein

mentioned the recent Electronics Technician recruitment yielded 13 candidates eligible to participate in the performance examination. Ms. Braunstein explained that this is a historically challenging recruitment, and she has never seen such a large candidate pool before. Ms. Braunstein spoke about the teacher recruitment event that she and Amy Van Fossen, Associate Personnel Analyst, recently attended with Human Resources Services, and explained they are working with Christopher Itson, Assistant Director of Marketing and Media Services, to rebrand Personnel Commission job fair and marketing materials. Ms. Braunstein also informed the Commission that a job fair is being planned for April 5, 2024 which will be held at the Long Beach School for Adults. Ms. Braunstein noted that she is working with Nicole Lopez, Principal, to finalize the details of the event.

Oralia Leyva, Interim Certification Services Manager, reported that on the last Board of Education agenda there were 27 probationary, 28 substitute, and 27 exempt appointments made. Ms. Leyva informed the Commission seven reductions and 24 abolishments of classified positions for the 2024-2025 school year were also on this Board of Education agenda. Ms. Leyva explained that six of these abolishments were pulled by the Board for further discussion and will be brought back to the Board for consideration on March 6th. Ms. Leyva thanked staff for their hard work and understanding as she is learning her new role as the Interim Certification Services Manager.

Kellyanna Miller, CSEA Chapter 2 Administrator; requested to speak in regards to the reductions and abolishment of classified positions on the last Board of Education agenda. Ms. Miller explained that CSEA is not in agreement with these actions and believes the District is not acting in the best interest of the students or employees. Ms. Miller noted that CSEA will be working to assure these actions do not happen.

#### CONSENT AGENDA

1. **RATIFY** job announcement bulletin for Expanded Learning Supervisor
2. **RATIFY** job announcement bulletin for Recreation Aide – Expanded Learning
3. **APPROVE** the certification of Accompanist eligibility list 24-0171-5213 established 02/20/2024
4. **APPROVE** the certification of Child Care Worker eligibility list 24-CCW10-5258 established 02/07/2024
5. **APPROVE** the certification of Cyber Security Manager eligibility list 24-0157-5310 established 02/22/2024
6. **APPROVE** the certification of District Security Officer eligibility list 24-0142-5202 established 02/22/2024
7. **APPROVE** the certification of Instructional Aide – Expanded Learning eligibility list 24-0179-5319 established 02/16/2024
8. **APPROVE** the certification of Instructional Aide – Expanded Learning (Catalina) eligibility list 24-0160-5319 established 02/16/2024
9. **APPROVE** the certification of Laborer eligibility list 24-0176-0204 established 02/23/2024

10. **APPROVE** the certification of Network Specialist eligibility list 24-0178-5119 established 02/22/2024
11. **APPROVE** the certification of Nutrition Services Operations Coordinator (Revised) eligibility list 24-0152-5063 established 02/07/2024
12. **APPROVE** the certification of Recreation Aide eligibility list 24-0180-5255 established 02/13/2024
13. **APPROVE** the certification of Recreation Aide eligibility list 24-0188-5255 established 02/23/2024

A motion was made by Linda Vaughan, seconded by Terence Ulaszewski, and the motion was carried with a unanimous vote of those present to ratify items 1-2 and approve items 3-13.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Sheryl Bender	X		
Terence Ulaszewski	X		
Linda Vaughan	X		

OLD BUSINESS	None
NEW BUSINESS	None
OTHER ITEMS	None
NEXT REGULAR MEETING	The next Regular Meeting of the Personnel Commission is scheduled for Thursday, March 7, 2024 at 8:15 a.m. in Building B, Room 29 at the Personnel Commission Office, 4400 Ladoga Avenue, Lakewood, CA 90713.
CLOSED SESSION	The Personnel Commission retired into closed session at 8:25 a.m.
OPEN SESSION	The Personnel Commission returned to open session at 8:58 a.m. with no reportable actions.
ADJOURNMENT	The Regular Meeting of the Personnel Commission was declared adjourned at 8:58 a.m.