

LIVE OAK SCHOOL DISTRICT

Discussion Fiscal Stabilization

February 29, 2024



Understanding the Deficit



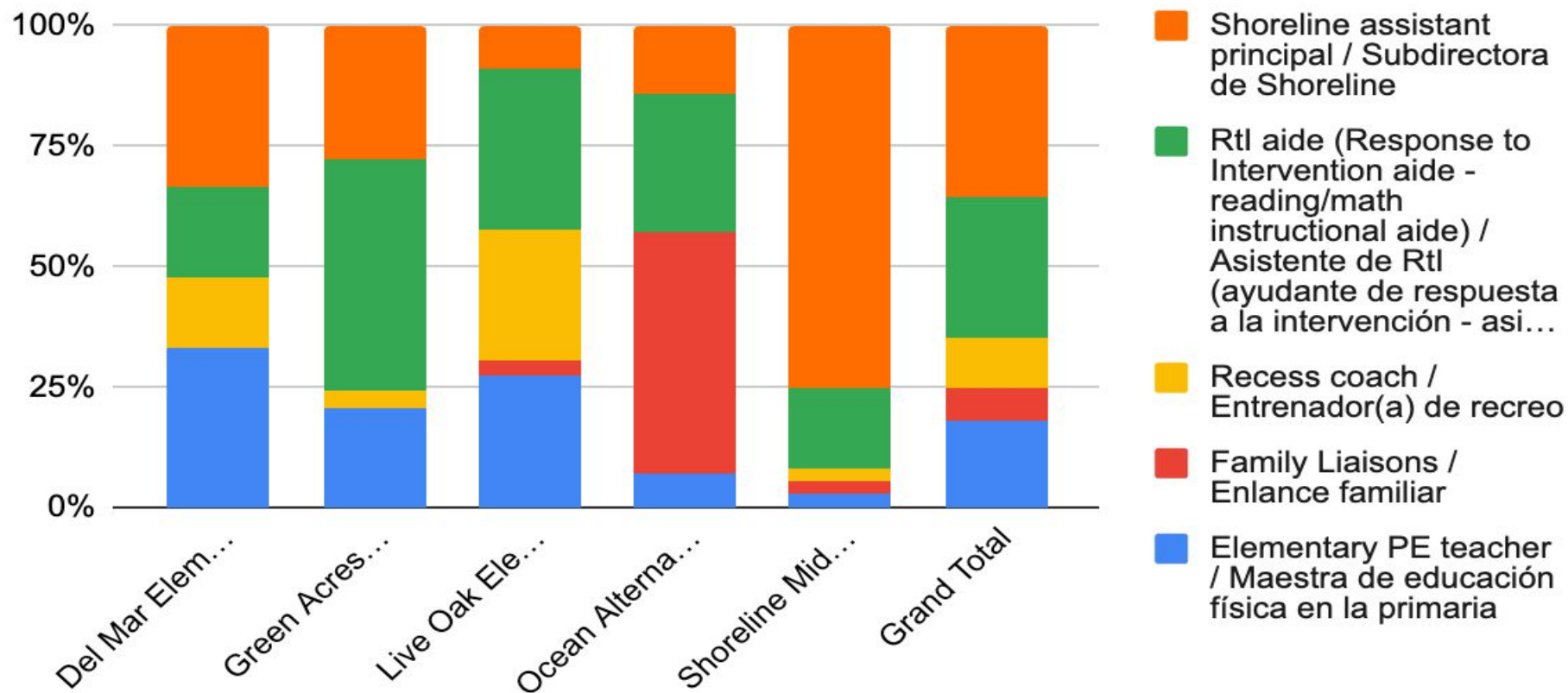
- How did we get to the unrestricted deficit of \$2.9M for 2024-25? (Approximate figures below)
 - Deficit projected for 2024-25 @ Adopted (\$448,715)
 - Reductions in Revenues
 - Reductions in LCFF Revenues due to ADA (\$190,000)
 - Reductions in LCFF Revenues due to COLA of 0.76% (\$577,000)
 - COLA was projected 3.94% at the time of 1st Interim projections
 - Reductions to Special Education Funding (\$250,000)
 - *Decrease in distributed revenue after utilization of the regional programs*
 - Unrestricted General Fund Salary Increases
 - Certificated Salary Increases @ 5-6.6% (\$450,000)
 - Classified Salary Increases @ 5.5% + Reclassification (\$249,000)
 - Non-Rep Salary Increases @ 5% (\$231,000)
 - Increases to Special Education FTE, Services, & Salary Increases (\$550,000)

What we heard?

- Reduce district office
- Minimize the impact to schools and students
- Be more transparent
- Involve staff and community

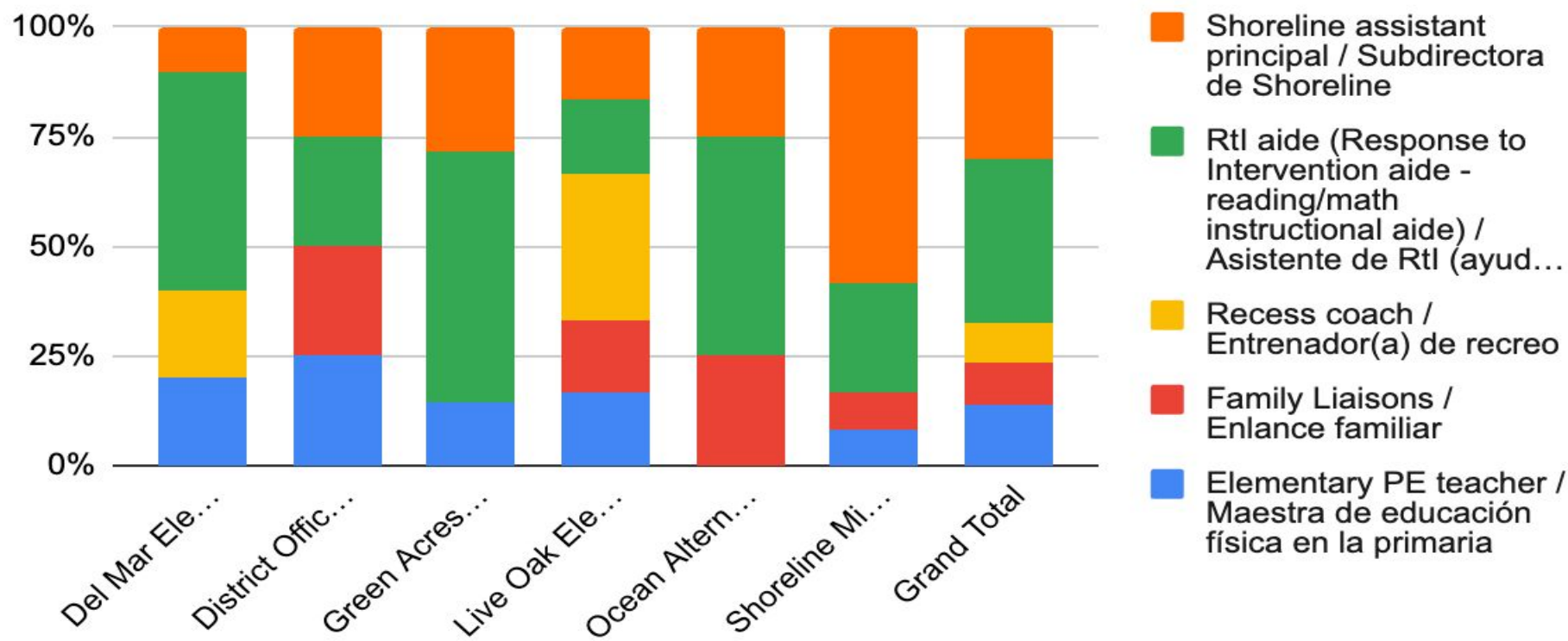


Parent Priorities - Prioridades de los padres



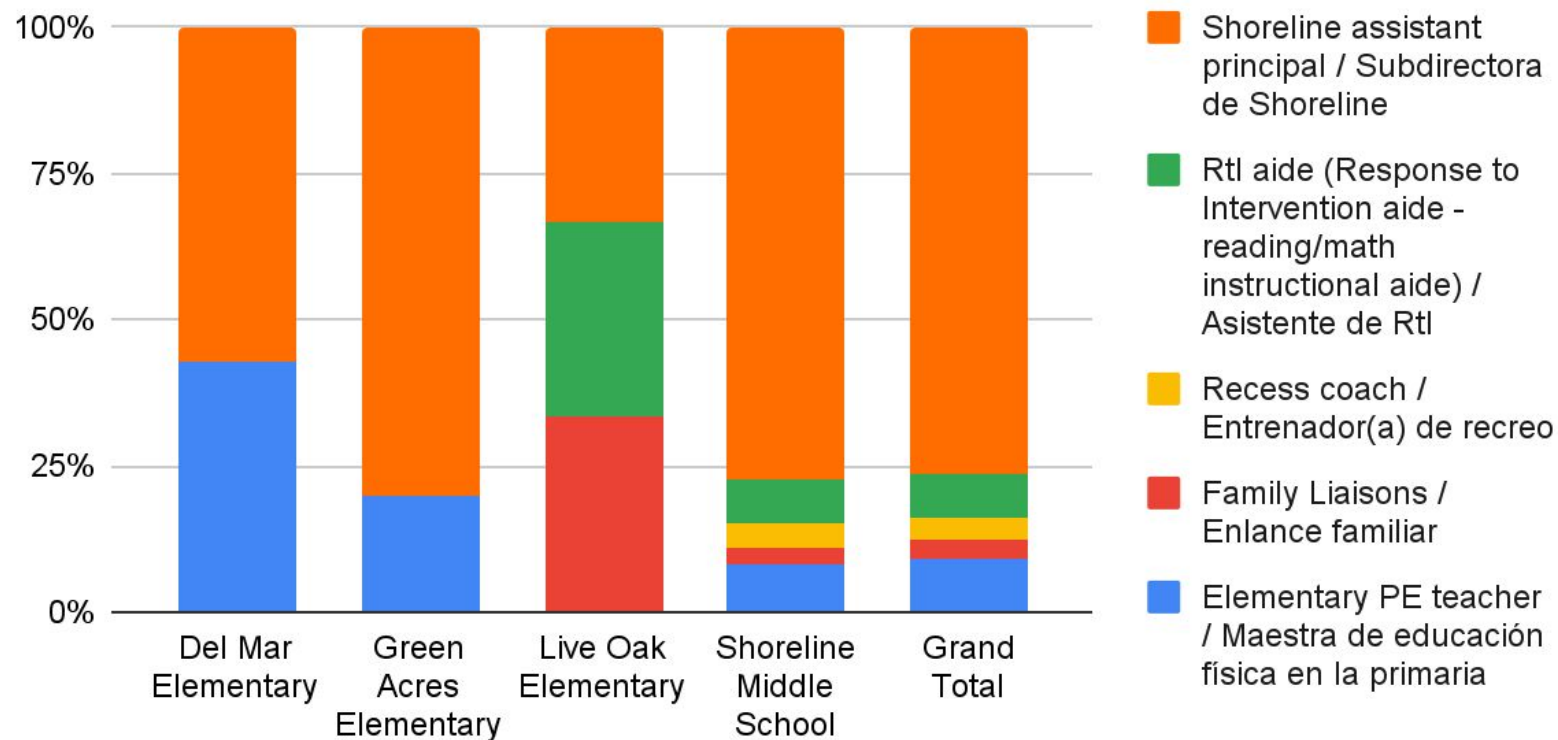
Which school do you represent? ¿Qué escuela representa usted?

Staff (classified and certificated) - Personal (clasificado y certificado) (43)



Which school do you represent? ¿Qué escuela representa usted?

Student Priorities - Prioridades de los estudiantes (Shoreline) - 322



Which school do you represent? ¿Qué escuela representa usted?

Current Staffing Allocation

- Staffing Allocation Matrix shows the positions in Live Oak Elementary School District
 - Omits Child Development and Child Nutrition positions as they are self contained programs
- This will be used as a tool in reviewing staffing for 2024-25 and accompany the Financial Stabilization Plan
- Attached to the February 29, 2024 - 2.1 Financial Stabilization Plan Discussion item.
- This will be an on-going tool updated regularly balancing student needs and fiscal stability.



Current Staffing Allocation (Snapshots)

SCHOOL ALLOCATIONS

Basic Supports	Elementary	Middle School	Alternative Program
Per School Site in FTE 1.0 FTE = 8 hours * 5 Days	1.0 - Principal 1.0 - Administrative Secretary 1.0 - Custodian Day 1.0 - Custodian Night	1.0 - Principal 1.0 - Administrative Secretary 1.0 - Custodian Day 1.0 - Custodian Night	1.0 - Principal 1.0 - Administrative Secretary 0.5 - Custodian Day
Classroom Teachers in FTE 1.0 FTE = 7 hours * 5 Days	1.0 - TK per 22 students (with aide) 1.0 - K-3 per 25 students 1.0 - 4-5 per 28 students (currently staffed at lower ratios)	1.0 - per 30 students (plus prep period factor of 1.20 FTE) 1.0 - Art (56% PTOC/44% general operations) 1.0 - Music (100% PTOC)	1.0 per District K-8 Class Size Averages (factor of 1.20 FTE for RTI/IS Plans) (currently staffed at lower ratios)
Yard duty/campus supervisor in FTE 1.0 FTE = 8 hours * 5 Days	LO: 1.25 - 5 yard duty DM: 1.13 - 5 yard duty GA: 1.03 - 3 yard duty	1.0 - Campus Supervisor	None
TK Aides in FTE 1.0 FTE = 8 hours * 5 Days	0.625 - Inst. Aide I (dependent on TK enrollment)	None	None

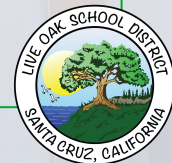
Additional Supports	Elementary
School Office Support - Admin Specialist II in FTE 1.0 FTE = 8 hours * 5 Days	1.0 - Admin Specialist II
School Office Support - Admin Specialist I in FTE 1.0 FTE = 8 hours * 5 Days	None

DISTRICT ALLOCATIONS

(1.0 FTE = 8 hours * 5 Days)

Basic Supports				
Superintendent's Office		1.0 - Superintendent 1.0 - Exec. Asst. Superintendent		
Business Department		1.0 - Asst. Supt. of Business Services 0.5 - Custodian Day		
		Financial Services 1.0 - Director of Fiscal Services 2.0 - Financial Analysts 1.0 - Payroll Specialist	Maintenance, Operations, Transportation, & Security (MOTS) 1.0 - Director of MOTS - covered by routine restricted maintenance 1.0 - Bus Driver/Lead Transportation Specialist .625 - Bus Driver/Transportation Specialist 1.0 - Grounds Maint/Bus Driver/Mechanic 3.0 - Grounds Maint Specialist II & III <i>Transportation portions come from LCFF Funding, remainder comes from RDA taxes allocated specifically for capital facilities.</i>	Technology & IT 1.0 - Director of Technology 2.0 - IT Specialist
		Child Nutrition 1.0 - Director of Child Nutrition <i>Positions required and specific for Child Nutrition are funded through state & federal funding sources for that purpose.</i>		

School Support - Assistant Principal in FTE 1.0 FTE = 8 hours * 5 Days	None	1.0 - Assistant Principal	None
School Support - Recess coaches in FTE 1.0 FTE = 8 hours * 5 Days	0.5 - Recess Coach	Intramural Coordinator Stipend - \$10,000	None
School Supports - Family & Community Engagement in FTE 1.0 FTE = 8 hours * 5 Days	1.0 - Family Liaison	1.0 - Family Liaison	0.31 - Family Liaison
School Support - Academic and mental health support in FTE 1.0 FTE = 8 hours * 5 Days	1.0 - Mental Health Clinician	0.80 - Mental Health Clinicians 1.0 - Counselor Middle School	None
School Support - Media specialists/librarians in FTE 1.0 FTE = 8 hours * 5 Days	DM: 0.75 - Library Media Specialist GA: 0.72 - Library Media Specialist LO: 0.72 - Library Media Specialist	0.75 - Library Media Specialist	None
School Support - RTI Teacher in FTE	1.0 - Teacher Intervention	2.0 - Teacher Intervention	None
			0.625 - RTI Aide
		al Night	None
			None



Furloughs

Furloughs for school districts are the **temporary** reductions of paid work days for a position.

We need to show permanent and on-going reductions in expenditures in order to balance the budget.



District Restructuring

Restructured District office

Rescinding certificated management raise



1.0 Assistant Principal

1 RTI aide at each Elementary & Ocean Alt.

1.0 Elementary PE teacher



Proposed FSP

Certificated Management Rescind of 5% Raise for 2023-24 and District Restructuring

DISTRICT ALLOCATIONS

(1.0 FTE = 8 hours * 5 Days)

Basic Supports

Superintendent's Office	1.0 - Superintendent (5 furlough days) 1.0 - Exec. Asst. Superintendent			
Business Department	1.0 - Chief Business Officer (220 Days) 0.5 - Custodian Day			
	Financial Services	Maintenance, Operations, Transportation, & Security (MOTS)	Technology & IT	Child Nutrition
	1.0 - Fiscal Services Coordinator 2.0 - Financial Analysts 1.0 - Payroll Specialist	1.0 - Director of MOTS - covered by routine restricted maintenance 1.0 - Bus Driver/Lead Transportation Specialist 0.625 - Bus Driver/Transportation Specialist 1.0 - Grounds Maint/Bus Driver/Mechanic 2.0 - Grounds Maint Specialist II & III <i>Transportation portions come from</i>	1.0 - Technology Coordinator 1.0 - IT Specialist	1.0 - Director of Child Nutrition <i>Positions required and specific for Child Nutrition are funded through state & federal funding sources for that purpose.</i>
		LCFF Funding, remainder comes from RDA taxes allocated specifically for capital facilities.		

Proposed FSP

Human Resources	1.0 - Director of Human Resources 1.0 - HR Assistant			
Educational Services	.5 Student Services / .5 Special Education - Senior Director of Educational Services (220 Days) 1.0 - Administrative Secretary			
	Student Services	Special Education	Extended Learning & Child Development	Curriculum & Instruction
	1.0 - Student Info Systems Analyst	1.0 - Special Education Coordinator	1.0 - Director of Extended Learning & Child Development <i>Positions required and specific for Extended Learning & Child Development are funded through state & federal funding sources for that purpose.</i>	0.5 - Director of Curriculum & Instruction <i>Funded through LCAP Supplemental and Title Funding</i>

Additional Supports	
District Support - Ed Service, Sped	0.6 - Administrative Specialist II
District Support - FACE	1.0 - FACE Manager
District Support - Nurse 1.0 FTE = 7 hours * 5 days	1.0 - Nurse
Grant Supported	1.0 - HR Compliance Coordinator
Arts & Music Education Prop. 28	1.0 Teacher on Special Assignment - VAPA Strategic Plan - Art

Proposed FSP

Certificated Management Rescind of 5% Raise for 2023-24 and District Restructuring

SCHOOL ALLOCATIONS

Basic Supports	Elementary	Middle School	Alternative Program
Per School Site in FTE <i>1.0 FTE = 8 hours * 5 Days</i>	1.0 - Principal 1.0 - Administrative Secretary 1.0 - Custodian Day 1.0 - Custodian Night GA: 0.5 - Principal/0.5 - Director C&I	1.0 - Principal 1.0 - Administrative Secretary 1.0 - Custodian Day 1.0 - Custodian Night	0.5 - Principal 0.75 - Administrative Secretary 0.5 - Custodian Day
Classroom Teachers in FTE <i>1.0 FTE = 7 hours * 5 Days</i>	1.0 - TK per 20 students (with aide) 1.0 - K-3 per 25 students 1.0 - 4-5 per 28 students 1.0 - Art (100% PTOC) 1.0 - Music (100% PTOC)	1.0 - per 30 students (plus prep period factor of 1.20 FTE) 0.56 - Art (100% PTOC) 1.0 - Music (100% PTOC)	1.0 per District K-8 Class Size Averages (factor of 1.20 FTE for RTI/IS Plans)
Yard duty/campus supervisor in FTE <i>1.0 FTE = 8 hours * 5 Days</i>	2 Yard Duty - 0.34 each	1.0 - Campus Supervisor	None
TK Aides in FTE <i>1.0 FTE = 8 hours * 5 Days</i>	0.625 - Inst. Aide I (dependent on TK enrollment)	None	None



Proposed FSP

Additional Supports	Elementary	Middle School	Alternative Program
School Office Support - Admin Specialist II in FTE <i>1.0 FTE = 8 hours * 5 Days</i>	1.0 - Admin Specialist II	1.0 - Admin Specialist II	None
School Office Support - Admin	None	0.25 - Admin Specialist I	None
Specialist I in FTE <i>1.0 FTE = 8 hours * 5 Days</i>			
School Support - Assistant Principal in FTE <i>1.0 FTE = 8 hours * 5 Days</i>	None	1.0 - Assistant Principal	None
School Support - Recess coaches in FTE <i>1.0 FTE = 8 hours * 5 Days</i>	0.0 - Recess Coach	Intramural Coordinator Stipend - \$10,000	None
School Supports - Family & Community Engagement in FTE <i>1.0 FTE = 8 hours * 5 Days</i>	0.0 - Family Liaison	0.0 - Family Liaison	0.25 - Family Liaison
School Support - Academic and mental health support in FTE <i>1.0 FTE = 8 hours * 5 Days</i>	1.0 - Mental Health Clinician	0.80 - Mental Health Clinician 1.0 - Counselor Middle School	None
School Support - Media specialist/librarians in FTE <i>1.0 FTE = 8 hours * 5 Days</i>	0.72 - Library Media Specialist	0.75 - Library Media Specialist	None
School Support - RTI Teacher in FTE <i>1.0 FTE = 7 hours * 5 Days</i>	1.0 - Teacher Intervention	1.0 - Teacher Intervention	None
School Support - RTI Aides in FTE <i>1.0 FTE = 8 hours * 5 Days</i>	0.625 - RTI Aide	None	0.38 - RTI Aide



Proposed FSP

School Support - Custodial in FTE <i>1.0 FTE = 8 hours * 5 Days</i>	0.0 - Custodial Night	0.0 - Custodial Night	None
School Support - Crossing Guard in FTE <i>1.0 FTE = 8 hours * 5 Days</i>	0.19 - Crossing Guard	None	None
School Support - Life Lab Aide III <i>1.0 FTE = 8 hours * 5 Days</i>	DM: 0.91 - Life Lab Aide III LO: 0.91 - Life Lab Aide III GA: 0.38 - Life Lab Aide III	0.38 - Life Lab Aide III	None
Physical Education <i>1.0 FTE = 7 hours * 5 Days</i>	1.0 - Physical Education Teacher for all Elementary Sites	None	None



Proposed FSP

Special Education	
Adaptive Physical Education <i>1.0 FTE = 7 hours * 5 days</i>	0.6 - Adaptive Physical Education
Instructional Aide II <i>1.0 FTE = 8 hours * 5 days</i>	13 Instructional Aide II - 0.625 each (reduction of 1)
Speech and Language Therapist <i>1.0 FTE = 7 hours * 5 days</i>	4.0 - Speech and Language Therapist
Licensed Professionals <i>1.0 FTE = 8 hours * 5 days</i>	1.0 - Occupational Therapist (OT) .20 - OT Contracted
Psychologist <i>1.0 FTE = 7 hours * 5 days</i>	2.0 - Psychologist 1.0 - Program Specialist
Spec. Circumstance Instructional Aides <i>1.0 FTE = 7 hours * 5 days</i>	4 SCIA - 0.71 each
Resource Specialist <i>1.0 FTE = 7 hours * 5 days</i>	7.0 - Resource Specialists (reduction of 1)
Special Day Class <i>1.0 FTE = 7 hours * 5 days</i>	3.6 - Special Day Class Elementary 2.0 - Special Day Class Middle



Positions One-time Funding

Proposed to Retain

Mental Health Clinicians (expanded hours)

RTI Teacher (1.0)

Proposed to Reduce

General Ed Teachers (smaller class sizes - right sizing to contract)

Independent Study Teacher (1.0 created - distance learning)

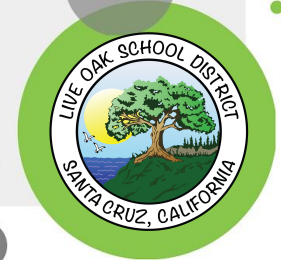
RTI Teachers (2.0 created)

RTI Aides (expanded)

Health & Safety Support Specialist (created)

Yard Duty Supervisors (expanded)

Information Technology Specialist (created)





Key Fiscal Timelines

- February 27, Special Board Meeting
 - Resolutions - procedural steps
- February 29, Parent Fiscal Forum
 - Discuss options of Financial Stabilization Plan
- February 29, Special Board Meeting
 - Current Staff Allocation Matrix discussion
 - Discuss options for the Financial Stabilization Plan from staff and parent forum (no action, just discussion)
- March 6, Special Board Meeting
 - Approval of Financial Stabilization Plan (action needed in order for the 2nd Interim Report to be created and presented to the board for action at the next meeting)
- March 13th Board Meeting
 - 2023-24 2nd Interim Budget Presentation and Approval
- March 15th: Deadline for Preliminary Layoff Notices

Key Fiscal Timelines



- April through May
 - Budget Development for 2023-24 Estimated Actuals & 2024-25 Adopted Budget
 - Parent Fiscal Forum
 - LCAP Development and Engagement
 - California State Budget May Revision
 - Final Layoff Resolution and Notices by May 14th
- June
 - Live Oak Elem SD must adopted a budget by June 30, 2024
 - California State Budget is Enacted followed by Trailer Bill Language
- Fall 24/25
 - Input and planning for long-term fiscal stabilization



LIVE OAK SCHOOL DISTRICT

THANK YOU

CONTACT US IF YOU NEED ADDITIONAL HELP

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