



# San Juan Unified School District Facilities Committee

- |                                                     |                                              |                                             |
|-----------------------------------------------------|----------------------------------------------|---------------------------------------------|
| <input type="checkbox"/> Melinda Avey, Chair        | <input type="checkbox"/> Tina Cooper         | <input type="checkbox"/> Murad "Moe" Sarama |
| <input type="checkbox"/> Lupita Alcala, Asst. Chair | <input type="checkbox"/> Ashley Freer        | <input type="checkbox"/> Steve Ward         |
| <input type="checkbox"/> Josh Alvarado              | <input type="checkbox"/> Peter McKane        | <input type="checkbox"/> Fedros Yavrom      |
| <input type="checkbox"/> Rachel Andrakowicz         | <input type="checkbox"/> Zachary Morton      |                                             |
| <input type="checkbox"/> Frank Cockrell             | <input type="checkbox"/> Jodi Mulligan-Pfile |                                             |

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## We commit to:

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| <ul style="list-style-type: none"><li>○ Being responsive to the needs of students</li><li>○ Conducting meetings that are: Effective, Efficient and Decisive</li><li>○ Focusing on solving problems</li><li>○ Working together through the committee chair</li><li>○ Recognizing the committee's role as a recommending body</li><li>○ Differentiating between fact and opinion</li></ul> | <ul style="list-style-type: none"><li>○ Clearly defining and agreeing upon mission</li><li>○ Members having open minds and being creative</li><li>○ Abide by Brown Act concept and principles</li><li>○ Being responsive to the direction of the Board as a whole</li><li>○ Members being polite, respectful, and supportive of other's time and opinions</li></ul> |
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## AGENDA

Tuesday, March 5, 2024

District Office Conference Room A – 3738 Walnut Avenue, Carmichael, CA 95608

### I. CALL TO ORDER – 6:30 p.m.

### II. VISITOR COMMENTS\*

### III. BUSINESS ITEMS

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| <b>1. Approval of the Minutes – February 6, 2024 - Action</b><br>(Material Provided: Pages 2-4) | <b>(Avey)</b>                |
| <b>2. Board Member Report</b>                                                                   | <b>(Hernandez)</b>           |
| <b>3. Chair Report/Ad Hoc Committee Report</b><br>(Material Provided: Pages 5-12)               | <b>(Avey)</b>                |
| <b>4. Staff Report</b>                                                                          | <b>(Camarda)</b>             |
| <b>5. Strategic Planning Feedback Session</b>                                                   | <b>(Allen/Rovai Gregory)</b> |
| <b>6. Facilities Master Plan Update Workshop</b><br>(Material Provided: Pages 13-21)            | <b>(AECCOM)</b>              |

### IV. ADJOURNMENT – 8:00 p.m.

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**We commit to:**

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## MINUTES

Tuesday, February 6, 2024

District Office Board Room – 3738 Walnut Avenue, Carmichael, CA 95608

**I. CALL TO ORDER – 6:30 p.m.**

The meeting was called to order by Ms. Avey at 6:31 p.m.

**II. VISITOR COMMENTS\*- 6:35 p.m.**

There were none.

**III. BUSINESS ITEMS – 6:40 p.m.**

- 1. Approval of the Minutes – December 5, 2023 - Action** (Avey)  
(Material Provided: Pages 2-5)

As so moved by Mr. Alvarado, seconded by Mr. Sarama. The vote passed unanimously.

- 2. Chair Report** (Avey)

Ms. Avey welcomed new committee members Mr. Cockrell and Mr. Morton. Both committee members shared a little about themselves and why they joined the SJUSD Facilities Committee.

- 3. Board Member Report** (Hernandez)

Mr. Hernandez started by thanking the Maintenance and Operations team for their hard work and long hours in getting the district back up into operating order after the recent storms. He also reported that the board received a presentation from Mr. Camarda and Isom Advisors on November 14, 2023, that covered projected bond sales and refunds, historical tax rates, current statuses of all bond measure tax rates, and tax rates of a potential November 2024 bond sale. The Facility Master Plan Update community forums are currently being scheduled as well and he is looking forward to those.

- 4. Measure P Update and 2024 Bond Measure Presentation** (Isom Advisors)  
(Material Provided: Pages 6-15)

The committee received a presentation from Jason List of Isom Advisors. Mr. List and his associates went over Measure P, refinancing for taxpayer savings, the district's bond rating, prior bond sale highlights, prior bond sale

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results, Measure P tax rate estimates, historical and projected tax rates, historical assessed values, potential 2024 bond election proceeds, and the current market environment.

Ms. Alcala asked what percentage of buyers actually have students within SJUSD.

Mr. Camarda replied around 20%.

Mr. Hernandez asked Mr. List to explain how SJUSD differs from other districts when it comes to bonds.

Mr. List answered, SJUSD is very financially sound. We sell shorter bonds versus longer, which equates to less interest to the taxpayers. SJUSD had been very conservative compared to many districts that Isom Advisors has worked with.

Ms. Mulligan-Pfile asked in what period of time the district is looking to spend around 1.1 billion dollars.

Mr. Camarda responded, it will be a 10-year bond program.

Mr. Ward asked to confirm that we are looking at November 2024 for the new bond sale.

Mr. Camarda replied yes, potentially. The board will hear the polling results in the near future and would then need to pass a final bond resolution.

Committee members made comments and posed some other questions, which staff and Isom Advisors addressed.

#### **5. Avey/Sub. Committee Update/Discussion, Non-Permitted Community Use of High School Track and Fields During Non-School Hours – Discussion/Action? (Avey/Alcala)**

Ms. Avey and Ms. Alcala reintroduced the topic and gave background information for the new members. Ms. Avey reported that she recently visited El Camino, Del Campo and Bella Vista and met with each site's High School Custodial Supervisor to gather feedback. Ms. Alcala has met with Risk Management as well.

Ms. Avey and Ms. Alcala stated they have prepared a draft recommendation to share with the board at their next meeting in the form of a committee report: "SJUSD high school track and fields shall be available to the public for non-permitted use during non-school hours, except when the track and fields are being used for high school activities or other permitted events. The track and fields may be closed, without notice, if the High School Principal and Deputy Superintendent of Schools determine there are documented incidents of vandalism that necessitate locking the gates during non-school hours." It was then asked that committee members discuss and then vote on taking the recommendation to the board at the next board of education meeting.

Mr. Morton asked to confirm the life of new synthetic tracks.

Mr. Camarda responded 10-15 years.

Mr. Morton then asked if this was even an issue before the synthetic tracks were installed.

Ms. Alcala and Ms. Avey responded that there are no records of vandalism that they could find concerning the tracks.

Ms. Avey shared that the custodians she spoke with are opposed to the idea. Vandalism seems to occur more on the school buildings rather than the fields. Fireworks are a big concern, as well as glass and needles. Monday mornings are busy for custodians, cleaning up the mess from the weekend's events.

Ms. Avey added that at Del Campo High School, the gates are always left open. If the gates are locked, people will climb the fence anyways.

Ms. Alcala added that Risk Management does have concerns about this. Incidents can increase risk.

Ms. Avey reiterated that other districts leave their tracks open.

Mr. Sarama asked what triggered the board to ask for this.

Mr. Hernandez replied, it was from Board Member Avey's and Ms. Avey's interest.

Ms. Avey explained that she has people parking in front of her home.

Mr. Sarama asked if this would raise the district's liability.

Ms. Alcala replied after a certain number of incidents, yes. But there is no cost available for that, yet.

Ms. Mulligan-Pfile reported that she has done a cost analysis, and it would be expensive.

Mr. Alvarado asked if custodians were on site over the weekends prior to lockdown.

Mr. Camarda answered no.

Mr. Hernandez asked for clarification on the parking lots and if they will be left open for public parking.

Ms. Avey responded, no, just walk-ins. The parking lots should remain locked.

Ms. Mulligan-Pfile asked about sharing the costs with local parks and recreation departments. That could be a beneficial option.

Mr. Camarda responded that we already have signed joint use agreements with all parks and recreation

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districts; they typically use our properties.

There being no further discussion, it was moved by Mr. Alvarado and seconded by Mr. Ward that the committee present the recommendation, as written, to the board of education on February 13, 2024, during committee reports. A roll call vote was conducted, and the motion was passed unanimously.

**IV. FUTURE AGENDA ITEMS & NEXT MEETING LOCATION – Discussion 7:30– 7:40 p.m.**

Mr. Cockrell requested background information on project costs.

Mr. Alvarado expressed interest in learning about grant monies, school facility grants, and state matching funds.

**V. INFORMATION – 7:40 p.m.**

1. Attendance Summary..... Page 16

2. Board of Education Future Agenda Items..... Pages 17-18

**VI. ADJOURNMENT – 7:45 p.m.**

The meeting was adjourned at 8:48 p.m.

DRAFT

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**Ad Hoc Committee Update/Discussion**  
**Non-Permitted Community Use of High School Track and Fields During Non-School Hours**  
**Facilities Committee Meeting**  
**2-6-2024**

**April 2020**

Historically, the San Juan Unified School District (SJUSD) allowed non-permitted community use of its campuses, specifically the high school fields, for various activities such as running, walking, informal soccer games, and football. However, concerns about student safety prompted the school district to install fences around the school grounds to protect students during school hours. Although the fields were reserved only for school activities and permitted events, many people in the community continued to use them as before, unaware of the new policy.

On April 7, 2020, in response to Sacramento County's updated Covid 19 Stay-at-Home order that closed outdoor public recreational spaces, SJUSD closed their campuses, including high school track and fields, for recreation, group activities and team practices until the Stay-at-Home Order was lifted. A sign was posted on school campuses notifying the community of the new order.

**February 2023**

On February 14, 2023, the SJUSD Board of Trustees reached a consensus to instruct the Facilities Committee to research and provide policy recommendations on the reopening of outdoor school recreational facilities for non-permitted use by the community during non-school hours and present their findings and recommendations to the School Board.

**March 2023**

During the March Facilities Committee meeting, Saul Hernandez, who serves as the Board liaison to the Facilities Committee, presented the School Board's request to the committee. As a result, an ad hoc committee was established to research and provide recommendations on reopening outdoor school recreational resources for non-permitted community use outside of school hours. However, following a request from Frank Camarda, the Chief Operations Officer of SJUSD, the committee agreed to narrow its focus to reopening only the high school track and fields.

**April 2023**

At the April ad hoc committee meeting, Cherie Chenoweth, SJUSD Facilities Coordinator, was asked to provide answers to the following questions:

1. **How far away are other public parks/sports fields from SJUSD high schools within a 1-mile radius?** *I am not sure if we have a map of this, we do have a list of what schools fall in what park district.*
2. **Do we have current park/district partnerships?** – *Yes we have Joint Use Agreements with all park districts within our district boundaries.*
3. **What is the incident data within the past 5 years at SJUSD high schools? If you have data on the types of incidents (e.g. vandalism, assault) that occur outside school hours by non-students, that would be especially helpful.** *This information would be with Risk Management and M&O through the work order system. Some of this might also come from Safe Schools too.*

4. **What is the facility budget to repair damage?** *M&O gets 3% of the overall general fund expenses in the fiscal year, this pays for all employees and maintenance around the district. Damage claims go through Risk Management.*
5. **Additionally, how much has it cost to repair criminal damage to high schools that occur outside school hours?** *This would not be information I would have but if there was a claim Risk Management and M&O's workorder system would have this.*
6. **What would the estimated cost be to hire someone to open and close campus gates on weekends?** *This would depend on who the person is. I believe this would fall under a custodian; they have a contract that if they are required to come in they are paid a minimum of 3 hours. The average cost would be \$174.00.*

### Risk Management

On April 19, 2023, Lupita Alcala, an ad hoc committee member, spoke with Michelle Fischer, Manager of Risk Management at SJUSD, about the potential liability and risk of opening high school track and fields to the community during non-school hours. Ms. Fischer provided the following comments:

Risks: Vandalism, cleanliness (dogs), altercations, potential field closure and loss of revenue due to vandalism, lack of oversight, cost for custodian, risk of being sued if something happened, community members having a false sense of security, community members unwilling to leave fields if asked, and athletic directors being accustomed to full access to fields. Although risk contributions would not automatically go up, they could go up if there was an incident where negligence was a factor.

Following the meeting, Ms. Fischer checked with both Folsom-Cordova and Sac City and neither district allows non-permitted community use of their HS track and fields. She stated that continuing to lock HS track and fields was strongly suggested by their liability pool as losses could have the potential of impacting the JPA as well as the district's budget since each loss has a deductible of \$5K.

Benefits: Acknowledged that the community pays for the track and fields through various voter-approved bond measures and that open fields would allow the community to get more exercise

### Potential Impact on SJUSD Insurance Pool Member Contribution Rates:

- There has been one claim filed for vandalism: \$3000 for damage to the tennis courts (cost for repair fell under the \$5000 deductible). Incident occurred in 2019 during the early morning hours.
- In answer to the question regarding any increase to the District's insurance pool member contribution rates should the HS tracks be kept open for community use, our contribution would only increase if there are submitted claims. There are two categories of claims that could potentially increase as a result of opening up HS tracks: (1) Property claims (damage to our property) and (2) Liability claims (damage to individuals or their property).
- Property claims that fall under the \$5K deductible would not hit the pool, and would not impact our annual property contribution to the pool. Nevertheless, the fiscal impact on the

District's budget remains as the District would be paying for the claim up to the first \$5K. **If the claim exceeds the deductible, the District is required to pay a higher property contribution as a result of that experience.**

- Liability claims, like property claims, can impact our experience resulting in higher contributions for our liability insurance. **Starting this year, a \$5K deductible has been applied to submitted liability claims.** If a liability claim is accepted that resulted in a loss for the pool, the District is billed \$5K for that event (over and above the annual contribution) - if that claim was due to the gross negligence of the District.
- In summary, the District will be fiscally liable for property and liability claims where (1) the insurance pool does not believe the existing policy holds coverage for the allegation and/or (2) where the deductible exceeds.

### **May 2023**

During the meeting in May, the ad hoc committee worked on creating two surveys - an Athletic Director Survey and a Community Survey for distribution throughout the summer and fall.

### **June 2023**

Throughout the summer, the ad hoc committee fine-tuned surveys and monitored non-permitted community use of the track and fields in their neighborhoods.

### **July/August 2023**

July 26, 2023 - August 28, 2023: A survey was distributed online to assess community support for non-permitted use of high school track and fields during non-school hours. The survey was shared on various platforms including parent pages, community outreach, and word-of-mouth advertising to engage parents, school staff, students, and community members from all corners of the district.

#### Community Survey Results

##### **Questions:**

1. Do you support keeping high school track and fields open for community use during non-school hours?
2. Please share the reason for your answer? (optional)
3. What is your closest high school?;
4. What is your zip code?
5. What is your e-mail? (optional)

**Responses received from the following schools\*:** Bella Vista (90 yes 4 no), Rio Americano (84 yes, 10 no), Del Campo (54 yes), El Camino (32 yes, 2 no), Miral Loma (8 yes), Casa Robles (25 yes, 1 no) Mesa (8 yes), San Juan (6 yes, 1 no), Encina (2 yes).

\*Several respondents listed 2 schools.

**300** responses

**282** YES – 94%

**18** NO – 6%

**280** written responses (optional) - 94%

**111** e-mails provided (optional) - 37%

**NO** - Reasons cited: vandalism, increased cost to maintain fields, and potential damage to sports equipment.

**YES** - Reasons cited:

- Safety – Schools are perceived as safe and welcoming. A community presence during non-school hours increases safety, fosters a sense of belonging, and reduces vandalism.
- Exercise/Socialization – Physical activities such as running, walking, and soccer are beneficial for both physical and mental health, and the safe environment of the school is an important factor that encourages families and friends to come out and exercise when they otherwise would not.
- Bond Measures – Fields are paid for by the community and they should be able to use them when schools are not in session. Fields were open until 2020, closed due to Covid, and never reopened.

### **September 2023**

September 13, 2023: Melinda Avey, ad hoc committee chair, met with Mr. Camarda, to review progress and arrange for meetings with school administrators and athletic directors. Mr. Camarda shared a checklist he had developed for the committee to ensure due diligence.

### **October 2023**

October 30, 2023: Ms. Avey held a meeting via Zoom with principals and athletic directors from Rio Americano, Bella Vista, El Camino, and Del Campo High Schools. The meeting was organized by Mr. Camarda to give principals and athletic directors an opportunity to share their opinions and concerns regarding reopening the track and fields for non-permitted community use during non-school hours.

- The group did not support the idea of opening the fields for non-permitted community use. They were mostly concerned about vandalism, turf damage, shortened lifespan of the fields, trash, liability, and the workload of the custodial staff. There were complaints that people were accessing the fields by climbing over fences and propping open the gates.
- It was not clear whether locking the fields had reduced damage or decreased unauthorized use.
- Additionally, it was unclear whether the damage cited was being caused solely by people using the track and fields during daylight hours in the evening or on weekends, or by people coming onto campus at night – or both.
- There were no complaints from coaches that community members have interrupted practices or other organized activities.

### **November 2023**

November 1, 2023: A survey was distributed to SJUSD High School Principals and Athletic Directors. Casa Robles, Encina, Mira Loma, and El Camino responded to the survey. Mesa Verde and San Juan did not participate in the Zoom call or respond to survey.

#### Principal/Athletic Director Survey Results

**How often have you observed unauthorized use of the track and fields at your school by the local community?**

Casa - We have had very minimal unauthorized use the past couple of years.

Encina - Pretty much every day.

Mira Loma - Several times a week.

El Camino - Occasionally on Sundays or on school breaks



**What changes to unauthorized use have you observed after the track and fields became secured by locked fencing?**

Casa - This has definitely been a deterrent from unauthorized use.

Encina - No change, they find a way onto our facilities. It is easy to jump a fence.

Mira Loma - People either climb over the fence or there is a small gap in the fence between our baseball field and all weather track and people are able to get in through the gap in the fence.

El Camino - People would jump the fence

**What changes in wear and tear and/or vandalism have you observed since the track and fields became secured by locked fencing?**

Casa - Fortunately we have had minimal wear and tear or vandalism to our stadium field and track. Occasionally we have wear and tear on our baseball and softball fields due to unauthorized use however those facilities are not able to be locked.

Encina - No change.

Mira Loma - We find dog poop, gum, and trash on the track and all weather field from community use.

El Camino - Lots of wear and tear on the turf. Spots that need to be replaced. Some trash left over the weekend, and damage to our soccer goal nets.

**If track and fields were to remain open for non-permitted community use during non-school daylight hours when other activities are not scheduled, what conditions would you want in place to ensure the safe use of the track and fields?**

Casa - I would prefer our facilities were not open during non school hours or after daylight. I believe this will open up our facilities for vandalism and unauthorized use which in return will put unwanted staff hours on cleaning or repairs.

Encina - Trash cans and posting signs. Signs should detail what the expectations are, No smoking, clean up after yourselves, do not mess with locks (we have found that people jam the lock so that others can get in without jumping the fences).

Mira Loma - I would want groups to have to sign up to use the facilities so they were responsible for the safe use of the track and fields.

El Camino - I would like to see replacement of damaged equipment by the district.

**Please share any other comments you may have?**

Casa - Please keep our facilities secured. Thank you

Encina - We have had to clean up after the community, damage to the field, cigarette butts, damaged locks and fences.

Mira Loma - I am concerned about potential vandalism and property damage if the facilities are left open to the public.

El Camino – No response.

**January 2024**

January 10, 2024: Ms. Avey and Ms. Alcalá had a meeting with Mr. Camarda to discuss the progress of the ad hoc committee and gather information about the damage caused to the high school tracks and fields due to non-permitted community use outside of school hours.

- Mr. Camarda reported that no incidents had been reported to M&O.
- Mr. Camarda shared that school buildings are more likely to be targeted for vandalism and other criminal activities than the high school tracks and fields.

- Fields reflect normal wear and tear, and regular maintenance and replacement are on schedule.
- In rare cases, an outside athletic storage facility might be broken into or vandalized.
- If policy were to be changed, the Facilities Use Handbook would need to be revised.

January 15, 2024: Ms. Avey met with the American River Futbol Club (ARFC), a youth soccer club. The club's President, Troy Topping, informed her that they do not face any problems with community members disrupting their permitted activities. Any issues that arise are usually with other teams. Mr. Topping also felt that the community should have access to the fields during non-school hours when they are not being used for sanctioned activities.

### **February 2024**

February 2, 2024: Site visit to Del Campo, El Camino, and Bella Vista with Ms. Avey, Mr. Camarda, Mr. Walker M&O, and school custodians to discuss impact of non-permitted community use of HS tracks and fields during non-school hours. Findings include:

- All three custodians opposed opening track and fields, generally citing concerns about increased traffic on the fields, increased damage to the fields and increased staff workload.
- It is not documented by staff when, how many and how frequently community members use the track and fields.
- Damage and incidents of vandalism are not documented by custodians or M&O.
- When asked to give examples of vandalism to the track and fields, most of their responses pertained to vandalism to the school buildings and other areas on the campus. However, there was a recent incident at Bella Vista High School where a group of individuals damaged the press box by jumping on the roof until it collapsed. All cited fireworks (July 4<sup>th</sup>, New Years Eve) but it was not clear if those incidents happened on the track and fields or in other parts of the school campuses. Occasionally, there are needles or broken glass found on the fields or in the stands. There is no evidence to indicate that the vandalism is caused by community members using the fields. These events likely happen at night or when no one else is around.
- Due to the amount of trash present. However, it is unclear whether the increase in trash is a result of the weekend's high school athletic events and other permitted activities, or if it is due to community members who typically use the fields on Sundays when there are no other events.
- Gates are routinely left open during non-school hours, including overnight – sometimes custodians forget to lock the gates, sometimes coaches leave them open, and sometimes people climb the fence and prop the gates open.
- There is no noticeable difference in the number of people using the fields or the amount of cleanup required whether the gates are left open or closed.
- There have been a handful of divots requiring repair over the past 5 years. It is not known who caused the divots and is felt that they are likely the result of normal wear and tear.
- A limited number of incidents related to homelessness were resolved without incident.
- Dogs are a problem at all the schools regardless of whether gates are left open or not.
- Staff oppose opening fields to the community during non-school hours.

### **Other Outreach and Findings**

During the year, members of the ad hoc committee visited several fields and spoke with people present there. We learned that sometimes the gates had been left open, but if the gates were locked, someone would climb the fence and open the gate for others to enter.

Many of those we met were small groups of high school and middle school students or young adults playing pick-up soccer or flag football. They preferred the turf field, liked getting together with friends, and felt safer there than at adjacent parks where there were issues with drug use and crime. When asked what they would be doing if they weren't out on the field with their friends, they answered that they would likely be home alone gaming on their computers.

Additionally, there were many adults walking or running on the track as well as parents with young children who were doing the same. They preferred the high school setting over other options and felt comfortable there. They appreciated the absence of traffic and felt safe with others on the track.

We talked to neighbors and other community members and found widespread support for opening track and fields for non-permitted community use during non-school hours. Their reasons mirrored the responses given by those who responded to the community survey.

### **Folsom-Cordova Unified School District (FCUSD)**

Although SJUSD Risk Management was correct in that Folsom-Cordova USD does not permit community access to high school stadiums, they do allow and even encourage non-permitted community use of their other outdoor recreational resources. The gates to these areas are unlocked during non-school hours to allow public access. A sign is posted stating that the outdoor recreational areas at the facility are accessible to the public during non-school hours. However, FCUSD reserves the right to lock the gates without prior notice in accordance with Board Policy 1000.

### **American River College (ARC)**

The ARC college track and fields are open to the community from early morning until dusk. Committee chair (Ms. Avey) spoke with a coach who confirmed that the ARC fields are not vandalized or otherwise abused by the community. In fact, he thinks that non-permitted community use is a protective factor since there is usually someone on the field, which probably deters vandalism. Although ARC is located next to a creek known to house homeless encampments, they have no issues with homeless individuals except for occasional use of Port-A-Potties.

The coach was surprised to learn that Bella Vista was closed during non-school hours because he remembers that the community was promised that they would never lose access to the fields if they agreed to permit lights on the fields.

Further research by the ad hoc committee revealed that during the late 1990s, Bella Vista High School initiated a significant undertaking to upgrade its outdoor facilities, which became known as the "Field of Dreams". The project, which was featured in the December 2001 edition of "Athletic Business", was a collaborative effort between parents, private businesses, local non-profits, and government entities to construct an outdoor sports and recreational area that could be utilized by the entire community.

One of the top priorities was to install lights at Bronco Stadium. To achieve this, a deal was made with a local cellular-communications equipment provider who agreed to pay \$600,000 for four new light poles for the BV football field, on the condition that they could use the light poles for their cell towers.

"In return, the tower company was given full community support for the project, which doesn't always happen when you want to build a cell tower in someone's neighborhood," said Larry Masuoka who was the chair of the Fair Oaks Park and Recreation District at the time.

**RECOMMENDATION – Approved by SJUSD Facilities Committee 02/06/2024**

SJUSD high school track and fields shall be available to the public for non-permitted use during non-school hours, except when the track and fields are being used for high school activities or other permitted events. The track and fields may be closed without notice if the High School Principal and Deputy Superintendent of Schools determine that there are documented incidents of vandalism that necessitate locking the gates during non-school hours.

# Facilities Master Plan

## 2024 Update

AECOM  
JKAE

San Juan Unified School District  
Facilities Subcommittee Update

March 5, 2024



1

## Where We Are Now | 2024 FMP Update

### 6 Step Approach

- **IMAGINE** Step 1 | Capture the Big Picture VISION  
Step 2 | Identify Educational Goals & Facility Opportunities
- **DESIGN** Step 3 | Assess Existing Conditions  
Step 4 | Develop Transformation Concepts
- **CREATE** Step 5 | Document the Facilities Master Plan + Database  
Step 6 | Approve: Sustainable Facilities Master Plan + Database Training



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### Step 1: Capture the Big Picture VISION

#### Mission



We empower all in our inclusive learning community to contribute and thrive in a radically evolving world.

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#### LCAP Goals

*Welcoming schools that support the social and emotional needs of our students form the foundation for academic excellence. We recognize this is built through the continuous improvement of intentional collaborative efforts that are focused on the following:*

- 01** **Connected School Communities:** Caring staff actively build community relationships, identify assets and needs, and connect students and families with resources to help them access the best opportunities our schools have to offer.
- 02** **Healthy Environments for Social and Emotional Growth:** All staff cultivate inclusive, safe, equitable, culturally responsive and healthy environments by integrating social and emotional learning to ensure essential student development.
- 03** **Engaging Academic Programs:** All educators engage and support each student in a challenging and broad course of study that builds skills, knowledge and experiences preparing all to be critical thinkers who communicate effectively, collaborate and are civic-minded.
- 04** **Clear Pathways to Bright Futures:** Our whole school community engages each student in discovering their limitless potential, and through coordinated efforts prepares them for college, career and bright futures filled with opportunity.
- 05** **Additional Targeted Support:** Differentiated Assistance to improve outcomes for student groups who have performed at the lowest level for multiple years on the California School Dashboard indicators.



4 |

4



## Shared Values

### Inclusivity:

We commit to cultivating an inclusive community of belonging with genuine respect for diverse cultures, identities, and abilities.

### Real World Knowledge:

We commit to creating environments and providing experiences that build and apply relevant skills and knowledge for the real world.

### Voice:

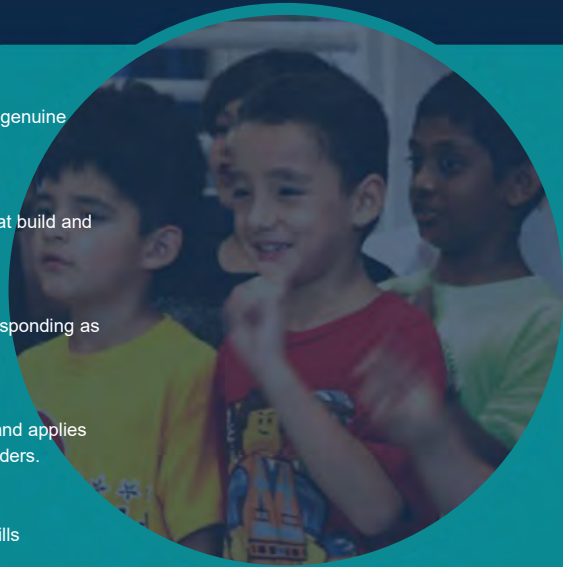
We commit to hearing all voices, acknowledging, validating, and responding as we continuously grow together as a community.

### Social and Emotional Intelligence:

We commit to creating a culture that embraces, teaches, models, and applies social and emotional intelligence in all interactions with all stakeholders.

### Perseverance:

We commit to creating a learning atmosphere that models and instills perseverance through adversity and encourages risk taking.



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## New Logo & Branding



- 01** Improve school culture to be more inclusive and provide diverse representation at all sites
- 02** Build our collective capacity to have courageous conversations and interrupting both implicit and explicit racial inequities
- 03** Expand and prioritize family and student voice
- 04** Embed equity training within robust offerings of professional development

- 05** Integrate anti-racist/anti-bias instruction within our curriculum
- 06** Systematize site/department level conversations around equitable practices as well as anti-racist/anti-bias actions
- 07** Increase workforce diversity through retention, career development and recruitment
- 08** Establish a Networked Improvement Community (NIC) to create equitable access to schools, programs, and rigorous coursework



*Passion for Teaching and Learning + Commitment to Openness and Transparency*

6

6

Superintendent's Cabinet

Relative to San Juan Unified Mission, Strategic Plan, LCAP, Shared Values, 8 Point Commitment, New Branding

*What do you see as educational goals & trends that we need to consider relative to our facility master planning?*

*What do our facilities want to be known for?*



FMP Guiding Principles

- 01 Connected School Communities ~ Schools as Center of Community
- 02 Healthy Environments for Social and Emotional Growth ~ Supporting the Whole Learner
- 03 Engaging Academic Programs ~ Education for All Learners
- 04 Clear Pathways to Bright Futures ~ College & Career Readiness
- 05 Additional Targeted Support ~ Equity, Integration, Inclusion

How facilities will support San Juan Unified LCAP Goals.





01

# Schools as Center of Community



Casa Roble High School Student Union and Administration



Dyer-Kelly Elementary School



Mesa Verde High School



Arden Middle School



Casa Roble High School Student Union and Administration



Educational & CTE Pathways

A Welcoming Experience

Shared Community Spaces

Community Partnerships

9 |

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02

# Supporting the Whole Learner



Casa Roble High School Student Union and Administration



Arden Middle School



Greer Elementary School



Unschooled Alternative Learning Center



Dyer-Kelly Elementary School



Arden Middle School

Safety

Inclusive Support

Wellness Spaces

10 |

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# 03 Education for All Learners



Mira Loma Science Building



Del Campo High School Science, Media Commons & CTE Building



Rio Americano High School CTE

Advanced Education Opportunities



Arden Middle School

Flexible Learning



Unschool Alternative Learning Center

Technology



Dyer-Kelly Elementary School

Expansion of TK

# 04 College & Career Readiness



Rio Americano High School CTE



Dyer-Kelly Elementary School



Rio Americano High School CTE



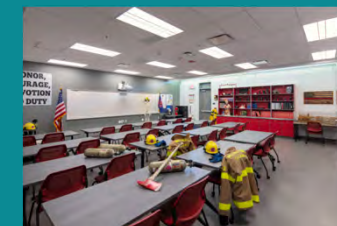
Rio Americano High School CTE

Exploratory / Maker Spaces



Mira Loma Science Building

STEAM Spaces



Del Campo High School Science, Media Commons & CTE Building

Career Technical Education

# 05 Equity, Integration, Inclusion



Dyer-Kelly Elementary School



Arden Middle School



Greer Elementary School



Casa Roble High School Student Union and Administration



Unschool Alternative Learning Center



Mira Loma Science Building

Cultural Engagement

Equity & Access

Professional Development

13 |

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## What San Juan Unified facilities want to be know for.



- Safe & Welcoming
- Equitable & Inclusive
- Student Centered
- High Quality
- Innovative & Adaptive
- Inspiring Campuses
- Sustainable Facilities

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## Next Steps

### Campus Engagement

#### Internal Staff Survey(s)

- Engagement for all Staff

#### Site Meeting(s)

- Occur during Facility Condition Assessment (Feb - April)
- Affirm Campus Needs & Wants

The screenshot shows the 'Internal Staff Survey' form for San Juan Unified School District. It includes a header with the district logo and name, followed by a thank-you message. The form has two main sections: 'Job Classification' with radio button options for 'Classroom', 'Instructional', 'Instructional Leadership', and 'Other (please specify)'; and 'Facility Grade Configurations (check all that apply)' with radio button options for 'Elementary School', 'K-8 School', 'Middle School', 'High School', and 'Alternative / Other Site'. A 'Next' button is at the bottom.

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## Next Steps

### Community Engagement

#### 9 Community Meetings

- @ each HS
- Include neighboring ES, K-8, MS
- Anticipate in April - mid May

#### Community Surveys

- On-line
- In-person at Community Meetings

#### Final Dates & Locations @ 6- 7:30pm

- El Camino HS: Thursday 4/11
- Casa Roble HS: Tuesday 4/16
- Del Campo HS: Wednesday 4/17
- San Juan HS: Thursday 4/18
- Mesa Verde HS: Wednesday 4/24
- Bella Vista HS: Wednesday 5/1
- Encina HS: Thursday 5/2
- Rio Americano HS: Wednesday 5/8
- Mira Loma HS: Wednesday 5/15

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THANK YOU



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# Facilities Committee Attendance Summary 2023-2024

Committee Members (Initials: board members)	09-05-2023	10-03-2023	11-07-2023	12-05-2023	01-02-2024	02-06-2024	03-05-2024	04-02-2024	05-07-2024	06-04-2024
Frank Cockrell (ZC)					*	X				
Rachel Andrakowicz (TK)	X		X		*					
Steve Ward (SH)	X	X	X	X	C	X				
Ashley Freer (PV)	X	X	X	X	A					
Zachary Morton (BA)					N	X				
Tina Cooper (PC)	X		X	X	C					
Lupita Alcala (PV)**	X		X	X	E	X				
Melinda Avey (SH)*	X	X	X	X	L	X				
Fedros Yavrom (PC)	X		X	X	L					
Jodi Mulligan-Pfile (ZC)	X	X	X	X	E	X				
Murad "Moe" Sarama (MP)	X	X	X	X	D	X				
Peter McKane (BA)			X	X	*					
Josh Alvarado (TK)			X	X	*	X				

**Board of Education / Appointees (Term Expires)**

Pam Costa (12/24)  
Saul Hernandez (12/24)  
Paula Villescaz (12/24)  
Zima Creason (12/26)  
Ben Avey (12/26)  
Manny Perez (12/26)  
Tanya Kravchuk (12/26)

*Fedros Yavrom (07/24)*  
*Steve Ward (12/24)*  
*Lupita Alcala (07/24)\*\**  
*Frank Cockrell (07/24)*  
*Zachary Morton (07/24)*  
*Murad "Moe" Sarama (12/24)*  
*Rachel Andrakowicz (12/24)*

*Tina Cooper (12/24)*  
*Melinda Avey (12/24)\**  
*Ashley Freer (12/24)*  
*Jodi Mulligan-Pfile (07/25)*  
*Peter McKane (12/24)*  
-  
*Josh Alvarado (07/25)*

\*Chair

\*\*Assistant Chair

**SAN JUAN UNIFIED SCHOOL DISTRICT  
TENTATIVE BOARD AGENDA ITEMS  
2023-2024**

**MARCH 19** (3rd Tuesday)

Recognition: Week of the Young Child (Apr. 6-12) – A	Townsend-Snider
Bond Opinion Research Results – R	Camarda
2023-2024 Second Interim Budget Report – R	Ryan
Universal Prekindergarten Planning and Implementation Update – R	Townsend-Snider
*Resolution: Election Order – A	Board
*2024-2025 Transportation Plan – A	Camarda
*Head Start and Early Head Start Grant Application 2022-2023 – A	Townsend-Snider
*Audit Report for Measures J, N, P and S – A	Ryan

**APRIL 9**

Recognition: School Bus Driver’s Appreciation Day (Apr. 23) – A	Toto
Instructional Materials Adoptions – D	Slavensky
New High School Courses – D	Slavensky
Bond Program Update – R	Camarda
Non-Permitted Use of Facilities – D	Gaddis/Camarda
Williams Complaint Report – R	Gaddis
Proposed Board Meeting Dates for 2024-2025 – A	Board

**APRIL 23**

Recognition: California Day of the Teacher (May 8) – A	Toto
Recognition: National Nurses Week and National School Nurse Day (May 6-12 & May 8) – A	Calvin
Safety and Safe Schools Update – R	Allen
*Instructional Materials Adoptions – A [Discussed 04/09/24]	Slavensky
*New High School Courses – A [Discussed 04/09/24]	Slavensky

**MAY 14**

Recognition: National Speech Pathologist Day (May 18) – A	Calvin
Recognition: Classified School Employee Week (May 19-25) – A	Toto
Strategic Plan – D	Allen
Elevating Youth Voice – R	Calvin
English Learner Update – R	Calvin
Hearing Officer’s Recommendation-2024 RIF (if applicable) – A	Gaddis
*Approval of CTE 2024 Advisory Committee Roster – A	Schnepf
*Head Start/Early Head Start COLA Funding Allocation 2024-2025 – A	Townsend-Snider
*Resolution: CSPP Continued Funding Application Designated Personnel 2024-2025 – A	Townsend-Snider

**MAY 28**

Recognition: National Science Bowl (if applicable) – A	Schnepf
Recognition: Science Olympiad (if applicable) – A	Schnepf
Recognition: Academic Decathlon (if applicable) – A	Schnepf
Alder Teacher Residency Update – R	Slavensky
Expanded Learning Opportunities Program (ELO-P) Update – R	Calvin
Middle School Boundary Adjustments – D	Camarda
Strategic Plan – A [Discussed 05/14/24]	Allen
*Head Start/Early Head Start Contract Resolution FY 2024-2025 – A	Townsend-Snider

**JUNE 11**

Public Hearing: LCAP – D	Slavensky
Public Hearing: LCAP Choices Charter School – D	Ginter
Public Hearing: Adoption of the 2024-2025 Budget – D	Ryan

Middle School Boundary Adjustments – A [Discussed 05/28/24]  
 Temporary Interfund Borrowing of Cash – A  
 Early Literacy Support Block Grant Annual Report – R  
 \*CIF Superintendent Designation of Representatives 2024-2025 – A  
 \*ECE Program Self-Evaluation for CDE – A

Camarda  
 Ryan  
 Townsend-Snider  
 Schnepf  
 Townsend-Snider

**JUNE 25**

California School Dashboard Local Indicators – R  
 LCAP – A [Public Hearing 06/11/24]  
 Choices Charter School California School Dashboard Local Indicators – R  
 LCAP Choices Charter School – A [Public Hearing 06/11/24]  
 Adoption of the 2024-2025 Budget – A [Public Hearing 06/11/24]  
 \*2023-2024 Actuarial Report (OPEB) – A  
 \*Charter School 2022-2023 Audit Reports (AAT, CMP, GIS, GV, OFY, VIE) – A  
 \*2024-2025 School Plan for Student Achievement (SPSAs) – A

Slavensky  
 Slavensky  
 Ginter  
 Ginter  
 Ryan  
 Ryan  
 Ryan  
 Calvin

D=discussion; A=action; \*=consent; R=report; PC=public comment