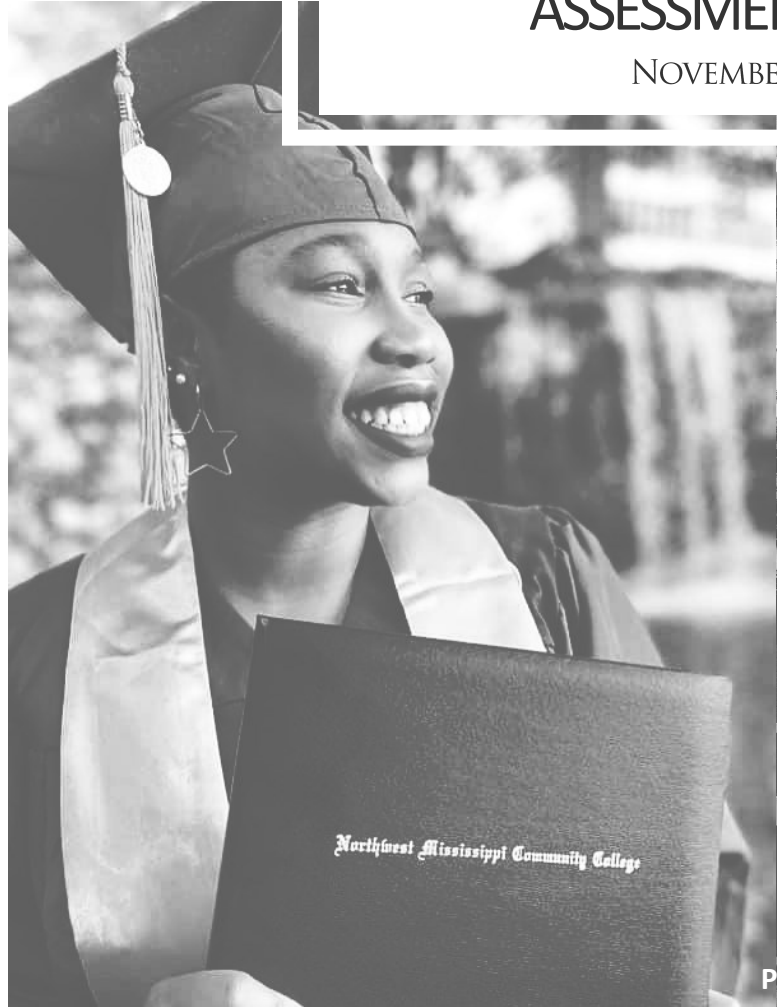NORTHWEST MISSISSIPPI COMMUNITY COLLEGE

2023 - 2024
INSTRUCTIONAL PROGRAM REVIEW
ASSESSMENT REPORT

November 10, 2023

Overview

Instructional program review is an integral part of Northwest's overall institutional effectiveness initiative required by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) accreditation criteria. The Instructional Program Assessment Report is the final product of the Instructional Program Review process. The Instructional Program Assessment Report documents the evaluation of the effectiveness of each program to answer the question, "Does the instructional quality of the program meet institutional standards?"

An instructional program is defined as a certificate or degree program approved by the faculty and the administration for which academic credit is given in accordance with the SACSCOC Core Requirement 9.1 description of a program. Programs are SYSTEM-WIDE and are not divided by campus.

Purpose and Goals

The instructional program review and assessment aims to provide a system for continuous improvement in instructional programs. Review and assessment procedures provide recognition of the accomplishments of an instructional program and identify interventions needed to improve the program. The goals for this process are as follows:

1. To ensure the effectiveness of the College's instructional programs
2. To improve the quality of instructional programs
3. To provide data for such intervention decisions as those regarding staff needs, admissions requirements, and curricular additions or deletions
4. To provide a system of regular data collection and analysis
5. To determine how specific instructional programs serve the mission of the College and respond to student and community needs

Instructional Program Review Cycle

Each instructional program will be evaluated in a five (5) year cycle. An Instructional Program Review meeting is held to allow a review committee to discuss the documents, ask questions of the appropriate instructional program coordinators, and make any recommendations to the instructional program. Instructional programs offered on multiple campuses or different modalities must be assessed as a single unit.

Criteria for Evaluation

The Office of Institutional Research and Effectiveness (IRE) will provide the instructional program coordinator with the following assessment materials:

1. *Enrollment & Demographics* – Longitudinal enrollment information for the prior five (5) years.
2. *Student Success* – Student success is determined by assessing:
   a. *For AA degree programs*: Retention, graduation, and transfer of students to four-year institutions
   over the prior five (5) years.
   b. *For AAS degree and Certificate programs*: Retention, graduation, and job placement (based on Perkins Report data) of students beginning the program for the first time over the prior five (5) years.
3. *Faculty Roster (Instructor Qualifications)* – Information on degrees and credentials of each instructor currently teaching a class in that instructional program, including full-time and adjunct faculty, based on SACSCOC faculty guidelines. Please refer to the SACSCOC Faculty Credential Guidelines.
4. *Program Mission Statement* – The mission statement will directly align with the NWCC mission statement.

5. *Program Outcomes* – The program outcomes are aligned with the NWCC Strategic Plan and the data and analysis from the last five (5) years' annual reviews.
6. *Student Learning Outcomes* – The student learning outcomes, data, and analysis from the last five years' annual reviews.

The instructional program coordinator should work with faculty members of the program(s) under review to use the provided information to complete an analysis of their program. This analysis must include:

1. *SACSCOC Compliance Assessment* – This survey guides the instructional programs by carefully reviewing the requirements described in the Principles of Accreditation.
2. *SWOT Assessment* – Each program should identify the strengths, weaknesses, opportunities, and threats related to the program.
3. *Overall Assessment and Recommendations* – This section summarizes the program's current status for the committee based on the above analysis. The final assessment should include past progress, current status, future plans, and any recommendations for program improvement.

Both hard copies and electronic copies of all the supporting documents listed above are maintained by the Office of Institutional Research and Effectiveness.

Organization for Instructional Program Evaluation

An annual Instructional Program Review meeting is held each academic year to allow the review committee to discuss the documents, ask the appropriate instructional program coordinators questions, and make any recommendations.

2023-24 Instructional Program Review

Committee Members

Dr. Matthew Domas, Vice President of Instruction
Dr. Don Jones, Dean of Lafayette Yalobusha Technical Center
Dr. Parker Jones, Dean of DeSoto Center
Kristin Davis, Associate Vice President of Academic Instruction
Dr. Craig Lafferty, Dean of Health Sciences
Stacy Honeycutt, Institutional Research Coordinator
Stacy Reeves, Institutional Effectiveness Coordinator
Steve Cummings, Board of Trustees Member
Lori Lawson, Cosmetology Instructor
Anne Marie Ross, Early Childhood Education Technology Instructor
Savannah Berube, Student
Robbie Haley, Director of Workforce Development, Panola Partnership

Other Attendees

Dr. Michael Heindl, President
Jeff Horton, Vice President of Administration and Finance
Dr. Tonyalle Rush, Associate Vice President of Student Services & Enrollment Management
Dr. Andrew Dale, Associate Vice President of Community Relations
Dwayne Casey, Associate Vice President of Workforce Solutions and Career Technical Education
Katie Broadway, Director of Career-Technical Education & Program Advancement

Instructional Program Review Continuation Vote

After all programs have been assessed, the Instructional Program Review Committee votes on whether to continue the program, continue with recommendations, or discontinue the program. The following table summarizes the Instructional Program Review Committee's vote for each program's continuation.

Table 1 – Vote for Continuing the Program

Program Name	Motion to Continue	Motion to Continue but with Recommendations	Motion to Discontinue	Second
Agriculture Technology/John Deere Technology	Dr. Don Jones			Dr. Hiendl
Automotive Technology	Robbie Haley			Dr. Parker Jones
Collision Repair Technology	Kristin Davis			Anne Marie Ross
Civil Engineering Technology	Dr. Lafferty			Lori Lawson
Heating, Air Conditioning & Refrigeration Technology	Dr. Parker Jones			Dr. Don Jones
Industrial Electronics Engineering Technology	Jeff Horton			Kristin Davis
Precision Manufacturing & Machining Technology	Jeff Horton			Dr. Lafferty
Welding & Cutting	Dr. Rush			Dr. Parker Jones

Instructional Program Review Findings

The following table summarizes the Instructional Program Review Committee's results for each program reviewed regarding the Overall Program Assessment on the Instructional Program Review rubric. Instructional Program Review Rubrics for each program are also included.

Table 2 - Summary of Findings

Program Name	Meets Expectations	Needs Improvement
Agriculture Technology/John Deere Technology	15	0
Automotive Technology	15	0
Collision Repair Technology	15	0
Civil Engineering Technology	15	0
Heating, Air Conditioning & Refrigeration Technology	15	0
Industrial Electronics Engineering Technology	15	0
Precision Manufacturing & Machining Technology	15	0
Welding & Cutting	15	0

PROGRAM: Agriculture Technology/John Deere Technology

CRITERIA	MEETS EXPECTATIONS	NEEDS IMPROVEMENT
1 Program Description *The program supports the stated mission and goals of the insitution and is accurately represented in the NWCC Bulletin. (SACSCOC 9.1 CR)*	15	0
2 Admissions Policies *The program's admission policies are consistent with the institution's admission policies. If a program has different admission policies from other programs they are clearly stated. (SACSCOC 10.5)*	15	0
3 Student Success *The program evaluates success with respect to student achievement consistent with its mission. Criteria may include: enrollment data; retention, graduation, transfer, course completion, and job placement rates; or state licensing examinations. (SACSCOC 8.1 CR)*	15	0
4 Faculty Credentials *Faculty qualifications are directly and specifically linked to the courses assigned to the faculty member (SACSCOC 6.2)*	15	0
5 Program Mission *Program mission directly aligns to NWCC mission. (SACSCOC 9.1 CR)*	15	0
6 Program Outcomes *The program identifies expected program specific student learning outcomes, assesses the extent to which it achieves these outcomes, and provides evidence of improvement based on analysis of the results. (SACSCOC 8.2.a)*	15	0
7 Student Learning Outcomes *The program identifies expected program specific strategic planning outcomes, assesses the extent to which it achieves these outcomes, and provides evidence of improvement based on analysis of the results. (SACSCOC 7.1 CR*	15	0
8 SACS-COC Compliance *The program coordinator indicates that the program is in compliance with the SACS-COC standards and policies evaluated on the SACS-COC compliance survey.*	15	0
9 Overall Program Assessment *Program assessment data is used by faculty in the program to guide program changes.*	15	0

PROGRAM: Automotive Technology

CRITERIA	MEETS EXPECTATIONS	NEEDS IMPROVEMENT
1 Program Description *The program supports the stated mission and goals of the insitution and is accurately represented in the NWCC Bulletin.* *(SACSCOC 9.1 CR)*	15	0
2 Admissions Policies *The program's admission policies are consistent with the institution's admission policies. If a program has different admission policies from other programs they are clearly stated.* *(SACSCOC 10.5)*	15	0
3 Student Success *The program evaluates success with respect to student achievement consistent with its mission. Criteria may include: enrollment data; retention, graduation, transfer, course completion, and job placement rates; or state licensing examinations.* *(SACSCOC 8.1 CR)*	12	3
4 Faculty Credentials *Faculty qualifications are directly and specifically linked to the courses assigned to the faculty member* *(SACSCOC 6.2)*	15	0
5 Program Mission *Program mission directly aligns to NWCC mission.* *(SACSCOC 9.1 CR)*	15	0
6 Program Outcomes *The program identifies expected program specific student learning outcomes, assesses the extent to which it achieves these outcomes, and provides evidence of improvement based on analysis of the results.* *(SACSCOC 8.2.a)*	15	0
7 Student Learning Outcomes *The program identifies expected program specific strategic planning outcomes, assesses the extent to which it achieves these outcomes, and provides evidence of improvement based on analysis of the results.* *(SACSCOC 7.1 CR*	14	1
8 SACS-COC Compliance *The program coordinator indicates that the program is in compliance with the SACS-COC standards and policies evaluated on the SACS-COC*	15	0
9 Overall Program Assessment *Program assessment data is used by faculty in the program to guide program changes.*	15	0

PROGRAM: Collision Repair Technology

CRITERIA	MEETS EXPECTATIONS	NEEDS IMPROVEMENT
1 Program Description *The program supports the stated mission and goals of the insitution and is accurately represented in the NWCC Bulletin.* *(SACSCOC 9.1 CR)*	15	0
2 Admissions Policies *The program's admission policies are consistent with the institution's admission policies. If a program has different admission policies from other programs they are clearly stated.* *(SACSCOC 10.5)*	15	0
3 Student Success *The program evaluates success with respect to student achievement consistent with its mission. Criteria may include: enrollment data; retention, graduation, transfer, course completion, and job placement rates; or state licensing examinations.* *(SACSCOC 8.1 CR)*	15	0
4 Faculty Credentials *Faculty qualifications are directly and specifically linked to the courses assigned to the faculty member* *(SACSCOC 6.2)*	15	0
5 Program Mission *Program mission directly aligns to NWCC mission.* *(SACSCOC 9.1 CR)*	15	0
6 Program Outcomes *The program identifies expected program specific student learning outcomes, assesses the extent to which it achieves these outcomes, and provides evidence of improvement based on analysis of the results.* *(SACSCOC 8.2.a)*	15	0
7 Student Learning Outcomes *The program identifies expected program specific strategic planning outcomes, assesses the extent to which it achieves these outcomes, and provides evidence of improvement based on analysis of the results.* *(SACSCOC 7.1 CR*	15	0
8 SACS-COC Compliance *The program coordinator indicates that the program is in compliance with the SACS-COC standards and policies evaluated on the SACS-COC*	15	0
9 Overall Program Assessment *Program assessment data is used by faculty in the program to guide program changes.*	15	0

PROGRAM: Civil Engineering Technology

CRITERIA	MEETS EXPECTATIONS	NEEDS IMPROVEMENT
1 Program Description *The program supports the stated mission and goals of the insitution and is accurately represented in the NWCC Bulletin.* *(SACSCOC 9.1 CR)*	15	0
2 Admissions Policies *The program's admission policies are consistent with the institution's admission policies. If a program has different admission policies from other programs they are clearly stated.* *(SACSCOC 10.5)*	15	0
3 Student Success *The program evaluates success with respect to student achievement consistent with its mission. Criteria may include: enrollment data; retention, graduation, transfer, course completion, and job placement rates; or state licensing examinations.* *(SACSCOC 8.1 CR)*	15	0
4 Faculty Credentials *Faculty qualifications are directly and specifically linked to the courses assigned to the faculty member* *(SACSCOC 6.2)*	15	0
5 Program Mission *Program mission directly aligns to NWCC mission.* *(SACSCOC 9.1 CR)*	15	0
6 Program Outcomes *The program identifies expected program specific student learning outcomes, assesses the extent to which it achieves these outcomes, and provides evidence of improvement based on analysis of the results.* *(SACSCOC 8.2.a)*	15	0
7 Student Learning Outcomes *The program identifies expected program specific strategic planning outcomes, assesses the extent to which it achieves these outcomes, and provides evidence of improvement based on analysis of the results.* *(SACSCOC 7.1 CR*	15	0
8 SACS-COC Compliance *The program coordinator indicates that the program is in compliance with the SACS-COC standards and policies evaluated on the SACS-COC*	15	0
9 Overall Program Assessment *Program assessment data is used by faculty in the program to guide program changes.*	15	0

PROGRAM: Heating, Air Conditioning & Refrigeration Technology

CRITERIA	MEETS EXPECTATIONS	NEEDS IMPROVEMENT
1 Program Description *The program supports the stated mission and goals of the insitution and is accurately represented in the NWCC Bulletin.* *(SACSCOC 9.1 CR)*	15	0
2 Admissions Policies *The program's admission policies are consistent with the institution's admission policies. If a program has different admission policies from other programs they are clearly stated.* *(SACSCOC 10.5)*	15	0
3 Student Success *The program evaluates success with respect to student achievement consistent with its mission. Criteria may include: enrollment data; retention, graduation, transfer, course completion, and job placement rates; or state licensing examinations.* *(SACSCOC 8.1 CR)*	14	1
4 Faculty Credentials *Faculty qualifications are directly and specifically linked to the courses assigned to the faculty member* *(SACSCOC 6.2)*	15	0
5 Program Mission *Program mission directly aligns to NWCC mission.* *(SACSCOC 9.1 CR)*	15	0
6 Program Outcomes *The program identifies expected program specific student learning outcomes, assesses the extent to which it achieves these outcomes, and provides evidence of improvement based on analysis of the results.* *(SACSCOC 8.2.a)*	15	0
7 Student Learning Outcomes *The program identifies expected program specific strategic planning outcomes, assesses the extent to which it achieves these outcomes, and provides evidence of improvement based on analysis of the results.* *(SACSCOC 7.1 CR*	15	0
8 SACS-COC Compliance *The program coordinator indicates that the program is in compliance with the SACS-COC standards and policies evaluated on the SACS-COC compliance survey.*	15	0
9 Overall Program Assessment *Program assessment data is used by faculty in the program to guide program changes.*	15	0

PROGRAM: Industrial Electronics Engineering Technology

CRITERIA	MEETS EXPECTATIONS	NEEDS IMPROVEMENT
1 Program Description *The program supports the stated mission and goals of the insitution and is accurately represented in the NWCC Bulletin.* *(SACSCOC 9.1 CR)*	**15**	**0**
2 Admissions Policies *The program's admission policies are consistent with the institution's admission policies. If a program has different admission policies from other programs they are clearly stated.* *(SACSCOC 10.5)*	**15**	**0**
3 Student Success *The program evaluates success with respect to student achievement consistent with its mission. Criteria may include: enrollment data; retention, graduation, transfer, course completion, and job placement rates; or state licensing examinations.* *(SACSCOC 8.1 CR)*	**15**	**0**
4 Faculty Credentials *Faculty qualifications are directly and specifically linked to the courses assigned to the faculty member* *(SACSCOC 6.2)*	**14**	**1**
5 Program Mission *Program mission directly aligns to NWCC mission.* *(SACSCOC 9.1 CR)*	**15**	**0**
6 Program Outcomes *The program identifies expected program specific student learning outcomes, assesses the extent to which it achieves these outcomes, and provides evidence of improvement based on analysis of the results.* *(SACSCOC 8.2.a)*	**15**	**0**
7 Student Learning Outcomes *The program identifies expected program specific strategic planning outcomes, assesses the extent to which it achieves these outcomes, and provides evidence of improvement based on analysis of the results.* *(SACSCOC 7.1 CR*	**15**	**0**
8 SACS-COC Compliance *The program coordinator indicates that the program is in compliance with the SACS-COC standards and policies evaluated on the SACS-COC compliance survey.*	**15**	**0**
9 Overall Program Assessment *Program assessment data is used by faculty in the program to guide program changes.*	**15**	**0**

PROGRAM: Precision Manufacturing & Machining Technology

CRITERIA	MEETS EXPECTATIONS	NEEDS IMPROVEMENT
1 Program Description *The program supports the stated mission and goals of the insitution and is accurately represented in the NWCC Bulletin.* *(SACSCOC 9.1 CR)*	15	0
2 Admissions Policies *The program's admission policies are consistent with the institution's admission policies. If a program has different admission policies from other programs they are clearly stated.* *(SACSCOC 10.5)*	15	0
3 Student Success *The program evaluates success with respect to student achievement consistent with its mission. Criteria may include: enrollment data; retention, graduation, transfer, course completion, and job placement rates; or state licensing examinations.* *(SACSCOC 8.1 CR)*	14	1
4 Faculty Credentials *Faculty qualifications are directly and specifically linked to the courses assigned to the faculty member* *(SACSCOC 6.2)*	15	0
5 Program Mission *Program mission directly aligns to NWCC mission.* *(SACSCOC 9.1 CR)*	15	0
6 Program Outcomes *The program identifies expected program specific student learning outcomes, assesses the extent to which it achieves these outcomes, and provides evidence of improvement based on analysis of the results.* *(SACSCOC 8.2.a)*	15	0
7 Student Learning Outcomes *The program identifies expected program specific strategic planning outcomes, assesses the extent to which it achieves these outcomes, and provides evidence of improvement based on analysis of the results.* *(SACSCOC 7.1 CR*	15	0
8 SACS-COC Compliance *The program coordinator indicates that the program is in compliance with the SACS-COC standards and policies evaluated on the SACS-COC compliance survey.*	15	0
9 Overall Program Assessment *Program assessment data is used by faculty in the program to guide program changes.*	15	0

PROGRAM: Welding & Cutting

CRITERIA	MEETS EXPECTATIONS	NEEDS IMPROVEMENT
1 Program Description *The program supports the stated mission and goals of the insitution and is accurately represented in the NWCC Bulletin.* *(SACSCOC 9.1 CR)*	15	0
2 Admissions Policies *The program's admission policies are consistent with the institution's admission policies. If a program has different admission policies from other programs they are clearly stated.* *(SACSCOC 10.5)*	15	0
3 Student Success *The program evaluates success with respect to student achievement consistent with its mission. Criteria may include: enrollment data; retention, graduation, transfer, course completion, and job placement rates; or state licensing examinations.* *(SACSCOC 8.1 CR)*	15	0
4 Faculty Credentials *Faculty qualifications are directly and specifically linked to the courses assigned to the faculty member* *(SACSCOC 6.2)*	15	0
5 Program Mission *Program mission directly aligns to NWCC mission.* *(SACSCOC 9.1 CR)*	15	0
6 Program Outcomes *The program identifies expected program specific student learning outcomes, assesses the extent to which it achieves these outcomes, and provides evidence of improvement based on analysis of the results.* *(SACSCOC 8.2.a)*	15	0
7 Student Learning Outcomes *The program identifies expected program specific strategic planning outcomes, assesses the extent to which it achieves these outcomes, and provides evidence of improvement based on analysis of the results.* *(SACSCOC 7.1 CR*	15	0
8 SACS-COC Compliance *The program coordinator indicates that the program is in compliance with the SACS-COC standards and policies evaluated on the SACS-COC compliance survey.*	15	0
9 Overall Program Assessment *Program assessment data is used by faculty in the program to guide program changes.*	15	0