



Flexible Instruction Plan

→ FOR MTSD PRE-K

Introduction

The goal of the MTSD Pre-K Program is to provide in-person learning experiences for participating children. In-person learning best facilitates students' social/emotional development while they are actively engaged in foundational academic experiences with their peers in a research-based, Pre-K structured environment.

There may be instances where remote Pre-K instruction could be necessary. Remote Pre-K programming may be required in response to health-related quarantine/isolation requirements outlined by the CDC. There are additional situations in which remote Pre-K instruction may be necessary: inclement weather closing, Act 80 day and teacher in-service days built into the school year calendar, and emergency-related building closures (e.g. flooding, sewer, building damage, health-related cleaning).

This Pre-K Flexible Instruction Plan outlines how remote instruction will function in the event of situations outlined above.

Program Calendar & Schedule

The MTSD Pre-K Program follows the MTSD 2024-25 calendar (attached). This calendar provides 180 days of instruction for students. Pre-K classes follow this calendar; thus Pre-K students are provided 180 days of instruction.

In the event of a situation which necessitates the need to implement remote Pre-K instruction, the impacted students will be provided remote instruction options as noted in the next section.

Remote Instruction Options for Families

The development of this Flexible Instruction Plan is based on a previously utilized remote learning plan, pulling from it the components which worked. Additionally, staff and parents complete anonymous surveys at the end of each school year. Staff survey areas solicit their input regarding communication, support from the MTSD Pre-K Program supervisory team, program practices, and an open comment section. The parent survey solicits their input regarding if their child likes coming to the program, suggestions for improvement, notes on the strengths of the program, parent-staff and student-staff relations, supervision, input regarding the Pre-K Flexible Instruction Plan, and an open comment section. Additionally, periodic Pre-K team meetings and informal conversations throughout the school year also provide insight to the development of this Flexible Instruction Plan.

The MTSD Pre-K Flexible Instruction Plan provides instruction through correspondence via email and/or picking up materials from the school.

- Teachers will prepare and send home materials and directions for learning activities that will occur at home. The students will return their work to their teacher.
- The teacher will work with each parent to either mail (email or USPS) or provide a pick-up time at the school to be able to share the materials and directions for learning at home.
- Teachers will include projects that can be accomplished at home with common household items. An example is a student can practice writing his/her letters in a pan filled with a thin layer of sugar or flour.
- Teachers may offer a virtual meeting to the class via Google Meet or Zoom. To the extent possible, these will be scheduled to accommodate the schedule of those choosing to participate in them.

In the event of an unplanned school closing (e.g. due to inclement weather), teachers will email their Pre-K families providing a list of activities with directions they can do at home that are aligned with what would be occurring in the classroom that day. These activities will be described with appropriate detail in the email realizing the families may not have access to a printer at home.

Remote instruction will be planned for 30 minutes per day. Additional content and activity suggestions may be provided, but are not required.

Instruction & Assessment

As with in-person instruction, teachers are following the PA Early Learning Standards and Pre-K Program curriculum as they plan and implement lessons remotely.

The learning cycle includes teachers continually assessing each student's progress and achievement. This guides their next instructional decisions and each student's learning progression.

As your child completes his/her work, please provide assistance only as needed. Teachers need to see what the students can, and cannot, do to determine how best to facilitate their next steps in learning.

Please feel free to share information and ask questions about your child working from home with your child's teacher (e.g. notes, email, phone call, virtual conference request). You are always a critical part of your child's educational team. We continue to value your input.

Tracking Instructional Time

Students are expected to participate in teacher directed learning experiences each remote learning day. For correspondence learning, students will follow the timeline provided by the teacher. Teachers will track students' activities through their returned work and correspondence with their parents to help ensure students are completing 180 days of instruction.

Parent/Teacher Conferences

If needed, parent-teacher conferences will occur virtually. If an on-line meeting can work for the parent, the teacher will schedule a conference via Google Meet or Zoom. If it works better for the parent, a phone conference can be scheduled.

There are two scheduled Pre-K Parent-Teacher Conference days during the school year. Additionally, parents and teachers can request a conference at any point during the school year as needed.

Technology

Technology is not required for remote learning in the correspondence instruction option.

PDE Notification of FI Plan Usage

In the event of a whole class or school closure necessitating the use of this Flexible Instruction Plan, the Pre-K Program Specialist will be notified within 24 hours of the Plan's implementation, including the reason it is necessary.

Parent Notification of Situations Necessitating the Need for Pre-K Remote Learning Options

MTSD will inform parents of school and/or class closures via its mass notification system and district website (www.rntsd.org). Individual isolation/quarantine cases will be handled confidentially with the parent being emailed directly.

Be sure your contact information in Infinite Campus is accurate and up-to-date to ensure you receive these messages. Parents can request corrections be made through their Parent Portal.

Questions & Comments

Facilitating remote learning at home, in addition to your other work and family obligations, presents unique challenges. Please feel free to contact your child's teacher and/or the MTSD Pre-K Program supervisor at 814-836-6091 with any questions or concerns you may have.

Parent / Teacher Acknowledgement of Receipt of this Pre-K Remote Learning Plan

After receiving this Pre-K Flexible Instruction Plan, please review it and keep it on hand for reference. Complete and sign below to acknowledge you have received this Plan.

Parent's Name (printed)

Parent's Signature

Child or Children enrolled in the MTSD Pre-K Program

MTSD CALENDAR 2024-2025

July					January					
Mo	Tu	We	Th	Fr	Mo	Tu	We	Th	Fr	1 No School
1	2	3	4	5			1	2	3	20 No School
8	9	10	11	12	6	7	8	9	10	24 End of Quarter 2
15	16	17	18	19	13	14	15	16	17	27 Recording Day/No School
22	23	24	25	26	20	21	22	23	24	21 Teacher Days
29	30	31			27	28	29	30	31	20 Student Days
August					February					
Mo	Tu	We	Th	Fr	Mo	Tu	We	Th	Fr	24 K-8 In-Service AM/Parent Conf PM/No School
			1	2	3	4	5	6	7	24 9-12 Parent Conf/No School
					10	11	12	13	14	
5	6	7	8	9	17	18	19	20	21	
12	13	14	15	16	24	25	26	27	28	20 Teacher Days
19	20	21	22	23						19 Student Days
26	27	28	29	30						
September					March					
Mo	Tu	We	Th	Fr	Mo	Tu	We	Th	Fr	
2	3	4	5	6	3	4	5	6	7	
9	10	11	12	13	10	11	12	13	14	
16	17	18	19	20	17	18	19	20	21	
23	24	25	26	27	24	25	26	27	28	21 Teacher Days
30					31					21 Student Days
October					April					
Mo	Tu	We	Th	Fr	Mo	Tu	We	Th	Fr	1 End of Quarter 3
	1	2	3	4		1	2	3	4	4 Rec/In-service/No School
7	8	9	10	11	7	8	9	10	11	14-18 No School
14	15	16	17	18	14	15	16	17	18	
21	22	23	24	25	21	22	23	24	25	17 Teacher Days
28	29	30	31		28	29	30			16 Student Days
November					May					
Mo	Tu	We	Th	Fr	Mo	Tu	We	Th	Fr	26 No School
				1				1	2	
4	5	6	7	8	5	6	7	8	9	
11	12	13	14	15	12	13	14	15	16	
18	19	20	21	22	19	20	21	22	23	21 Teacher Days
25	26	27	28	29	26	27	28	29	30	21 Student Days
December					June					
Mo	Tu	We	Th	Fr	Mo	Tu	We	Th	Fr	12 Last Student Day
2	3	4	5	6	2	3	4	5	6	13 Last Teacher Day/Recording
9	10	11	12	13	9	10	11	12	13	
16	17	18	19	20	16	17	18	19	20	
23	24	25	26	27	23	24	25	26	27	10 Teacher Days
30	31				30					9 Student Days

End of Quarters			Tentative Report Card Dates	
Quarter 1 ends November 5, 2024			Quarter 1 - November 12, 2024	
Quarter 2 ends January 24, 2025			Quarter 2 - January 31, 2025	
Quarter 3 ends April 1, 2025			Quarter 3 - April 8, 2025	
Quarter 4 ends June 12, 2025			Quarter 4 - June 19, 2025	
2023/2024 PSSA Testing Days			2023/2024 Keystone Testing Dates (Algebra 1, Biology, and Literature)	
Date	Grades	Content Area	December 4-18, 2024 - Winter Exam Window Wave 1	
April 21-25, 2025	3-8	English Language Arts	January 6-17, 2025 - Winter Exam Window Wave 2	
April 28-May 2, 2025	3-8	Mathematics	May 12-23, 2025 - Spring Exam Window	
April 28-May 2, 2025	4 & 8	Science	July 28-Aug 1, 2025 - Summer Exam Window	
April 28-May 9, 2025	3-8	Make-up		