



CONEWAGO VALLEY SCHOOL DISTRICT

130 BERLIN ROAD
NEW OXFORD, PENNSYLVANIA 17350

TO: All School Directors, Assistant Superintendent, Secretary, Solicitor, Administrative Team

FROM: Sharon Perry, Ed.D., Superintendent of Schools

DATE: March 1, 2024

RE: Items the Superintendent recommends for study at the School Directors' Committee of the Whole Session - 7:00 P.M. - Monday, March 4, 2024 in the District Boardroom.

1. Call to Order/Opening Exercises
2. Roll Call
3. [Finance](#)
4. [Ways & Means/Curriculum](#)
5. [Property & Supplies / Use of Facilities](#)
6. [Superintendent's Report](#)
7. [Assistant Superintendent's Report](#)
8. Public Comment for agenda and non-agenda items
9. [Dates to Remember](#)
10. Adjourn meeting
11. Personnel (To Be Discussed In Executive Session)

- [Link for Live YouTube Streaming](#)
- [Link for Public Comment](#)

PLEASE NOTE: To those in physical attendance in the Boardroom, there is no expectation of privacy if a Board Meeting is live streamed.



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TO: All School Directors, Assistant Superintendent, Secretary, Solicitor, Administrative Team

FROM: Sharon Perry, Ed.D., Superintendent of Schools

DATE: March 1, 2024

RE: Items the Superintendent recommends for study at the School Directors' Committee of the Whole Session – Finance

1. **(Finance)** Recommend approval to pay the bills as listed, such list to include check and wire transfer numbers as listed in the total amount of:

\$ _____
Check # _____ to Check # _____
Wire # _____ to Wire # _____
Ach # _____ to Ach # _____
Purchase Card # _____ to Purchase Card # _____
from the Capital Reserve Account \$ _____
Check # _____ to Check # _____
from the Cafeteria Account \$ _____
Check # _____ to Check # _____
and from the Construction Account: \$ _____
Check # _____ to Check # _____
for a total of \$ _____

2. **(Finance)** Recommend that PDE-2087 Monthly Reimbursement Voucher, School Lunch and Milk Program be accepted as a financial report on the operation and filed for audit.
3. **(Finance)** Recommend acceptance of the annual local audit for the 2022-2023 fiscal year as presented by Kochenour, Ernst, Smyser, & Burg, P.C.
4. **(Finance)** Recommend acceptance of the sealcoating and crack filling of 118,000 square feet at the New Oxford High and Middle School complex, low bid of \$41,000.00, utilizing capital reserve funds.

[To Agenda](#)



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TO: All School Directors, Assistant Superintendent, Secretary, Solicitor, Administrative Team

FROM: Sharon Perry, Ed.D., Superintendent of Schools

DATE: March 1, 2024

RE: Items the Superintendent recommends for study at the School Directors' Committee of the Whole Session – Ways & Means

WAYS & MEANS/CURRICULUM

- (Ways & Means/Curriculum)** Recommend approval of the contracted services between Laurel Life and Conewago Valley School District for the 2024-2025 school year at a total cost of \$579,960.00.

[Laurel Life CVSD ISS Agreement](#)
[Laurel Life NOHS Transition Classroom](#)
[Laurel Life NOMS Transition Classroom](#)
- (Ways & Means/Curriculum)** Recommend approval of Felicitas Hutzler from Germany as a foreign exchange student for the 2024-2025 school year. (Host parents: Christine Herbert)
- (Ways & Means/Curriculum)** Recommend approval of Clémence Picard from France as a foreign exchange student for the 2024-2025 school year. (Host parents: Benjamin Neiderer)
- (Ways & Means/Curriculum)** Recommend approval of Federico Venturini from Italy as a foreign exchange student for the 2024-2025 school year. (Host parents: Benjamin Neiderer)
- (Ways & Means/Curriculum)** Recommend approval of amending the members of the Conewago Valley School District Comprehensive Planning Steering Committee Members for 2025-2028.

Adding:

Hannah Carbaugh - Community Member - Abbottstown Borough
Tara Bolton - Community Member - Abbottstown Borough

Removing:

Dr. David Bolton - Community Member - Abbottstown Borough

6. ***(Ways & Means/Curriculum)*** Recommend approval of the list of additional professional development and conferences below for the 2023-2024 school year.

CVSD 2023-2024 Professional Development Requests						
Building	Last Name	First Name	Date	Title	Place	Cost to District
CTE	Ulsh	Jennifer	3/20/2024	Scaffolding Math Problem Solving Workshop (K-5)	LIU 12	\$151.25
CVIS	Fett	Tommi	3/20/2024	MTSS Leadership Series (Multi Tiered System of Supports)	LIU 12	\$151.25
CVIS	Crabbs	Melissa	3/20/2024	MTSS Leadership Series (Multi Tiered System of Supports)	LIU 12	\$151.25
CVIS	Ingalsbe	Michael	4/9/2024	Science - Shared Waters Workshop	Keystone Kid Space, York, PA	\$151.25
CVIS	Ruffner	Sarah	4/9/2024	Science - Shared Waters Workshop	Keystone Kid Space, York, PA	\$174.77
CVIS	Yingling	Megan	3/20/2024	Scaffolding Math Problem Solving Workshop (K-5)	LIU 12	\$151.25
CVIS	Guiher	Susan	3/20/2024	Scaffolding Math Problem Solving Workshop (K-5)	LIU 12	\$151.25
NOE	Yaukey	Katie	4/9/2024	Science Shared Waters Workshop	Keystone Kid Space, York, PA	\$174.77
NOE	Costello	Rachel	3/20/2024	Scaffolding Math Problem Solving Workshop (K-5)	LIU 12	\$151.25
NOE	Shearer	Jennifer	4/9/2024	Science Shared Waters Workshop	Keystone Kid Space, York, PA	\$151.25
NOHS	Bowman	David	4/18/2024	PMEA All-State In-Service Conference	Erie, PA	\$981.34

7. ***(Ways & Means/Curriculum)*** Recommend approval of the list of additional field trips below for the 2023-2024 school year.

CVSD 2023-2024 Field Trip Requests							
Building	Last Name	First Name	Grade	Date	Title	Place	Cost to District
NOMS	Schaffer	Josh	8th	5/16/2024	8th Grade End of Year Trip	Hickory Falls. Hanover, PA	\$0.00
NOHS	Kraus	Gene	10th - 12th	4/27/2024	Varsity Club Officer Trip	The MET, NYC	\$0.00
NOHS	Beeman	John	9th & 10th	4/18 - 4/19, 2024	PMEA All-State Modern Band Showcase	Erie, PA	\$647.90
NOHS	Little	Drew	10th & 11th	2/28/2024	Hanover Auto Team - Career Shadow	Hanover	\$3.17



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TO: All School Directors, Assistant Superintendent, Secretary, Solicitor, Administrative Team

FROM: Sharon Perry, Ed.D., Superintendent of Schools

DATE: March 1, 2024

RE: Items the Superintendent recommends for study at the School Directors' Committee of the Whole Session – Property & Supplies / Use of Facilities

PROPERTY & SUPPLIES / USE OF FACILITIES

1. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for the New Oxford Football Team with Jason Warner as representative, to use the New Oxford High School Cafeteria on Saturday, March 23, 2024 from 6:00 am to 11:00 am, for a Colonials Football Pancake Breakfast, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
2. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for Conewago Valley Junior Baseball with Kevin Strawsbaugh as representative, to use the New Oxford Middle School outdoor baseball fields A, B, and C, beginning on Tuesday, March 19, 2024 and ending on July 31, 2024 from 4:00 pm to 9:00 pm on weekdays, on Saturdays from 8:00 am to 9:00 pm, and Sundays from 1:00 pm to 7:00 pm for the Conewago Valley Junior Baseball 2024 Spring Baseball Season, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
3. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for New Oxford Flames Softball with BJ Wilke as representative, to use the New Oxford High School softball field from Thursday, March 21, 2024 through August 1, 2024 daily from 5:30 pm to 8:30 pm, for the Flames Softball Practices, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
4. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for New Oxford Twins Baseball with Jeremiah Gollin as representative, to use the New Oxford High School baseball field, beginning on Tuesday, May 28, 2024 and ending August 6, 2024 from 6:00 pm to 8:30 pm on Tuesdays and Thursdays, and on Sundays from 1:00 pm to 6:00 pm for the South Penn Baseball Season, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.

5. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for the New Oxford Football Team with Jason Warner as representative, to use the New Oxford High School Stadium from 8:00 am to 2:00 pm on Saturday, June 1, 2024 (with set up on Friday, May 31st and stadium locked if possible overnight) for The Lineman’s Challenge, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
6. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for the New Oxford Band Boosters with Shawn Campopiano as representative, to use the New Oxford High School stadium, (cafeteria for inclement weather only), campus fields, and parking lots on Saturday, September 14, 2024, from 12:45 pm to 11:00 pm for the Colonial Classic Marching Band Competition, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
7. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for the New Oxford Band Boosters with Shawn Campopiano as representative, to use the New Oxford High School Stadium, (cafeteria, gymnasium, and music classroom 618 for inclement weather only), and parking lots, Conewago Valley Intermediate School indoor restrooms, and parking lots, and from 8:00 am to 11:00 pm on Saturday, November 2, 2024 for the Cavalcade of Bands Championships, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
8. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for Thanksgiving Day Community Turkey Trot with Angelina Piraino as representative, to use the New Oxford Elementary School cafeteria and parking lot on Thursday November 28, 2024 from 6:00 am to 12:00 pm for the Thanksgiving Day Community 5K Turkey Trot, at no charge, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.

New Oxford Football Breakfast - Indoor Utility Charge - \$25; Custodial Charge - \$70. Total Estimated Cost = \$95.

New Oxford Flames Softball - Outdoor Utility Charge - \$25. Total Estimated Cost = \$25.

Conewago Valley Junior Baseball - Outdoor Utility Charge - \$25. Total Estimated Cost = \$25.

New Oxford Twins Baseball - Outdoor Utility Charge - \$50. Field Usage Charge - \$100. Total Estimated Cost = \$150.

New Oxford Football Lineman’s Challenge - Indoor Utility Charge - \$25; Custodial Charge - \$70. Total Estimated Cost = \$95.

New Oxford Band Boosters Colonial Classic Competition - Indoor Utility Charge - \$25. Custodial Charge - \$140 (4 hours @ \$35 per hour). Total Estimated Cost = \$165.

New Oxford Band Boosters Cavalcade of Bands Championships - Indoor Utility Charges - \$75. Custodial Charge - \$140 (4 hours @ \$35 per hour). Total Estimated Cost = \$215.

[To Agenda](#)



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TO: All School Directors, Assistant Superintendent, Secretary, Solicitor, Administrative Team

FROM: Sharon Perry, Ed.D., Superintendent of Schools

DATE: March 1, 2024

RE: Items the Superintendent and the Assistant Superintendent lists to be shared at the Study Session.

1. The Superintendent will report on:
 - A. Budget Development - 2024-2025 Expenses & 2022-2023 Audit
 - B. Update on NOE & CTE Progress
 - a. Administrators conducted tours of three elementary schools
 - b. Teachers and Students will be engaged in Visual Listening Exercises in March
 - c. Two story consideration for NOE
 - d. Next Crabtree Rohrbaugh update will be 4/1/2024
 - C. Construction Manager Interviews
 - a. Fidevia - \$1,148,720
 - b. CB Construction Services - \$1,421,238
 - c. sitelogIQ - \$1,532,850 (former Reynolds Construction Management)

2. The Assistant Superintendent will report on:
 - A. Laurel Life Contracts
 - B. [CVSD Special Education Report](#)
 - C. Math Pilot
 - D. Comprehensive Plan Steering Committee Update

[To Agenda](#)

DATES TO REMEMBER

- **March 11, 2024** **Board Meeting – District Office – 7:30 PM**
- **March 12, 2024** **Committee of the Whole - Finance - Continue Expenses**
Discussion and Tax Proposals (if needed) - District Office -
6:00 PM
- **March 18, 2024** **Athletic Sub-Committee Meeting - District Office 6:00 PM**
- **April 1, 2024** **Study Session - District Office - 7:00 PM**
- **April 8, 2024** **Board Meeting – District Office – 7:30 PM**
- **May 6, 2024** **Study Session - District Office - 7:00 PM**
- **May 13, 2024** **Board Meeting – District Office – 7:30 PM**
- **May 23, 2024** **Graduation**
- **May 24, 2024** **Last Day of School for Students and Teachers**
- **June 3, 2024** **Study Session - District Office - 7:00 PM**
- **June 10, 2024** **Board Meeting – District Office – 7:30 PM**

- **July 15, 2024** **Study Session and Board Meeting-District Office-6:30 PM**
- **August 5, 2024** **Study Session - District Office - 7:00 PM**
- **August 12, 2024** **Board Meeting – District Office – 7:30 PM**
- **September 9, 2024** **Study Session - District Office - 7:00 PM**
- **September 16, 2024** **Board Meeting – District Office – 7:30 PM**
- **October 7, 2024** **Study Session - District Office - 7:00 PM**
- **October 14, 2024** **Board Meeting – District Office – 7:30 PM**
- **November 4, 2024** **Study Session - District Office - 7:00 PM**
- **November 11, 2024** **Board Meeting – District Office – 7:30 PM**
- **December 2, 2024** **Reorganization Board Meeting-District Office-6:30 PM**

[To Agenda](#)