



Butler Senior High School

120 Campus Lane Butler, PA 16001 (724) 214-3200

John Wyllie, Principal
Jason Huffman, Principal
Douglas Ford, Assistant Principal
Alicia Beighley, Assistant Principal
Alicia Szarek, Dean of Students
Justin Tanaka, Dean of Students

**To: Butler Senior High School
Attendance Office**

Date of Visit

School Visit

The student named below has indicated that they have scheduled an appointment with the admissions office of your school.

STUDENT NAME: _____

Please provide your signature and school seal in the area below so that this can be used an excused absence.
Thank you!

NAME OF INSTITUTION: _____

SCHOOL REPRESENTATIVE'S SIGNATURE: _____



Post- Secondary Visit Form

1. Bring in an excuse from your parent/guardian for the day that you will be absent PRIOR TO YOUR ABSENCE.
2. Take the excuse to the Attendance Office BEFORE your visit.
3. Have the School's Representative sign the visitation form that is ATTACHED (or bring a signed letter from the school saying you were there).
4. Return the signed visitation form to the Attendance Office the day you return to school.