Comprehensive Progress Report

Mission:

Promoting Excellence

Vision:

Trexler Middle: promoting integrity, academic excellence, and productive citizenship.

Goals:

Every student at Trexler Middle School has a personalized education and graduates from high school prepared for work, further education, and citizenship.

Trexler Middle School has up-to-date, effective and efficient financial, business, and technology systems to serve it students, parents, and educators.

Every student in Trexler Middle School has excellent educators, every day.

Every student at Trexler Middle is healthy, safe and responsible.

! = Past Due Objectives   KEY = Key Indicator

Core Function:			Dimension A - Instructional Excellence and Alignment			
Effective Practice:			High expectations for all staff and students			
	KEY	A1.07	ALL teachers employ effective classroom management and reinforce classroom rules and procedures by positively teaching them.(5088)	Implementation Status	Assigned To	Target Date
Initial Assessment:			Trexler has earned Positive Behavior Inventions and Support (PBIS) Model School status and is working to transition the program to have a greater impact on allowing for increased instructional time by decreasing distracting behaviors. Beginning Teachers meet with assigned mentors monthly to discuss classroom management strategies. Students review classroom and school-wide processes and procedures at the beginning of each semester as well as see visual reminders through our PBIS Behavior Expectation Charts posted throughout the school's common areas.	Limited Development 09/07/2018		
How it will look when fully met:			100% of teachers will have reviewed classroom and school-wide expectations. Teachers completed training driven by discipline data, bully/harassment reporting, and counselor/administrator input. Students will be provided weekly instruction to grow their moral character and to address societal concerns and issues. Professional development will provide an emphasis on knowing the adolescent mind and thought process.		Molly Stitz	06/05/2020
Actions				0 of 3 (0%)		
		10/31/18	Beginning of the Year Student Handbook Review Activities: Teachers will review handbook policies with students. All parents will receive a copy of the handbook for reference throughout the school year		Anna Taylor	11/21/2018
		Notes:				
		10/31/18	PBIS Rubrics of Expected Behavior: All classrooms and common areas will have a rubric displayed to remind students of expected behaviors in all areas of the school.		Molly Stitz	11/21/2018
		Notes:				
		10/31/18	Positive Behavior Interventions and Support School-wide Implementation:		Molly Stitz	06/05/2020
		Notes:	.			

Core Function:			Dimension A - Instructional Excellence and Alignment			
Effective Practice:			Curriculum and instructional alignment			
	KEY	A2.04	Instructional Teams develop standards-aligned units of instruction for each subject and grade level.(5094)	Implementation Status	Assigned To	Target Date
Initial Assessment:			Teachers have dedicated time each week to meet and plan as a team in each subject area by grade level. In addition, quarterly department meetings provide time to vertically align curriculum across grade levels.	Limited Development 09/07/2018		
How it will look when fully met:			100% of core subject teachers will follow the OCS Common Instructional Framework and develop instructional lesson plans aligned with the priority standards.		Willie Jarman	06/14/2019
Actions				0 of 2 (0%)		
		10/31/18	Content Team Planning for all core subject areas		Amanda West	06/14/2019
		Notes:	Teachers will meet weekly as a team to review standards and CFA data to develop lesson plans.			
		10/31/18	Instructional Framework Professional Development		Molly Stitz	06/12/2020
		Notes:	All teachers will receive professional development on the Instructional Framework and data teams to assist teachers in targeting areas for each grade level and subject area.			

Core Function:			Dimension A - Instructional Excellence and Alignment			
Effective Practice:			Student support services			
	KEY	A4.01	The school implements a tiered instructional system that allows teachers to deliver evidence-based instruction aligned with the individual needs of students across all tiers.(5117)	Implementation Status	Assigned To	Target Date
Initial Assessment:			Teachers identify students who need additional instructional support through data collected within classroom assignments – classwork, homework, CFA, classroom assessments – using the MTSS Model.	Limited Development 09/07/2018		
How it will look when fully met:			Teachers will maintain documents tracking students identified across tiers and interventions to increase individual student progress.		Willie Jarman	06/05/2020
Actions				0 of 2 (0%)		
	10/31/18		Enrichment Instructional Support		Clayton Sunding	12/03/2018
		Notes:	Trexler's schedule reflects a block for enrichment. Students who need targeted assistance will be able to attend enrichment sessions with small group, individualized instruction.			
	10/31/18		Data Professional Learning Community		Molly Stitz	06/14/2019
		Notes:	Teachers will participate in Data Teams to analyze CFA and benchmark data to identify individual students who need additional support as well as concepts within the standards that may need review.			

KEY	A4.06	ALL teachers are attentive to students' emotional states, guide students in managing their emotions, and arrange for supports and interventions when necessary.(5124)	Implementation Status	Assigned To	Target Date
Initial Assessment:		All students participate in our Enrichment Partnership in which they discuss character education topics and complete digital citizenship activities. Students also complete an Advocate Card each year to identify an adult on campus they can turn to for emotional support or guidance.	Limited Development 09/07/2018		
How it will look when fully met:				Deanna Ford	**06/05/2020**
Actions					
	Notes:				

KEY	A4.16	The school develops and implements consistent, intentional, and on-going plans to support student transitions for grade-to-grade and level-to-level.(5134)	Implementation Status	Assigned To	Target Date
Initial Assessment:		Students currently participate in transitions activities from level-to-level – 5th to 6th and 8th to 9th. Other activities that assist student with transitions include – Lunch on the Lawn for 6th graders and their families, CTE Showcase, Sports Orientation for rising 7th graders and new students, AVID Contract Night and quarterly parent involvement nights, and 6th grade only dance.	Limited Development 09/06/2018		
How it will look when fully met:		Students will participate in transition activities grade-to-grade and level-to-level.		Amanda West	**06/05/2020**
Actions			0 of 2 (0%)		
	10/31/18	Level to Level Orientations		Anna Taylor	06/14/2019
	Notes:	Students is grade 5 will attend an orientation at the middle school. Students in grade 8 will attend an orientation with the high school.			
	10/31/18	Grade to Grade Transitions		Anna Taylor	06/14/2019

Notes:	Students will participate in activities to reflect on current grade level experience and discuss issues/concerns as they transition to the next grade.				

Core Function:	Dimension B - Leadership Capacity			
Effective Practice:	**Strategic planning, mission, and vision**			
KEY B1.01	**The LEA has an LEA Support & Improvement Team.(5135)**	Implementation Status	Assigned To	Target Date
Initial Assessment:	District Completed all tasks	Full Implementation 09/07/2018		
KEY B1.03	**A Leadership Team consisting of the principal, teachers who lead the Instructional Teams, and other professional staff meets regularly (at least twice a month) to review implementation of effective practices. (5137)**	Implementation Status	Assigned To	Target Date
Initial Assessment:	Trexler's Instruction Support Team including all administrators, counselors, media specialist, technology facilitator and instruction coach meets monthly.	Limited Development 09/07/2018		
How it will look when fully met:	Instruction Support Team will meet monthly to develop activities/programs for identified groups that need intervention and support.		Willie Jarman	06/05/2020
Actions		0 of 1 (0%)		
	10/31/18 Instruction Support Team		Deanna Ford	06/05/2020
Notes:	This team will meet bi-monthly to discuss instructional practices and resource and how they can be an added support to focus area student groups as well as staff.			

Core Function:	Dimension B - Leadership Capacity			
Effective Practice:	**Distributed leadership and collaboration**			
KEY	**B2.03**	**The school has established a team structure among teachers with specific duties and time for instructional planning.(5143)**	**Implementation Status**	**Assigned To**	**Target Date**

Initial Assessment:	The master schedule is created to ensure teachers have common planning with their grade level peers for planning with subject areas, department, and instructional teams.	Limited Development 09/07/2018		
How it will look when fully met:	Master Schedule will reflect dedicated planning time for all core teachers.		**Amanda West**	**06/14/2019**
Actions		**0 of 1 (0%)**		
	10/31/18 Master Schedule Development		Amanda West	06/14/2019
	Notes: The master schedule is created to ensure teachers have common planning with their grade level peers for planning with subject areas, department, and instructional teams.			

Core Function:	Dimension B - Leadership Capacity			
Effective Practice:	**Monitoring instruction in school**			
KEY	**B3.03**	**The principal monitors curriculum and classroom instruction regularly and provides timely, clear, constructive feedback to teachers.(5149)**	**Implementation Status**	**Assigned To**	**Target Date**

Initial Assessment:	Administrators monitor instruction through formal and informal observations and follows the observation schedule assigned to each teacher based on years of experience. Administrators meet with teachers to offer feedback on instructional practices and classroom management on an individual bases but also through attending weekly team meetings, content planning, and data teams.	Limited Development 09/10/2018		
How it will look when fully met:	100% of teachers will meet with the administration team to reflect on classroom practices and receive feedback through the NC Educator Evaluation System.		**Willie Jarman**	**06/05/2020**
Actions		**0 of 2 (0%)**		
	10/31/18 Administrators participate in Content Planning Teams & Data Teams		Amanda West	06/05/2019

	Notes:	As a member of these teams, administrators will be able to monitor student progress as well as provide constructive feedback to teachers.			
	10/31/18	Observation Schedule:		Willie Jarman	06/14/2019
	Notes:	Administrators will monitor curriculum and classroom instruction and provide feedback by observing during classroom instruction time throughout the school day.			

Core Function:	**Dimension C - Professional Capacity**			
Effective Practice:	**Quality of professional development**			

KEY	C2.01	**The LEA/School regularly looks at school performance data and aggregated classroom observation data and uses that data to make decisions about school improvement and professional development needs.(5159)**	**Implementation Status**	**Assigned To**	**Target Date**
Initial Assessment:		All core area teachers participate in monthly Data Teams to reflect on practices and identify individual students who need additional supports.	Limited Development 09/10/2018		
How it will look when fully met:		Focused and individualized instruction offers opportunities for student to receive additional instruction through weekly content specific enrichment session. Evidence of this objective includes utilization of a master schedule that provides a period of enrichment and focused instruction within each school day, Common Formative Assessments, and AVID College Readiness System. All teachers participate in Data Teams implementation focusing on OCS Priority Standards		Amanda West	06/05/2020
Actions			0 of 3 (0%)		
	10/31/18	AVID College Readiness System		Amanda West	06/14/2019
	Notes:	AVID strategies will be implemented school-wide with a focus on WIC-OR (Writing, Inquiry, Collaboration, Organization and Reading).			
	10/31/18	Charting Instructional Effectiveness via Scoreboards		Amanda West	06/14/2019
	Notes:	Scoreboards will be utilized to highlight and lag measures in developing instructional goals for improving student achievement. Through the use of scoreboards educators will monitor progress, determine next steps, and experience motivation from their efforts.			
	10/31/18	Common Formative Assessments		Amanda West	06/05/2020

Notes:	Each core area will develop assessments to give to all students to guide focused instruction using tools such as USA Test Prep, Schoolnet, Discovery Ed, Common Planning Time, Do Nows. Assessment data will be reviewed to form instruction within the individual classroom, within the grade level, and school-wide through content specific professional development.				

Core Function:	Dimension C - Professional Capacity				
Effective Practice:	**Talent recruitment and retention**				
KEY	**C3.04**	**The LEA/School has established a system of procedures and protocols for recruiting, evaluating, rewarding, and replacing staff.(5168)**	**Implementation Status**	**Assigned To**	**Target Date**
Initial Assessment:		Each teacher with less than 3 years experience is assigned a mentor to assist with establishing effective processes and procedures for classroom management, lesson plan development, and identifying school culture. These Beginning Teachers and their assigned mentor check-in weekly as well as attending monthly training on instructional support strategies. All staff members participate in a yearly evaluation process. Administrators observe in classrooms and offer feedback to improve instructional practices. Staff members are voted on by their peers to receive quarterly awards.	Limited Development 09/10/2018		
How it will look when fully met:		Each teacher with less than 3 years experience is assigned a mentor to assist with establishing effective processes and procedures for classroom management, lesson plan development, and identifying school culture. These Beginning Teachers and their assigned mentors check-in weekly as well as attending monthly training on instructional support strategies. All staff members participate in a yearly evaluation process. Administrators observe in classrooms and offer feedback to improve instructional practices. Staff Recognition: Staff members will be celebrated for accomplishments at monthly staff meetings.		Willie Jarman	06/12/2020
Actions			**0 of 3 (0%)**		
	11/7/18	Beginning Teacher Meetings		Sharon Grunden	06/14/2019
	Notes:	BT teachers will meet with assigned mentors for support in instructional practices.			

				Assigned To	Target Date
11/7/18	NC Educator Evaluation System			Willie Jarman	06/14/2019
	Notes: Veteran teachers are on a different observation schedule than BTs and Probationary teachers. They may receive fewer observations per year due to their status.				
11/7/18	Monthly Staff Recognition			Deanna Ford	06/12/2020
	Notes:				

Core Function:	Dimension E - Families and Community				
Effective Practice:	**Family Engagement**				
KEY E1.06	**The school regularly communicates with parents/guardians about its expectations of them and the importance of the curriculum of the home (what parents can do at home to support their children's learning).(5182)**	Implementation Status		Assigned To	Target Date
Initial Assessment:	Staff members, parents, and students use 1:1 student laptops, Parent Portal, Remind, and Trexler's website to communicate about instruction, student progress, and school events. Staff members use an online discipline data collection tool to track and report.	Limited Development 09/10/2018			
How it will look when fully met:	Staff members, parents, and students will routinely use 1:1 student laptops, Parent Portal, Remind, and Trexler's website to communicate about instruction, student progress, and school events. Staff members use an online discipline data collection tool to track and report. Effectiveness of these practices may be measured utilizing participation data in online programs and school events as well as End-of Year survey data.			**Willie Jarman**	**06/05/2020**
Actions		**0 of 2 (0%)**			
10/31/18	Transition Conferences			Deanna Ford	06/05/2020
	Notes: Conferences will follow the student-led conference model to foster student accountability in self-assessment. This model helps to bring parents to school, increase parent involvement and ownership of student progress and opens dialogue between parents and students about strengths and weaknesses.				
10/31/18	Scoreboard Use of Online Parent Communication Tools - Newsletter, Parent Portal, Remind, school website			Amanda Garrett	06/05/2020
	Notes:				