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## **Southwest Middle School**

### **2023-2024 SOUTHWEST MIDDLE PARENT AND FAMILY ENGAGEMENT POLICY**

#### **Title I Schoolwide**

The staff at Southwest Middle School believes educating our children should be a continuous collaboration between the home, school, and the community. To ensure parent and family engagement in the planning and implementation of the Title I program, the following activities will be implemented at Southwest Middle.

#### **Written Policy**

Southwest Middle staff members, parents and families will jointly develop a written Parent and Family Engagement Policy to be distributed annually to parents and families of all children. This document will be distributed to parents and families by being sent home annually with students. It will be shared at intake meetings for new students. Review of the policy will occur annually at the spring meeting with opportunities for input at the school throughout the spring.

#### **Opportunities for Regular Public Meetings**

Annual Fall Meeting and Annual Spring meetings will be held at Southwest Middle

An Annual Fall Meeting will be held to:

- Inform parents and families about the school's facilities, and its Title I Schoolwide designation.
- Inform parents and families of summary results of the prior year's EOG Testing, if available.
- Provide parents and families with an overview of the Title I Program.
- Provide parents and families with information concerning parent and family engagement requirements, assessment data, school performance profiles, and forms or methods of measuring students' progress.

The Annual Spring Meeting will be to:

- To solicit input from parents and families in the design and implementation of the School Improvement Plan, Parent and Family Engagement Policy, and activities for the upcoming year.
- To share overall preliminary EOG results, if available, and alert parents and families that individual reports, if available, will be sent home at the end of year in report cards.

#### **Regular Title I Parent Meetings**

Title I Parent Meetings will be held during the school year, usually after school, to provide continued information, support and resources for all parents and families. Examples include Family STEAM Night, Literacy Night, Holiday Family Game Night, and Cultural Night. Parents and families will be strongly encouraged to attend other school events and conferences and observe in the Title I program.

## **Training Opportunities**

Training topics are determined by our needs assessment data and parent and family suggestions. Meetings will be scheduled on a regular basis.

- Reading and math training events will each be held during the year between the Annual Fall Meeting and Annual Spring meeting dates so teachers can explain state standards in curriculum and recent assessments, provide strategies to improve student achievement, and explain ways to monitor student progress, such as progress reports, report cards, phone communication, and conferences.
- Parents and families will be notified in advance of the scheduled activities.
- Instructional plans and assessment information will also be communicated to parents and families through weekly parent newsletters, weekly planners, and teacher communication.
- Materials available for parent and family information and for use with their children will be available upon request.

## **Coordination with Other Programs**

We will meet our goals of establishing liaisons and maintaining communication with other school programs and other related external agencies and organizations through collaboration and coordination with individuals in those groups and through the following actions:

- Notifying parents and families of assistance from outside agencies, such as food banks, recreation/sports and/or arts opportunities, Boys and Girls Club, the public library and summer programs.
- Inviting participation by adults from the community into school assemblies and programs with notification via flyers and school newsletters.
- CHEW Program
- Supporting participation in school events throughout the school.
- Accessing services as needed through the Crisis Center in Jacksonville.
- Supporting the work of the Military Student Liaison.

## **Opportunities for ML and SWD Parents**

Once a need is identified, we will attempt to assist parents and families that are multi-language learners and parents and families with disabilities in the opportunity to participate in their children's educational curriculum and environment.

- Spanish version of district forms will be provided through Federal Programs at Central Services.
- All parents will be invited to participate on school committees.
- School assigned ML tutor that meets with students.

## **Coordination and Integrating Parent Involvement**

At Southwest Middle, we coordinate our programs and activities with the following staff and programs to support parent and family participation in the education of their children:

- Multi-Language Learners/ML District Staff
- School nurse, school counselor, military liaison, school social worker
- School counselor for family needs
- Onslow County Schools 5<sup>th</sup> Grade transition meeting with district level feeder schools