

ONSLow COUNTY SCHOOLS
SCHOOL-BASED AND COMMUNITY BASED JOB TRAINING
WARNING SUSPENSION POLICY

Offense

- *Refusing to follow supervisor's directions or instructions; Refusing to work
- *Producing poor quality work in a task in which better quality had been demonstrated
- *Working at an unsatisfactory pace when capable of working at a faster pace
- *Failure to have required clothing, etc.

Procedure

- *1st Occurrence — Verbal warning
- *2nd Occurrence — Written warning
- *3rd Occurrence — One-week suspension from training
- *Repeated occurrence — Removal from training site until change in behavior

Offense

- * Leaving the work area
- *Inappropriate social behavior or language, which draws unfavorable attention
- *Lying
- *Disorderly conduct toward supervisor or any staff person

Procedure

- *1st Occurrence — Verbal and written notice; removal from training site pending parent conference
- *Repeated Occurrence — Long-term suspension from training sites

Offense

- *Poor hygiene

Procedure

- *1st Occurrence — Verbal warning with written notice to parents
- *2nd Occurrence — Written notice, parent conference, suspension from site until hygiene is acceptable
- *Repeated Occurrence — Reevaluation of placement and possible termination of training

Offense

- *Unexcused absence (failure to notify school and business personnel; assignment to ISS, or other unacceptable absence)

Procedure

- *1st Occurrence — Loss of 5 points from grade for each unexcused absence
- *Repeated Occurrence — Reevaluation of placement and possible termination of training

Offense

- *Intentional destruction or tampering with equipment or property
- *Theft

Procedure

- *Immediate Termination

If a student is "terminated for cause" from a business or volunteer site in the community, additional community work will not be arranged until the student has completed 300 hours of school-based training. If students who are "terminated for cause" from community work site have already completed 300 hours of school-based training, the student must show readiness for return to community work by successful completion of at least 15 additional hours of work, some of which should be done in integrated school work sites outside of the classroom.

I understand and agree to the Warning Suspension Policy as outlined above.

Student Signature _____

Date

Parent/Guardian Signature _____

Date