



Jacksonville High School

1021 Henderson Drive
Jacksonville, North Carolina 28540
Telephone: 910-989-2048
Fax: 910-989-2046



****REQUEST TO RECEIVE SCHOOL RECORDS****

Date: _____

Previous School: _____

City, State: _____

Fax Number: _____

Have you previously attended any Onslow County School: Yes or No

Name of Previous Onslow County School: _____

Middle School Attended: _____ Location: _____

The student listed below has transferred to Jacksonville High School. In order for us to place the student in the most appropriate educational setting, please forward the following information at your earliest convenience.

- Official Transcript
- Withdrawal Grades
- Birth Certificate
- Health Records
- Social Security Card
- Discipline Records
- Attendance Records
- IEP, 504, AIG information
- Testing Information
- Cumulative Records

I give my permission for the release of all school records and information.

Full name of student (first, middle, last)

Date of Birth

Signature of Parent or Guardian

Signature of Student (if 18)

Thank you for your assistance in this matter.
Sincerely,

JHS Guidance Department



HOME OF THE MIGHTY CARDINALS