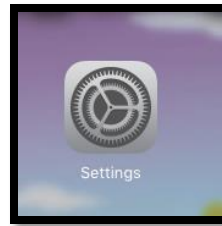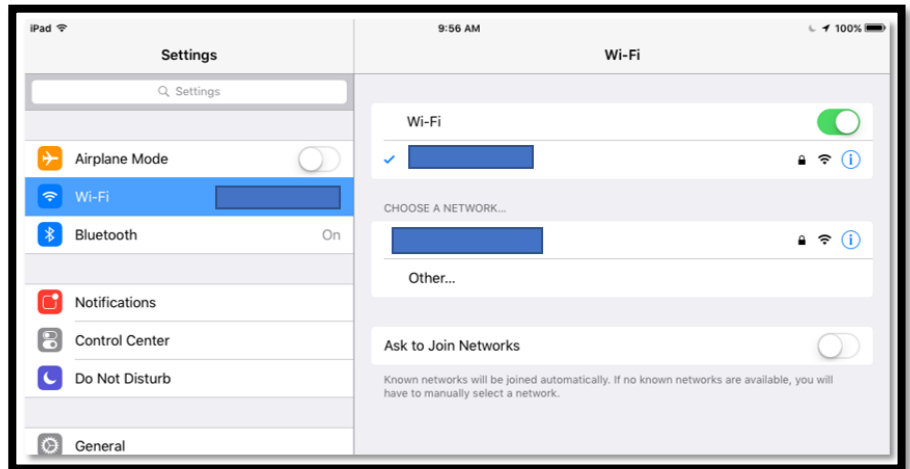# Student/Parent iPad Quick Start Guide
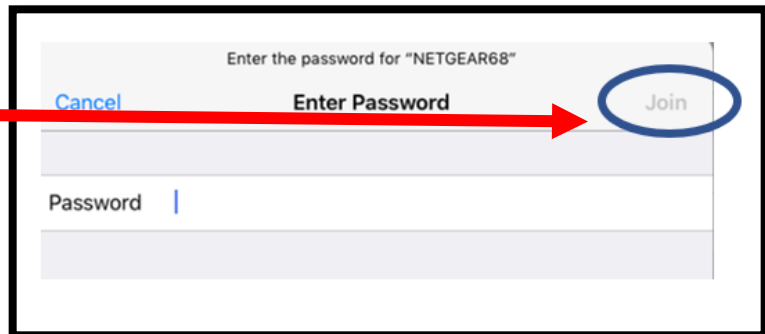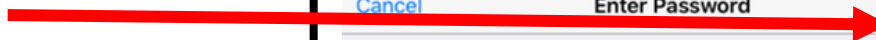
Connecting to Home Wi-Fi

1. Once the device is powered on, click on the settings app located on the home screen of the device.

2. Once in the settings, locate Wi-Fi on the left-hand side. Once Wi-Fi is selected, tap on the Wi-Fi network you would like to connect to on the right-hand side.

3. After selecting a network, enter in the network's password and then select Join.
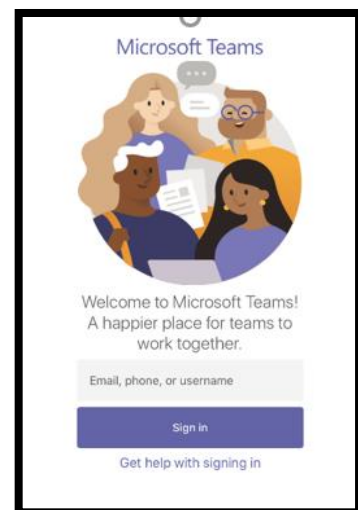
Microsoft Teams

Signing In
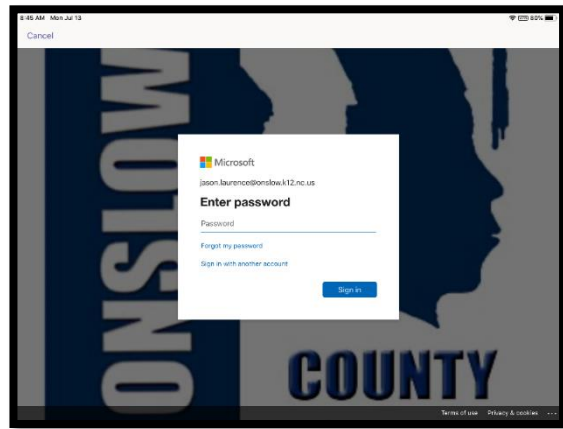
1. Select the Microsoft Teams application.

2. Sign in with your OCS student Microsoft Office 365 username. Your username is found on your Student 1:1 login sheet. Once entered, select Sign in. Student username consists of:

   Student_ID_Number@student.onslow.k12.nc.us

3. Enter your Microsoft Office 365 password. Then select Sign in.

Viewing Teams

Live Video Calls

1. Select the event post from the Post Feed or from the calendar

Practice Teams Call - test wait in lobby
Friday, June 26, 2020 @ 11:30 AM

Scheduled by you
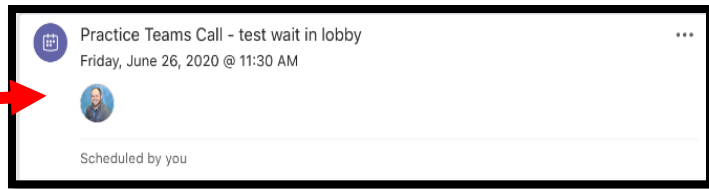
2. Select Details at the top

Chat	Details

Practice Teams Call - test wait in lobby
Friday, June 26, 2020 @ 11:30 AM

Scheduled by you

Meeting ended 35 sec

3. Select Join

Practice Teams Call - test wait in lobby
Friday, June 26, 2020
11:30 am - 12:00 pm
Share meeting invite

Join   Edit

Join Microsoft Teams Meeting Learn more about Teams | Meeting options
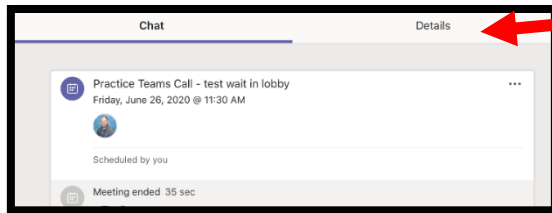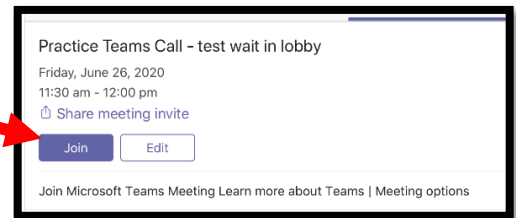
Viewing Files

1. To view files the teacher has uploaded, click the Files tab at the top in the appropriate Team and Channel.

Teams

DLTFs   ...

General
01. Announcements
02. Meetings 19-20
03. Start of School
04. Elementary Schools
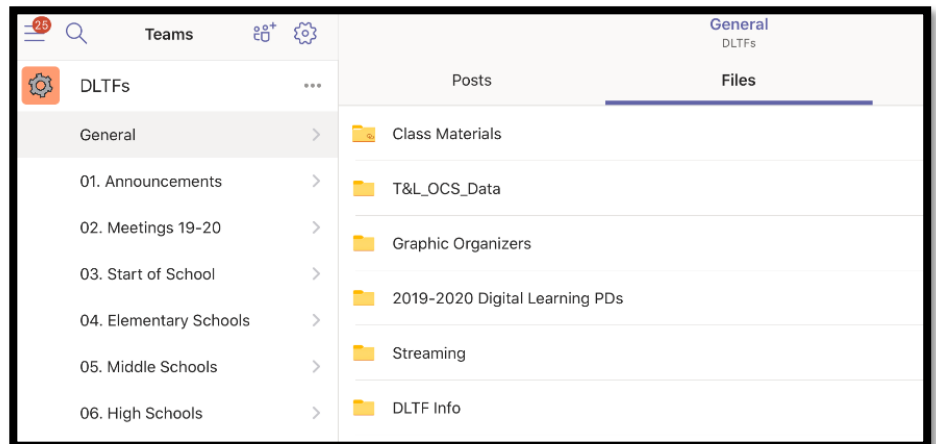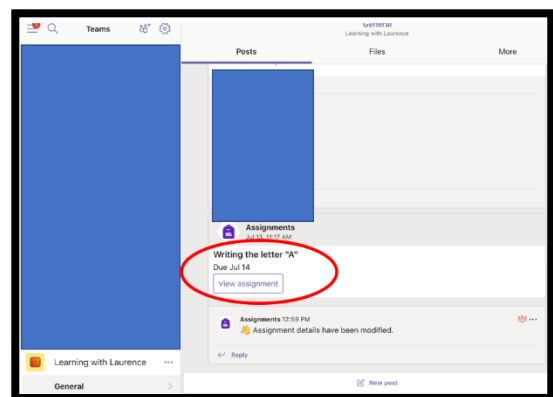05. Middle Schools
06. High Schools

General
DLTFs

Posts   Files

Class Materials
T&L_OCS_Data
Graphic Organizers
2019-2020 Digital Learning PDs
Streaming
DLTF Info

Accessing Assignments

1. Locate the assignment in either the Posts feed of the General channel of the specific Team or the assignment menu at the bottom of the screen.

2. Select the "Add work" link to upload a file to turn in the assignment. (This specific assignment is asking for a picture of student work to be handed in).
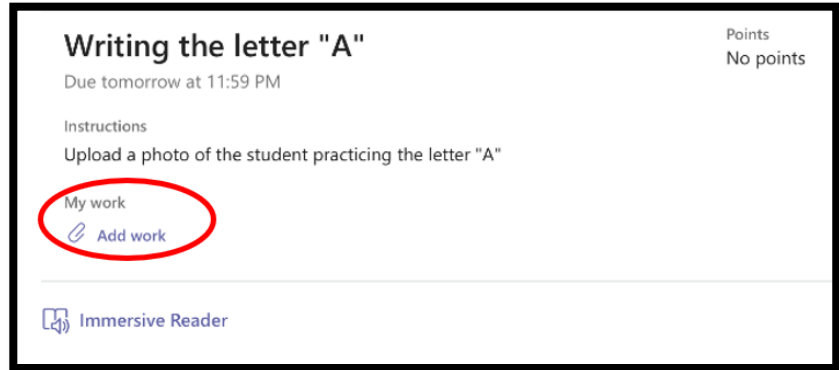

3. Depending on where the file is located on the iPad, choose OneDrive, new file, link, or Teams if you are uploading something already saved on the iPad. If a new photo of student work is going to be taken and uploaded (or a picture already taken and saved on the iPad), select "Upload from this device" at the bottom. Then, choose either "Take a Photo or Video", "Photo Library" or "Browse" to take or access the document/photo to upload
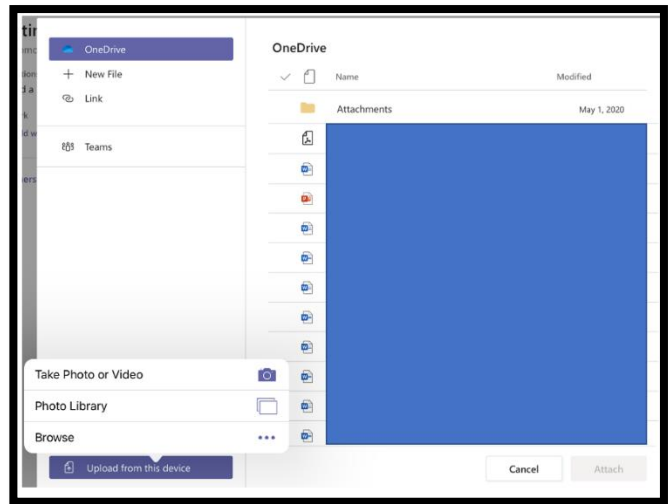
4. Once the photo or document is uploaded, select "Done".
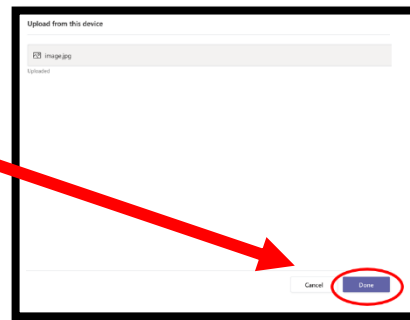
5. Click "Turn in" at the top right to turn in the assignment to the teacher.
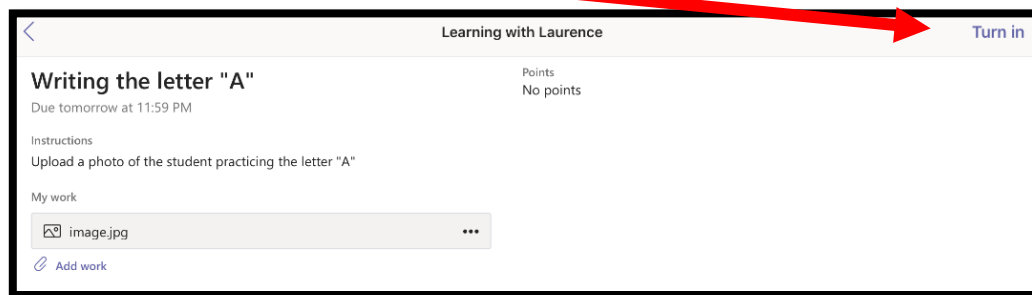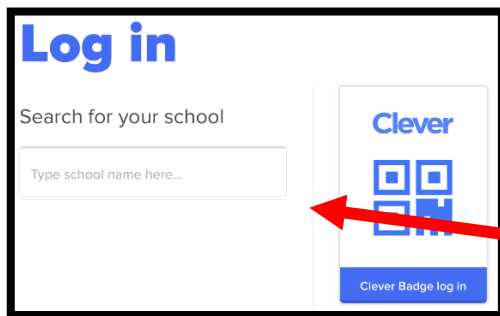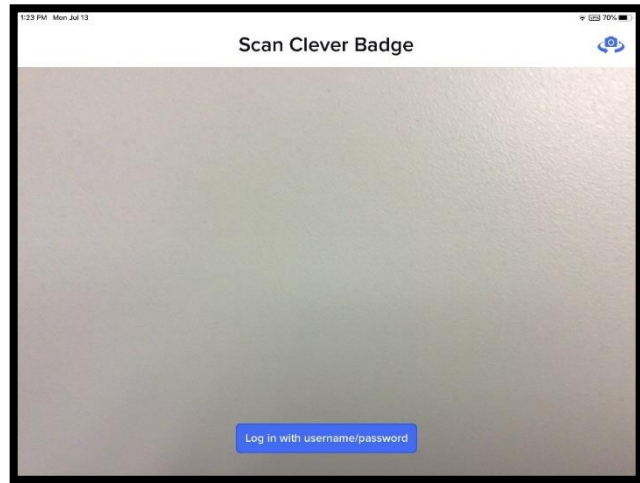
Clever/iReady/Reading Eggs_Express

1. Select the Clever app.

2. Choose your login method.
   A. If teacher has provided a QR code for login, use "Scan Clever Badge" option to instantly sign the student into Clever/iReady/Reading Eggs_Express.

   B. If a QR code is not available, select "Log in with username/password" and enter the student's login credentials provided in the Clever box of the student's login sheet.
   I. Type in the name the school and select it from the dropdown that appears.

   II. Enter the student's login credentials and select "Log in".

3. Select the app for the student to access