New Enrollment Checklist For OCS

Welcome to Hunters Creek Middle!
The following will help you navigate through the enrollment process for our district.

Where will my student go to school?

Click here to check your address using this website.

Can I enroll online?

Yes, but you will still be required to come to the school with your ID to complete the process. Be sure that you upload all required information to complete the enrollment process.

Follow this link to enroll online. You will begin at Step 2.

Checklist

Photo Identification	A state issued ID or driver's license.	
Proof of parent/legal guardian	Only the parent/legal guardian can enroll a student.	Custody order (signed by a judge), pre-adoptive papers, or your name listed on the birth certificate as the parent.
Certified copy of the student's birth certificate		
Proof of residency	Electric bill or water bill in your name not more than 30 days old.	If not in your name a residency affidavit must be completed.
Discipline Affidavit	Must be printed and notarized.	Discipline Affidavit
Current Immunization Record		Vaccine Requirements for NC
NC Health Assessment (necessary for 1st time in NC public schools)	Any student who is entering NC Public School for the first time.	Must be completed within 30 days of enrollment.
Previous School Information	• Previous report card • Name and address/phone number of the school	
Any other student specific information that would be helpful in enrolling and placement.	IEP's, 504 Plan, ESL/LEP Information, or DEP (for gifted students)	