

Special Education Parent Advisory Committee Meeting Notes

The Special Education Parent Advisory Committee (SEPAC) met on Tuesday, April 18, 2023, with 20 attendees joining via a webinar. This is the first meeting of the SEPAC committee formerly known as the Family Educator Enhancement Team (FEET).

Ms. Shelby DiFonzo, Assistant Director of Special Education, called the meeting to order at 5:30 p.m.

Ms. DiFonzo restated the SEPAC mission statement and the SEPAC bylaws for all attendees.

Agenda

1. Introduction of SEPAC Members
2. Review of duties of officers
3. Nomination of officers
4. Election of officers
5. Appointment of officers
6. Discussion of next meeting date

Introduction of SEPAC Members

Members of the SEPAC Committee

External Stakeholders – Kelly Ehli, Sarah Weisser, Siew Hoon Lim and Katy Barnum

Internal Stakeholders – Shelby DiFonzo – Special Education Administrative Staff

Carly Gaddie – Non-teaching school staff

Tammy Graber – Secondary special education teacher

Kelli Bourke – Elementary special education teacher

Kirstin Hanson – Secondary principal

Jason Cresap – Elementary principal

OPEN – High School student representative

The duties of officers were reviewed..

Nomination and Election of Officers

Ms. DiFonzo opened the floor for nominations for the office of **SEPAC Chairperson**.

Siew Hoon Lim nominated Katy Barnum as chairperson of the committee. No further nominations were made from the floor. Katy Barnum gave her consent to the nomination. Jason Cresap moved to approve the nomination of Katy Barnum for the office of SEPAC Chairperson. Sarah Weisser seconded the motion. The motion was approved. *Katy Barnum* was appointed Chairperson of the SEPAC Committee for the 2023-24 school year.

Ms. DiFonzo opened the floor for nominations for the office of **SEPAC Vice-Chairperson**. Siew Hoon Lim nominated Tammy Graber as vice-chairperson of the committee. No further nominations were made from the floor. Tammy Graber gave her consent to the nomination. Siew Hoon Lim moved to approve the nomination of Tammy Graber for the office of SEPAC Vice-Chairperson. Jason Cresap seconded the motion. The motion was approved. *Tammy Graber* was appointed Vice-Chairperson of the SEPAC Committee for the 2023-24 school year.

Meeting Timeline

There will be four (quarterly) FPS SEPAC meetings during the school year. Meetings will be held on the third Tuesday of each month starting at 5:30 p.m. and will not exceed two hours in length.

The next FPS SEPAC meeting will be on Tuesday, May 16th at 5:30 p.m.

Prior to this meeting, the Chairperson Barnum and the Vice-chairperson Graber will meet with the Director of Special Education Patty Cummings and Assistant Director of Special Education Shelby DiFonzo to discuss the agenda for the meeting.

Are there topics you would like to discuss?

Please email either Patty Cummings @ cumminp1@fargo.k12.nd.us

Shelby DiFonzo @ difonzs@fargo.k12.nd.us