



BARNEGAT TOWNSHIP SCHOOL DISTRICT

550 BARNEGAT BOULEVARD NORTH
BARNEGAT, NEW JERSEY 08005
(609) 698-5800 FAX (609) 660-5974

Dr. Brian Latwis
Superintendent of Schools

Stephen J. Brennan, MBA, CPA
Business Administrator/Board Secretary

Request For Proposals

Insurance Brokerage Services

RFP 23 - 05

The purpose of the Request for Proposal (RFP) is to obtain competitive proposals for:

- Physical Therapy Services.
- Occupational Therapy Services
- Speech Services

The Board intends to appoint these individual/or individuals to provide services as needed based on student IEP's.

All professionals shall be currently licensed and authorized by the State of New Jersey to do business in the State of New Jersey.

District Background

Barnegat Township Board of Education is comprised of Grades PreK-12. Barnegat Township Schools currently serve approximately 3,500 students. The district has multiple special education programs and six separate buildings.

Selection Criteria

The Board of Education will evaluate proposals using the following criteria:

1. Experience with New Jersey public school districts; must have licensing and experience in Physical Therapy, Occupational Therapy and Speech Services.
2. References
3. Fee proposal for individual sessions, group sessions and evaluations.

Proposal

Each professional is required to submit the following information in its proposal:

1. A list of all New Jersey public school clients and length of service to each.
2. A list of all New Jersey public school clients that have terminated services in the past two years.
3. Fee structure.
4. Copy of New Jersey Criminal History Approval.



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5. Taxpayer ID number.
6. Copy of New Jersey Business Registration Form.
7. Political Contribution Disclosure Form.
8. Current Proof of Insurance.
9. Certificates – Professional.
10. An original and one electronic copy of your response to this RFP must be submitted for your response to be deemed complete.

Information beyond the minimum requirements may also be submitted.

Responses to this RFP which are to be mailed, shall be mailed to:

Stephen Brennan, MBA, CPA
Business Administrator/Board Secretary
Barneгат Township Board of Education
550 Barneгат Boulevard North
Barneгат, NJ 08005