



Shared Residency Information & Items Needed for Shared Residency

All New Shared Residences must first make an appointment with Central Office for Approval. Contact Student Services beginning July 12, to schedule your appointment. 901-389-2497 Ext. 2500

Unless otherwise prohibited by law, in the case in which a student resides with his/her parents/legal guardians/custodians having lawful control of the student in the home of someone else, the following proof of shared residency must be provided in order to enroll a child in Arlington Community Schools.

A. The owner of the home must accompany the parent/guardian and provide two (2) of the following items to prove the homeowner's residency:

- 1) Most recent MLGW or municipal water bill of the owner, renter or lessee of the home in which the student will reside during the current school year;
- 2) Mortgage statement or deed of the owner of the home in which the student will reside during the current school year;
- 3) Lease of the lessee of the home in which the student will reside during the current school year;
- 4) Rental Agreement of the renter of the home in which the student will reside during the current school year;
- 5) Real Estate tax receipt;
- 6) Public assistance/government benefits check, card, or papers;
- 7) In the event that two (2) of the items listed above cannot be provided, residency may be established by submitting other documentation deemed to be appropriate proof of residence by the department responsible for verifying residency.

B. The parents/legal guardians/custodians having lawful control of the student claiming shared residency must provide two (2) of the following items listed below:

- 1) Car registration of the parent/legal guardian/custodians having lawful control of the student bearing the address at which the student will be residing during the current school year;
- 2) Voter registration of the parent/legal guardian/custodians having lawful control of the student bearing the address at which the student will be residing during the current school year;
- 3) Payroll stub of the parent/legal guardian/custodians having lawful control of the student bearing the address at which the student will be residing during the current school year;
- 4) Three (3) significant pieces of mail with a forwarding sticker bearing the address at which the student will be residing during the current school year;
- 5) Government Assistance Communication directed to the parent/legal guardian/custodians having lawful control of the student bearing the address at which the student will be residing during the current school year.
- 6) In the event that two (2) of the items listed directly above cannot be provided, residency may be established by submitting other documentation deemed to be appropriate proof of residence by the department responsible for verifying residency.

ARLINGTON COMMUNITY SCHOOLS

Shared Residence Affidavit

This form is to be completed if residency requirements cannot be provided due to the fact that the parent and child (ren) are sharing a home with another person **seven days a week year round**. This affidavit must be re-certified through the school administrator or designee annually.

All sections must be completed and signatures notarized. **DO NOT SIGN THIS FORM IF ANY OF THE STATEMENTS ARE INCORRECT.** Evidence of false information will result in immediate withdrawal of the student (s) from school.

TO BE COMPLETED BY PARENT(S)/GUARDIAN(S):

Student: _____ Sex: M F Birth Date: ____/____/____ Grade: _____
Last Name First Name

Student: _____ Sex: M F Birth Date: ____/____/____ Grade: _____
Last Name First Name

(Please list additional students on a separate sheet.)

Parent (s) Name: _____
Last Name First Name

_____ Last Name First Name

Address: _____

Telephone: _____ Cell Phone _____ Other Phone: _____

This living arrangement is: Temporary Duration: _____ Permanent

This address listed above is my only residence. I agree to notify Arlington Community Schools if there is any change in the status of my residence. I understand that home visitation and/or residency verification is part of the process when residency is established by an Shared Residence Affidavit.

Signature of Parent/Legal Court Appointed Guardian TN Driver's License/ID Card Number Date

TO BE COMPLETED BY HOMEOWNER:

I, _____, declare/certify that I am the primary resident/owner at
(Owner, Lease Holder, Qualified relative, Friend, Neighbor, etc.)

_____ and that the above mentioned adult(s) and student(s) reside with
(Street) (City) (Zip) me on a full time basis (seven days a week year round.)

I agree to notify Arlington Community Schools if there is any change in the status of residence of the persons listed above. I understand that home visitation and/or residence verification is part of the process when residency is established by a Shared Residence Affidavit. I further agree to provide proof of my residence to Arlington Community Schools.

I also understand that if I fraudulently represent the address for my child/ward, I will personally be liable to ACS for the amount of per pupil expenditure as set forth in T.C.A. 49-6-3003.

Signature of Primary Resident/Owner(s) TN Driver's License/ID Card Number Date

State of Tennessee, County Of _____

On _____ before me _____ Personally appeared _____
Name(s) of Signer(s)

Name(s) of Signer(s)

Place Notary Seal Below.

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of Tennessee that the foregoing paragraph is true and correct.
WITNESS my hand and official seal.

Signature _____
Signature of Notary Public