

BARSTOW UNIFIED SCHOOL DISTRICT
551 Avenue H, Barstow, CA 92311
Regular Meeting of the Personnel Commission
District Office Board Room

MINUTES
January 9, 2020

Chair, Mr. Larry Notario called to order the regular meeting of the Personnel Commission at 4:31 p.m. and lead the audience in the Pledge of Allegiance.

Roll Call: Chair Notario and Vice Chair Greaver were present, Commissioner Stoops was absent.

Observation of those present: CSEA members, Mr. Delton, Director Carter and Director Duwel were present.

Public Comments: No public comments.

Commissioner Communications: Chair Notario thanked Director Duwel for taking the December 12, 2019 meeting notes.

Union Updates: CSEA President B. Drew mentioned Negotiations meeting coming up. B. Drew mentioned as discussed with P. Duwel there is availability to send an additional person to the CSPCA Conference and Merit Academy, Renee Gonzales to attend both.

District Updates: Assistant Superintendent D. Delton provided the CBO interviews are scheduled for January 15, 2020, there are three (3) qualified candidates. D. Delton gave thanks to Director Duwel for the knowledge she has given. D. Delton thanked Director Carter for keeping him abreast on information Payroll department and for all her help.

Director Report: P. Duwel gave a breakdown of total classified employees, position(s) vacant and open, current testing and recruitments, layoff and exhaustion of benefits status. Other items - selection of HR Tech, CSPCA Conference and Merit Academy dates and attendees, meeting(s), upcoming holiday, office updates and Commissioner Term's adjustment. Director's report attached.

Adoption of the Agenda: Moved by Mr. Notario and seconded by Ms. Greaver and unanimously carried to adopt the agenda. Ayes: 2 Nays: 0

Discussion/Information: None at this time.

Consent List:

Approve the minutes of January 9, 2020 – Regular Meeting. Moved by Mr. Notario and seconded by Ms. Greaver to approve.
Ayes: 2 Nays: 0

Discussion/Conference/Action Items:

Item 1: Approve Request to Extend Eligibility List – Human Resources Assistant for one (1) year. Moved by Ms. Greaver and seconded by Mr. Notario **not to** approve/deny approval.
Ayes: 2 Nays: 0

Item 2: Approve Request to Extend Eligibility List – Network/Computer Technician for one (1) year. Moved by Ms. Greaver and seconded by Mr. Notario to approve.
Ayes: 2 Nays: 0

Item 3: Approve the Temporary Operating Budget for Fiscal Year 19-20. Moved by Ms. Greaver and seconded by Mr. Notario to approve as presented.
Ayes: 2 Nays: 0

Closed Session: none

Adjournment: There being no further business to come before the Commission, motion by Ms. Greaver, second by Mr. Notario to adjourn at 4:47 p.m.

Respectfully submitted by:



Patricia L. Duwel
Secretary to the Personnel Commission