

Regular Meeting of the Personnel Commission
Barstow Unified School District
551 Avenue H, Barstow, CA 92311
District Office Board Room via live stream

MINUTES
May 14, 2020

1. Call to Order: Chair Larry Notario called to order the virtual regular meeting of the Personnel Commission at 2:00 p.m.
2. Pledge of Allegiance: Chair Notario lead the audience in the Pledge of Allegiance.
3. Roll Call/Establishment of Quorum: Personnel Commissioners present via virtual: Chair Larry Notario, Vice Chair Raynette Greaver and Member Beverly Stoops.

Observation of those present: Director, P. Duwel and Superintendent, Jeff Malan.

4. Public Comment: No public comment.
5. Reports/Updates/Announcements:
6.
 - a. Commissioner Reports: Chair Notario welcomed new H.R. Technician Dana Pontius to the team. Vice Chair Greaver and Member Stoops, nothing to report.
 - b. CSEA Updates: Director P. Duwel read and email from Bob Drew, CSEA President;

Good Afternoon Commissioners: I sincerely hope that everyone continues to be safe and healthy during these trying times. We appreciate your continued efforts to move forward with necessary readings in order to adopt what will become our PC Rules. With the uncertainty the future holds, it is all the more crucial we have the rules implemented for the security of our classified staff. While we appreciate the steps the State, County and Local officials have taken to ensure the influx of funds needed to maintain district operations, including payroll, as well as keeping us safe. We remain steadfast in our negotiations efforts to finalize a contract that is rapidly approaching the one-year anniversary of its expiration. In the interest of expediting the last article, pay and allowances, we had agreed to accept 0% with language added in the way of "me too" language. This offer was declined in January, before the threat of COVID 19. This in a year when the COLA was 3.26%. While the district has said "no one is getting a raise", they still refused the offer. We find this behavior questionable at best. The fact that classified workers have risked exposure to ensure the students are fed, and receive the devices needed to participate in the district distance learning plan. This slap in the face is exactly why the Merit system was voted back to Barstow Unified.

Thank you and stay safe.

- c. District Updates: Superintendent Mr. Malan informed that graduation ceremony for Barstow High School will have four (4) days of drive-up graduations which will take place May 18 thru May 21st to comply with social distancing. Thanks to maintenance for erecting the graduating platform. All other promotions ceremonies will be virtual.

Mr. Malan states the end of the year wrap-up/check-out for Classified and Certificated will take place the last week of school May 24th to May 28th.

Mr. Malan informed Summer School will be done virtual and begins June 2nd. Each student attending will have a device.

Mr. Malan mentioned next week is Classified Employee Week. We want to thank them for all their service and support; and they have been doing a great job. Totally appreciated all they have done for the district.

Mr. Malan referred to May's revised was released today; Governor's press conference with regards to his description of the May's revised, Governor projected \$54 billion dollar lost in revenue, short fall, which at this point for K-12 education has yet to be realized what the true amount is, potential \$12 billion dollars less than January's Governor's budget proposal, Mr. Malan is being pro-active in trying to let all our employees know, when he (Malan) knows the true dollar amount what that means for BUSD which will be significantly less than what our original budget proposal will be, he wants everyone to brace for what's going to be a very, very tough budget years. Hopefully, we all can weather the storm with all of us working together with our associations to ensure that we employ has many people as possible while still trying to balance the budget.

Chair Notario asked Mr. Malan, "How did the distribution of devices to our students go? Mr. Malan stated that it went very well. The district was waiting for potentially state to provide additional devices and hot spots, delaying our distributions. District distributed about 3,400 devices over a three (3) day span, that does not mean every student has what they need right now. That is over half of our students that have a district device. We will need to replenish or be short for the classrooms. Students will be keeping the devices for the time being. Mr. Malan predicts over the summertime and going into next school year, we will still be doing distance learning at some degree.

- d. Director Report: P. Duwel gave a breakdown of total classified employees, position(s) vacant and open, current testing and recruitments, layoff and exhaustion of benefits status. Other items – P. Duwel is providing updates at the Board meetings via Mr. Malan. The information on payroll that was mentioned the Board approved revision to their Bylaws. P. Duwel has submitted timecards for Commissioners to get paid \$50 a meeting, payroll documents need to be updated.

7. Adoption of the Agenda: Moved by Ms. Stoops and seconded by Ms. Greaver and unanimously carried to adopt the agenda.
Ayes: 3 Nays: 0
8. Discussion/Information: Not at this time.
9. Consent List: Approve Minutes of March 12, 2020 – Regular Meeting. Moved by Ms. Stoops and seconded by Ms. Greaver to approve.
Ayes: 3 Nays: 0
10. Conference/Action Items
 - a. Approve Request to Extend Eligibility Lists. Moved by Ms. Greaver and seconded by Ms. Stoops to approve.
Ayes: 3 Nays: 0
 - b. Approve Personnel Commission Rule, Chapter 20 – Second Reading. Moved by Ms. Greaver and seconded by Ms. Stoops to approve.
Ayes: 3 Nays: 0
 - c. Approve Personnel Commission Rule, Chapter 30 – Second Reading. Moved by Ms. Stoops and seconded by Ms. Greaver to approve.
Ayes: 3 Nays: 0
 - d. Approve Personnel Commission Rule, Chapter 40 – Second Reading. Moved by Ms. Stoops and seconded by Ms. Greaver to approve.
Ayes: 3 Nays: 0
 - e. Approve Personnel Commission Rule, Chapter 50 – First Reading. Moved by Ms. Greaver and seconded by Ms. Stoops to approve.
Ayes: 3 Nays: 0
 - f. Approve Personnel Commission Rule, Chapter 60 – First Reading. Moved by Ms. Stoops and seconded by Ms. Greaver to approve.
Ayes: 3 Nays: 0
 - g. Approve Personnel Commission Rule, Chapter 70 – First Reading. Moved by Ms. Greaver and seconded by Ms. Stoops to approve.
Ayes: 3 Nays: 0
 - h. Approve Proposed 2020/2021 Personnel Commission Monthly Meeting Schedule. Moved by Ms. Stoops and seconded by Ms. Greaver to approve.
Ayes: 3 Nays: 0
 - i. Approve First Reading of the 2020/2021 Personnel Commission Budget (Draft). Moved by Ms. Greaver and seconded by Ms. Stoops to approve.
Ayes: 3 Nays: 0

11. Closed Session: Performance Evaluation – Director, Classified Personnel
Three (3) month probationary at 2:26 p.m.
12. Adjournment: There being no further business to come before the
Commission, motion by Ms. Greaver, seconded by Ms. Stoops to adjourn at
2:37 p.m.

Respectfully submitted by:



Patricia L. Duwel
Secretary to the Personnel Commission

PD:dp/jg