

Regular Meeting of the Personnel Commission
BARSTOW UNIFIED SCHOOL DISTRICT
District Office Board Room
551 Avenue H, Barstow, CA 92311

MINUTES
Thursday, April 15, 2021

1. Call to Order Chair Larry Notario called to order the regular meeting of the Personnel Commission at 4:00 p.m.
2. Pledge of Allegiance Chair Larry Notario led the audience in the Pledge of Allegiance.
3. Roll Call/Establishment of Quorum Chair Larry Notario, Vice Chair Raynette Greaver and Member Beverly Stoops present.

Observation of those present: Director Patricia Duwel and CSEA President Rene Gonzales.

4. Public Comment None

5. Reports/Updates/Announcements

- a. Commissioner Reports

Vice Chair Raynette Greaver states nothing at this time

Member Beverly Stoops states nothing at this time

Chair Larry Notario states nothing at this time

- b. CSEA Updates

CSEA President Rene Gonzales, Barstow Chapter #306, states our year is trucking along, still accumulated to all the new officers and working together; we work together really well just a matter of getting communications with this virtual world now.

Upcoming, we have our meeting next week, we have conference, delegates will be voted on; we have the new job descriptions will be voted on by the members and our Limited Term position (Eddie) will be voted on as well.

Things are going well with bringing the students back. We have completed the MOU's for the time being and still working on our contract items to close them up for the 2020-2021 school year; so we can get our opener for the 2021-2022 school year. Looking forward to being back in a more in-person world and getting our kids back to school as best as possible.

c. District Updates

Assistant Superintendent, Personnel Services Derrick Delton by email, read by Director P. Duwel.

April 15, 2021

Good Afternoon Ms. Duwel and members of the Personnel Commission.

The Barstow Unified School District Personnel Department has continued working hard to support the needs of members of CSEA. Negotiations have continued to go very well as we are working in collaboration to complete the last couple of articles. We have agreed on an MOU that allows members to telework on Wednesdays for those that are provide face to face instruction with students (i.e., paraeducators) which will allow our custodial staff to complete a deep cleaning between cohorts with minimal interruptions.

We thank CSEA, and its leadership, for being supportive of changes that have occurred due to this new normal for education. We have worked to get kids 4K-2 back on campus this week and look forward to next week when 3-6 returns. Campuses are alive and buzzing again as we have basically started another school year in April.

As we continue to move through this school year, we want to thank all members of CSEA and the Personnel Commission for doing their part in keeping student success as our number priority.

*Thank you,
Derrick Delton
Asst. Superintendent, Personnel Services*

d. Director Report

Patricia Duwel gave a breakdown of total classified employees, position(s), vacant and open, current testing and recruitments, layoff and exhaustion of benefits status.

There are two (2) interview(s) in process, eight (8) recruitment(s) are in the testing state and two (2) recruitments are open, with five (5) more scheduled to open.

Currently we have 366 classified employees; 145 (8hr) full-time and 92 (benefited) part-time (4 – 7.75 hr.); 129 (non-benefited) part-time (less than 4 hr.) Of the 366 classified employees; 101 are 12 months, 265 are less than 12 months.

There are currently 0 individuals in layoff status; another 0 in reduced status; we have five (5) individuals in exhaustion of benefits status.

Director P. Duwel continued her report stating about two weeks ago our Chief Business Officer sent out retirement incentive email to 28 classified eligible employees; and 13 certificated eligible employees the basic qualification must be 60 years old or older; and 20 years with the district; will get 40 percent, they can choose to get 1 or 2 payments. Their applications need to be in by April 30; and have to retire at the end of their contract year. To set off the tax impact first payment will be in January 2022 and the second payment if they chose will be January 2023.

Director P. Duwel mentioned last week was Spring Break and this week schools are open for 4K -2nd. There are 2 Cohorts; Cohort A is Mondays and Tuesdays; and Cohort B is Thursdays and Fridays; and every Wednesday is all virtual.

6. Adoption of the Agenda Moved by B. Stoops, seconded by R. Greaver and unanimously carried to adopt the agenda. Ayes: 3 Nays: 0
7. Discussion/Information None.
8. Consent List. Approve Minutes of March 11, 2021 – Regular Meeting

Moved by B. Stoops and seconded by R. Greaver. Ayes: 3 Nays: 0

9. Conference/Action Items

- a. Second Reading of the 2021/2022 Personnel Commission Budget (Draft). Move to a public hearing.

Moved by B. Stoops and seconded by R. Greaver. Ayes: 3 Nays: 0

- b. Approve Minimum Qualifications for the School Site Special Education 504 Liaison Non-Bilingual.

Moved by R. Greaver and seconded by B. Stoops. Ayes: 3 Nays: 0

- c. Approve revised Minimum Qualifications for the School Site Special Education 504 Liaison.

Moved by B. Stoops and seconded by R. Greaver. Ayes: 3 Nays: 0

- d. Proposed 2021 – 2022 Personnel Commission Monthly Meeting Schedule.

Moved by R. Greaver and seconded by B. Stoops. Ayes: 3 Nays: 0

10. Closed Session None.

11. Adjournment

There being no further business to come before the Commission, it is recommended that the meeting be adjourned at 4:13 p.m.

Moved by B. Stoops and seconded by R. Greaver.

Respectfully submitted by:



Patricia L. Duwel
Secretary to the Personnel Commission

PD:dp