North Thurston Public Schools

Homeschool/Running Start Checklist

Student Information

Full Legal Name:
Date of Birth (MM/DD/YYYY):
Home Address:
Phone:
Email Address:

Parent Section (Submit to High School Registrar)	**Checklist**
Contact Verified Home High School to make an Appointment with Counselor	☐
Homeschool/Running Start Checklist	☐
Completed registration packet including required documents: birth certificate, immunization records and signed/dated *CIS Form* (if not currently enrolled with NTPS)	☐
Copy of Signed/Dated *Verification of Residency Statement (VRS)*	☐
Copy of Signed/Dated *Declaration of Intent to Provide Home Based Instruction Form*	☐
Running Start Enrollment Verification Form (RSEVF)	☐

Schools	**Initial One HS**	**Contact**
North Thurston High School		NTHS Registrar 360-412-4811
600 Sleater Kinney RD NE		
Timberline High School		THS Registrar 360-412-4867
6120 Mullen RD SE		
River Ridge High School		RRHS Registrar 360-412-4821
350 River Ridge DR SE		

Ignite (IFA) Section	**Initials**
VRS Checked	
Enrolled / Registration Packet Provided (Circle One)	
Declaration of Intent to Provide Home Based Instruction Form Received	

Ignite (IFA) (continued)	**Initials**
Signed/Dated *RSEVF* Received from HS	
Code as Homeschool in Skyward	
Withdrawal Student (June)	

Counselor Section	**Initials**
Review Academic History	
Sign/Date *Running Start Enrollment Verification Form* (*RSEVF*)	
Copy of Signed/Dated *RSEVF* to Registrar	
Copy of Signed/Dated *Declaration of Intent to Provide Home Based Instruction Form* to Registrar	
Original Signed/Dated *RSEVF* to Parent	

Counselor Notes

Registrar Section	**Initials**
Enroll Student in Entity	
Create Cumulative/Health Folder	
Pass Health Folder to Health Room	
Email Homeschool/Running Start Checklist to IFA	

General Notes
