

Regular Meeting of the Personnel Commission
BARSTOW UNIFIED SCHOOL DISTRICT
District Office Board Room
551 Avenue H, Barstow, CA 92311

MINUTES
Thursday, August 12, 2021

1. Call to Order: Chair Larry Notario called to order the regular meeting of the Personnel Commission at 4:30 p.m.
2. Pledge of Allegiance: L. Notario led the audience in the Pledge of Allegiance.
3. Roll Call/Establishment of Quorum: Chair Larry Notario and Vice Chair Raynette Greaver present. Member Beverly Stoops not present.

Observation of those present: Director, Patricia Duwel, Superintendent, Jeff Malan and Public Information Office, Marseilles Chavez.

4. Public Comment: None
5. Reports/Updates/Announcements:

a. Commissioner Reports:

Vice Chair R. Greaver states nothing at this time.

Chair L. Notario, thanked classified for all their hard work put in over the last year and a half. This was a trying time, they persevered and made it happen. Especially thanked food services. They went beyond the call of duty, as far as all they did to help in working extra to make sure the kids were fed.

- b. CSEA Updates: Renee Gonzales, President mentioned we have a lot of classified vacancies and movement. Glad to have students and staff back on campus and everyone is getting back into the flow of routines. Looking forward to the new year and staying on campus. Glad to be back in person.

- c. District Updates: Jeff Malan, Superintendent, mentioned sitting in for Mr. Gutierrez who is in interviews for teachers that we are short on. Staffing down for Classified and Certificated, down 3 math teachers, still staffing Barstow Digital Academy for Distance Learning.

Mr. Malan informed that we will now be implementing Governor Newsom's mandate COVID 19 vaccines and/or weekly testing of staff members who do not vaccinate, in place by October 15th anticipate sooner as far as implementation. Just another layer of what the Governor sees as a safety protocol and masks indoors with students. Going to be challenging to start with.

Mr. Malan stated wants to start focusing on educating our kids, in person instruction is the best way. For those who choose to do Distance Learning for the duration and/or the time being can still receive a quality education.

Mr. Malan mentioned enrollment is still continuing to build by virtue of students still being enrolled by the enrollment center. Numbers to be up where they were at pre COVID by the time all said and done. It's a matter of students all showing up and seeing what number we have in Distance Learning via the Digital Academy. Looking forward to weeks of in person learning. Optimistic will continue trend and bypass a Delta variant and sparrd any type of distance learning that might result. In a good place hoping to continue that trend.

d. Director Report:

P. Duwel gave a breakdown of total classified employees, position(s) vacant and open, current testing and recruitments, layoff and exhaustion of benefits status, **(Attachment A)**

P. Duwel mentioned Cabinet retreat on July 16th, Management retreat on July 22nd and the Welcome Back Rally for all employees on August 5th. Commissioner Stoops and herself were at the morning Welcome Back with CSEA then the Welcome Back Rally itself. In the afternoon spoke with Nutrition Services at their get together.

P. Duwel mentioned staffing is down, a lot of Noon Duty Sups, at of over 50 only 25 sent letters saying they are coming back. For example on Monday, six (6) classified employees on the first day of school resigned in addition to the LVN sub saying she wasn't returning.

6. Adoption of the Agenda: Moved by R. Greaver and seconded by L. Notario and unanimously carried to adopt the agenda.

Ayes: 2 Nays: 0

7. Discussion/Information: None

Consent/Action/Conference Session

8. Consent List:

- a. Approve Minutes of July 8, 2021 – Regular Meeting
- b. Certify Eligibility List – Instructional Media Center Technician
- c. Certify Eligibility List – Nutrition Services Delivery Driver

Moved by R. Greaver and seconded by L. Notario.

Ayes: 2 Nays: 0

9. Conference/Action Items:

- a. Request to Extend the Executive Assistant Eligibility List

Moved by R. Greaver and seconded by L. Notario

Discussion: R. Greaver asked if most of the ones on the eligibility list are in house.

P. Duwel confirmed they are.

Ayes: 2 Nays: 0

- b. Request for Personnel Commission Staff to attend the Annual Codestack (EDJOIN) Conference in Monterey October 6-8, 2021

Moved by R. Greaver and seconded by L. Notario

Ayes: 2 Nays: 0

- c. Reclassification Request Desk Audit – Career Technical Education Specialist

Motion to adopt the first bullet...

The Personnel Commission may accept the recommendations and deny the reclassification request. An employee who has had their reclassification denied may request a reclassification after one (1) year.

Moved by R. Greaver and seconded by L. Notario

Ayes: 2 Nays: 0

10. Closed Session: None at this time

11. Adjournment: There being no further business to come before the Commission, it is recommended that the meeting be adjourned at 4:43 p.m.

Moved by R. Greaver and seconded by L. Notario

Ayes: 2 Nays: 0

Respectfully submitted by:



Patricia L. Duwel
Secretary to the Personnel Commission

PD: jg