

Regular Meeting of the Personnel Commission  
BARSTOW UNIFIED SCHOOL DISTRICT  
District Office Board Room  
551 Avenue H, Barstow, CA 92311

MINUTES  
Thursday, November 10, 2022

1. Call to Order: Chairperson Larry Notario called the regular meeting of the Personnel Commission to order at 4:33 p.m.
2. Pledge of Allegiance: Commissioner Notario led the audience in the Pledge of Allegiance.
3. Roll Call/Establishment of Quorum: Chairperson, Larry Notario, Vice Chairperson Beverly Stoops not present, Commissioner Olga Prindle was present.

Observation of those in attendance: Director Duwel, Assistant Superintendent Jorge Gutierrez, HR Technician Julie Grounds.

4. Public Comment: None
5. Reports/Updates/Announcements:

a. Commissioner Reports:

Olga Prindle mentioned Happy Birthday to Marines.

Larry Notario informed that he has had a lot of fun doing what he has been doing. Notario shared that he believes the backbone of the District is Classified Staff and without them nothing will not get done. He hopes that he has done all that was expected of him during this time and appreciates the support from Ms. Duwel and staff and all of the staff and at the next meeting they will have a great replacement.

b. CSEA Updates:

R. Gonzales informed that a Fundraiser was held at Chipotle 3 times more fruitful as the previous ones. Gonzales shared \$133.49 was made on this fundraiser currently at \$180 which is close to the goal of \$200.00 for the Student Scholarships. Looking for future ones at The Habit, Foster Freeze, and Los Domingo's possibly. Meeting will be next week, moved up due to holidays, still receiving more nominations for executive board, and negotiations team and have enough to cover each position offering many options for voting in November. Getting ready for the December Potluck Meeting. Thanks L. Notario for all the work he has done and wishes him good luck for the next chapter and looking forward to working with Mr. Gee at next months meeting. Upcoming Negotiations Team on November 17<sup>th</sup>.

c. District Updates:

Assistant Superintendent had to leave for an emergency.

d. Director Report:

Director Duwel gave a breakdown of total classified employees.

Wished Marines a Happy Birthday!

Tomorrow is Veteran’s Day signaled end of World War 1 with the agreement that hostilities will end at the 11<sup>th</sup> month at the 11<sup>th</sup> hour.

November 24 Thanksgiving Day

Director Duwel also included the Flyer for the next upcoming Conference that will be Agendized next month for Commissioners Prindle and Gee.

6. Adoption of the Agenda: M: O Prindle S: L. Notario  
Ayes: 2 Nays: 0

7. Presentation - Presentation of Appreciation to former Commissioner **Raynette Greaver**, The California School Employee Association Local 306 Employee Appointee who was selected in 2019 as their appointee.

L. Notario shared that he recalls the time in October 10 2000 first day at BHS, and recalls R. Greaver’s desk in the Guidance Office and learned a lot and appreciate all he help. R. Greaver appreciates L. Notario always listening and willingness to discuss and communicate.

8. Discussion/Information – Nutrition Services Staffing Update Briefing

P. Duwel informed that she has put together a list of statistics, however it was not included in the report 10 Individuals that were recent hires NSW1’s and 5 more are on hold. A posting for Nutrition Services Worker II’s that closes November 17<sup>th</sup> and hoping to test and have a good list for next month’s meeting and perhaps Interviews before Christmas Break. Statistic include Vacancies, Eligibility lists, Testing since January 2020. 19 NSW recruitments open including 1I’s, II’s and III’s since June 2021. Five NSWI’s tests and lists created/merged, 183 applications submitted for NSWI, 141 invited to test. At this time the food handler’s card was being waived as long as they passed the test, made the eligibility list, they were not called for interviews unless they provided it. Overall, 77% applicants screened in and 85 applicants that were invited to test failed to show. 56 applicants were placed on the eligibility list, if they did not obtain the FHC they had to show it before they can be called for interviews. Director Duwel shared that approximately 30% to 40% of candidates scheduled for interviews were no shows. P. Duwel shared that any sector entry level workers aren’t usually in positions any longer than two weeks there is a lot of turn around even in places like McDonalds, and Starbucks and although they pay more they also experience turn around.

Tamra Trujillo commented, she was thankful for the 10 newly hired, and P. Duwel added that there were four more substitutes added to the substitute pool and will also be testing soon for NSWI’s. Tamra added at this time there is only three vacant NSWII’s positions. P. Duwel shared with Tamra the current vacant NSW’s positions. P. Duwel also shared that the new Director will be onboard on Monday. R. Gonzales shared it is nice to see that we are getting over that hump from COVID and hopeful the newly hired will stick through. Director Duwel shared the statistics from the moment they apply to the interview, and then not showing to the interviews get you taken off the lists. P. Duwel shared that if anything is brought to her attention, she can do something about it.

