

Regular Meeting of the Personnel Commission  
BARSTOW UNIFIED SCHOOL DISTRICT  
District Office Board Room  
551 Avenue H, Barstow, CA 92311

MINUTES  
Thursday, December 08, 2022

1. Call to Order: Commissioner Beverly Stoops called the regular meeting of the Personnel Commission to order at 4:30 p.m.
2. Pledge of Allegiance: Commissioner Stoops led the audience in the Pledge of Allegiance.
3. Roll Call/Establishment of Quorum: Vice Chairperson Beverly Stoops was present, Commissioners Olga Prindle and Jason Gee were present.

Observation of those in attendance: Director Duwel, Superintendent Jeff Malan, Larry Notario, HR Technician Julie Grounds and Maria Saucedo Cerda.

4. Public Comment: None
5. Adoption of the Agenda:

Moved by J. Gee      Seconded by O. Prindle

6. Administration of Oath of Office to Personnel Commissioner:
  - a. Administer the Oath of Office to Mr. Jason Gee, the Barstow Unified School District Board Appointee.

Director Duwel read the Oath to Mr. Jason Gee

7. Election of Officers:  
Election of Officers for new term starting December 1, 2022

Chairperson, O. Prindle nominates Beverly Stoops, J. Gee seconded.  
Ayes: 3    Nays: 0  
Motion passed

Vice Chairperson, B. Stoops nominates Olga Prindle, J. Gee seconded.  
Ayes:3    Nays:0  
Motion passed

8. Presentation:

- a. Presentation of Appreciation to former Commissioner Larry Notario, the Board Appointee who was selected in 2019 as their appointee.

Director Duwel presented Mr. Notario with a gift of appreciation for all of his work throughout the last 3 years.

B. Stoops thanked Mr. Notario for all of his service and all he has done for the district throughout the years.

9. Reports/Updates/Announcements

a. Commissioner Reports:

Jason Gee would like to thank the Board of Trustees, Superintendent, Commissioners, and his wife and hopes that he does a good job.

Olga Prindle would like to Thank Mr. Notario for all of his work through out the years. Beverly Stoops nothing at this time.

b. CSEA Updates:

R. Gonzales informed the membership will be having the last meeting of the year next week. E board elections will be taking place at next weeks meeting, Current positions are Incumbent CSEA Chapter 306 President Renee Gonzales, Vice President Rebekah Michelson, Secretary Melinda Vargas, Communications Officer Cary Thomas are all running unopposed. Sergeant at Arms position is the only position open for voting with the current incumbent and a new person running. At this time there was a nomination and acceptance for Treasure however she will not be stepping into the position because candidate is not able to fulfil the duties at this time and so the position will be open again. Currently Treasure duties are shared between Myself and VP Rebekah Michelson. CSEA will be having the December holiday celebration meeting to include food, incentives, and will be recognizing a recently retired member who has been active in the union with a certificate and flowers as appreciation for her service. Negotiations team is up for election there are currently 7 candidates for 4 seats elections will also take place at next week meeting. I would like to Welcome Mr. Gee and looks forward working with him and having him stop by as a speaker for one of the Union meetings. Negotiations will be Monday, December 19, 2022 where they will be finalizing some items and beginning the 610 process so it can hopefully go to board next year. The Union is also asking members to share any subjects for 2023-2024 Negotiation Team. Hope everyone has a happy holiday and be safe.

Commissioner Prindle asked for an update for the Nutrition Services Workers from the negotiating side? Renee responded that they are in a good place as far as competitive wages for Nutrition Services Workers as well as the rest of the membership and believes members will be happy with the compensation and once the process has taken effect it will Retro back to July 1, 2022.

C. District Updates:

Superintendent Jeff Malan would like to thank Mr. Notario and recalls being hired together as Assistant Principal's in 1998 and thanks Mr. Notario for all his hard work and dedication through the years. Superintendent Malan elaborated that Nutrition Services Workers are doing well as far as vacancies majority of them have been filled and also appreciates being brought into the process. Mr. Malan informed he spoke to Director Duwel once she was made aware she handled the concerns in a rapid manner. Mr. Malan also shared that he appreciates President Gonzales help in the matter and agrees the membership will be in a good place in regards to negotiations. Enrollment is at a good place and currently there are a few changes coming in the near future. There will be three new buildings scheduled to be modernized at Fine Arts Academy. Those being the wellness center, tutoring center and the media/multilith. In the original Barstow Intermediate School building will be home to the Psychologists and also the community-based tutoring center. The media center will no longer be at the Jr High School they will be at Fine Arts along with multilith. The changes are scheduled to be ready by January 2024. Mr. Malan also shared that the track field will be adding some equipment as well.

d. Director Report:

Director Duwel gave a breakdown of total classified employees.

Duwel would like share that it has been an honor to work with Mr. Malan and appreciates all that he has done throughout the years. Would like to wish everyone Safe Holidays.

B. Stoops also Thanked Mr. Malan for all of his work and dedication through the years.

10. Discussion/Information-None

Consent/Action/Conference Session

11. Consent List:

a. Ratify the Director – Nutrition Services Eligibility List

M: O. Prindle

S: J. Gee

Ayes: 3

Nays: 0

12. Conference/Action Items:

a. Partial Year Stipend Waiver

*"I, Commissioner Gee, hereby DO NOT voluntarily agree to forego my monthly stipend for attendance at regularly scheduled meetings of the Personnel Commission for the remainder 2022 -2023 fiscal year through June 2023."*

*"I, Commissioner Prindle, hereby DO voluntarily agree to forego my monthly stipend for attendance at regularly scheduled meetings of the Personnel Commission for the remainder 2022 -2023 fiscal year through June 2023."*

*"I, Commissioner Stoops, hereby DO NOT voluntarily agree to forego my monthly stipend for attendance at regularly scheduled meetings of the Personnel Commission for the remainder 2022 -2023 fiscal year through June 2023."*

M: Prindle  
Ayes: 3

S:Gee  
Nays:0

b. Approve attendance and costs associated for four (4) attendees to the CSPCA Conference in Long Beach California January 22-24, 2023

J. Gee, O. Prindle and B. Stoops have agreed to attend the conference.

M: Prindle  
A: 3

S:Gee  
N:0

13. Closed Session:

a. Annual Performance Evaluation – Director

Motion to go into closed: J. Gee  
A:3

S:Prindle  
N:0

Entered closed session at 4:52 p.m.

b. Stoops called the meeting back to order at 5:23 p.m. During closed session the annual performance for Director was discussed and presented to the Director.

14. Adjournment:

M: Prindle  
A: 3

S: Gee  
N:0

Meeting adjourned at 5:24 p.m.

Respectfully submitted by:



Patricia L. Duwel  
Secretary to the Personnel Commission  
PD: ms