

Regular Meeting of the Personnel Commission
BARSTOW UNIFIED SCHOOL DISTRICT
District Office Board Room
551 Avenue H, Barstow, CA 92311

MINUTES
Thursday, March 9, 2023

1. Call to Order: Vice Chairperson Olga Prindle called the regular meeting of the Personnel Commission to order at 4:30 p.m.
2. Pledge of Allegiance: Commissioner Prindle led the audience in the Pledge of Allegiance.
3. Roll Call/Establishment of Quorum: Vice Chairperson Olga Prindle, Commissioner Jason Gee were present. Chairperson Beverly Stoops was absent.

Observation of those in attendance: Director Duwel, HR Technicians Julie Grounds and Maria Saucedo Cerda were present.

4. Public Comment: None

5. Adoption of the Agenda: M: J. Gee S: O. Prindle
Ayes: 2 Nays: 0

6. Reports/Updates/Announcements:

- a. Commissioner Reports:
Jason Gee nothing at this time.
Olga Prindle nothing at this time.

- b. CSEA Updates: No representative present at this time.

- c. District Updates: No representative present at this time.

- d. Director Report:
Director Duwel gave a breakdown of total classified employees.

Director Duwel shared a reminder that the Merit Academy Orientation is scheduled for March 23, 2023. She also mentioned the information meeting for the new BIS opening on March 21, 2023 at 5:00 p.m. at the Barstow JHS interim campus for the community and parents on the upcoming transitions. BJHS student's 7th and 8th grade will be moving back to the JHS campus and the plan for 6th grade is to move to the current interim campus next school year (2023/2024) and 5th grade joining in the 2024-2025 school year. This will then make all of the elementary schools TK-4th grade. There will be another meeting on March 22, in the SDC at 9:00 a.m. as well for those who could not make it to the one the day before.

Consent/Action/Conference Session

8. Consent List:

- a. Approve Minutes of December 8, 2022 - Regular Meeting
- b. Approve Minutes of January 12, 2023 - Regular Meeting
- c. Approve Minutes of February 9, 2023 - Regular Meeting
- d. Ratify the Administrative Assistant - School Eligibility List
- e. Ratify the Campus Safety Assistant (Merged) Eligibility List

M: J. Gee
Ayes: 2

S: O. Prindle
Nays: 0

9. Conference/Action Items:

- a. First Reading of the 2023/2024 Personnel Commission Budget (Draft).

Director Duwel informed that every year she prepares a draft of next year's upcoming budget which is due to the county on June 1st. The budget falls under the umbrella of the district's budget but once approved by the county we can control that budget. This is the first draft, and it is roughly \$30,000.00 more than last year's. Patty informed that she could point out an \$11,000.00 increase in her salary that is based on a raise that was approved last year with the retro back pay. There is also an increase for both the Technicians' salary and CalPERS also increased. This is the first estimate and more accurate numbers will come in the two months. This current draft is based on what is current at this time. Director Duwel did mention it is about \$10,000.00 more than what was proposed last year but the increase is due to statutory increases, but it may be subject to change next month.

M: J. Gee
Ayes: 2

S: O. Prindle
Nays: 0

- b. AB 2045 Banding Support Letter

Director Duwel stated this item was moved to today's meeting since Beverly was not present last month. The options available are to table the item for the next meeting or to take a vote. Vice Chair O. Prindle mentioned she was okay with either option. Director Duwel said the item can be discussed and she offered to answer any questions the commissioners may have. Commissioner Prindle asked if P. Duwel has discussed this Bill with the district and asked how they felt about it. Director Duwel informed that she did speak to Mr. Malan back in August 2022 but has not had an opportunity to speak to Superintendent Swearingen, or with the new CBO. As for Mr. Gutierrez, he was for it during the process last year. Director Duwel stated that the support letter is to support the resurrecting of the bill at this time. If at some point this went back for

Bill approval and was passed, and chaptered into Ed Code, then at that time the Commission could choose to vote to allow the classified staff to vote on it. Commissioner Gee asked if the banding would affect the district as it is a smaller district. Director Duwel responded that it would have made a difference on how many people would have been invited to interview as noted on the information provided. Jason Gee shared that if it widens the potential employees, it would be good thing for the district.

M: J. Gee
Ayes: 2

S: O. Prindle
Nays: 0

10. Closed Session: none at this time.

11. Adjournment: There being no further business to come before the Commission, it is recommended that the meeting be adjourned.

M: J. Gee
Ayes: 0

S: O. Prindle
Nays: 0

Time: 4:44 p.m.

Respectfully submitted by:



Patricia L. Duwel
Secretary to the Personnel Commission
PD: ms