

Regular Meeting of the Personnel Commission
BARSTOW UNIFIED SCHOOL DISTRICT
District Office Board Room
551 Avenue H, Barstow, CA 92311

MINUTES
Thursday, April 13, 2023

1. Call to Order: Vice Chairperson Olga Prindle called the regular meeting of the Personnel Commission to order at 4:30 p.m.
2. Pledge of Allegiance: Commissioner Prindle led the audience in the Pledge of Allegiance.
3. Roll Call/Establishment of Quorum: Vice Chairperson Olga Prindle, Commissioner Jason Gee were present. Chairperson Beverly Stoops was absent.

Observation of those in attendance: Director Duwel, Rebekah Michelson Vice President CSEA, Assistant Superintendent of Personnel Jorge Gutierrez, HR Technicians Julie Grounds and Maria Saucedo Cerda were present.

4. Public Comment: None at this time.

5. Reports/Updates/Announcements:

- a. Commissioner Reports:

Jason Gee nothing at this time.

Olga Prindle nothing at this time.

- b. CSEA Updates: Rebekah Michelson Vice President for CSEA informed all 23-24 sunshine items initial proposals have been approved by the memberships and will be in the April 25th board agenda. There are 2 scholarships to disseminate, and applications have been turned in and the scholarship committee recommendations has been received. They will be taken to the membership to vote and then the results will be made public. There are 2 scholarships for \$500.00 each. Nominations for conferences have been accepted at the March and April meeting, voting will take place at the April meeting. First reading of the Constitution took place at the March meeting and second reading will take place in the April 27 meeting and voting will follow. There is also a proposal to raise chapter dues from \$2.00 a month per person to \$5.00. With the announcement of the opening of BIS, Director Duwel and staff are working on establishing the positions and getting staff hired as soon as possible. Rebekah also added that she would like to work closely with Personnel to establish more substitute lists.

c. District Updates: Mr. Gutierrez informed that the sunshine items reopeners have been received and will be on the April 25th agenda as an information item. Looking forward to the meeting with CSEA.

d. Director Report:

Director Duwel gave a breakdown of total classified employees.

Next week will be spring break. Director Duwel informed that she has spoken to Beverly Stoops and she will be submitting her resignation. Once the resignation has been received recruitment will be open for the Joint Appointed Commissioner.

Vice Chair Prindle asked to explain the recruitment process Director Duwel answered that a recruitment will be opened to fill the joint commissioner vacancy.

6. Adoption of the Agenda:

M: J. Gee
Ayes: 2

S: O. Prindle
N: 0

7. Discussion/Information - None

Consent/Action/Conference Session

8. Consent List:

a. Approve Minutes of March 9, 2023 - Regular Meeting

M: J. Gee
Ayes: 2

S: O. Prindle
Nays: 0

9. Conference/Action Items:

a. Commissioner Stipend Waiver for 2023-2024 Fiscal year

“I, Commissioner Prindle, hereby DO voluntarily agree to forego my monthly stipend for attendance at regularly scheduled meetings of the Personnel Commission from July 2023 through June 2024.”

“I, Commissioner Gee, hereby DO NOT voluntarily agree to forego my monthly stipend for attendance at regularly scheduled meetings of the Personnel Commission from July 2023 through June 2024.”

b. Second Reading of the 2023/2024 Personnel Commission Budget (Draft).

Director Duwel shared in accordance with Ed Code, the Commission is required to prepare their annual budget for public hearing and submit the budget to County Superintendent of Schools. There are a couple statutory increases such as 8.3% increase in salaries due to actions approved by the school board in June 2022 as well as in March 2023. There is also an increase of 9.25% due to an increase in PERS, Social Security, Workers Comp and Medicare. In non-statutory accounts there was an increase in dues and fees from CODESP and CSPCA along with participation of Commissioners at the Merit Academy and the Annual CSPCA Conference resulting in a 23% increase.

Motion to schedule the public hearing at the regularly scheduled meeting of the Personnel Commission May 11, 2023

M: O. Prindle S: J. Gee
Ayes: 2 Nays: 0

c. Proposed 2023-2024 Personnel Commission Monthly Meeting Schedule

Director Duwel shared the proposed meeting schedule and at this time is requesting no meeting in July.

M: O. Prindle S: J. Gee
Ayes: 2 Nays: 0

10. Closed Session: none at this time.

11. Adjournment: There being no further business to come before the Commission, it is recommended that the meeting be adjourned.

M: J. Gee S: O. Prindle
Ayes: 2 Nays: 0

Time: 4:42 p.m.

Respectfully submitted by:



Patricia L. Duwel
Secretary to the Personnel Commission
PD: ms