

Regular Meeting of the Personnel Commission
BARSTOW UNIFIED SCHOOL DISTRICT
District Office Board Room
551 Avenue H, Barstow, CA 92311

MINUTES
Thursday, January 11, 2024

1. Call to Order: Chairperson Ben Rosenberg called the regular meeting of the Personnel Commission to order at 4:30 p.m.
2. Pledge of Allegiance: Director Patty Duwel led the audience in the Pledge of Allegiance.
3. Roll Call/Establishment of Quorum: Chairperson Ben Rosenberg, Vice Chairperson Jason Gee and Commissioner Olga Prindle were present.

Observation of those in attendance: Director Patty Duwel, Assistant Superintendent Jorge Gutierrez, Sr. Executive Assistant Christina Crain, CSEA President Renee Gonzales HR Technicians Julie Grounds and Maria Saucedo Cerda were present.

4. Public Comment: None.

5. Reports/Updates/Announcements:

- a. Commissioner Reports:

Olga Prindle nothing at this time.

Jason Gee nothing at this time.

Ben Rosenberg nothing at this time.

- b. CSEA Updates: CSEA President Renee shared the newly elected members into the E board, Leticia Ortiz as Sergeant at Arms, Brianna Simonaitis as Secretary. Negotiation team members remained the same for another year. Moving forward with budget, officer skills trainings. Looking at filling new classified positions.

- c. District Updates: Assistant Superintendent Jorge Gutierrez updated that the CSEA contract was recently revised and will be ready for the members soon.

- d. Director Report:

Director Duwel gave a breakdown of total classified employees and indicated that planning has begun for summer school.

6. Adoption of the Agenda:

M: J. Gee

A: 3

S: O. Prindle

N: 0

7. Discussion/Information: - None at this time

Consent/Action/Conference Session

8. Consent List:

a. Ratify Eligibility List- Campus Security Assistant

M: J. Gee

S: O. Prindle

A: 3

N:0

9. Conference/Action Items: -

a) Reclassification Appeal Request and Desk Audit - Pupil Services

Chairperson Ben asked P. Duwel for a breakdown. Patty informed that Debra Lynn had requested a reclassification and was denied by the committee and appealed to the commission. Director Duwel completed a job audit on two different occasions, spoke to her supervisor and mentioned the position has evolved over the last couple of years. P. Duwel informed that she recommends the reclassification appeal request to move forward.

Debra Lynn informed that her job duties have changed throughout the couple of years as she is having to transition into a new system has been an adjustment. Debra Lynn explained some of the challenges that have evolved thought the years.

Jason Gee asked about the process of the reclassification and appeal.

Patty explained the appeal and informed it is an ever evolving job, and if the position will be compared to what other districts have.

Ben Rosenberg asked some questions about the specific changes that have evolved in the position.

Ben Rosenberg asked Mr. Gutierrez for his input, and he informed the responsibilities of the reclassification panel and at the time based on the information presented, conversations with the supervisor the duties fell under the job duties.

M: J. Gee

S: O. Prindle

A: 2

N: 1

Passed

- b) Approve the attendance and costs associated for Commissioner Prindle’s replacement attendee to the CSPCA Conference in Monterey California March 3-4, 2024.

Patty Duwel informed that Monique Hodge, Executive Assistant for Personnel Services will be replacing Commissioner Prindle in the conference.

M: J. Gee
A: 3

S: O. Prindle
N:0

10. Closed Session: - None at this time

11. Adjournment. There being no further business to come before the Commission, it is recommended that the meeting be adjourned.

Time: 4:53 p.m.

Respectfully submitted by:



Patricia L. Duwel
Secretary to the Personnel Commission
PD: ms