

Regular Meeting of the Personnel Commission  
BARSTOW UNIFIED SCHOOL DISTRICT  
District Office Board Room  
551 Avenue H, Barstow, CA 92311

MINUTES  
Thursday, June 8, 2023

1. Call to Order: Vice Chairperson Olga Prindle called the regular meeting of the Personnel Commission to order at 4:30 p.m.
2. Pledge of Allegiance: Vice Chairperson Olga Prindle led the audience in the Pledge of Allegiance.
3. Roll Call/Establishment of Quorum: Vice Chairperson Olga Prindle, Commissioner Jason Gee were present.

Observation of those in attendance: Director Duwel, Assistant Superintendent Jorge Gutierrez, HR Technician Maria Saucedo Cerda was present.

4. Public Comment: None at this time.
5. Reports/Updates/Announcements:

a. Commissioner Reports:

Olga Prindle shared that she enjoyed the staff appreciation picnic at the Sports Park, and also is glad to see the pictures shared on Facebook in regard to the employee of the year.

Jason Gee also shared that there was a very good turnout at the staff picnic.

b. CSEA Updates: N/A

- c. District Updates: Mr. Gutierrez informed that negotiations are scheduled for tomorrow, June 9, 23 with CSEA. Mr. Gutierrez also shared that currently working on closing out the school year and that the staff picnic was good and enjoyed the food.

d. Director Report:

Director Duwel gave a breakdown of total classified employees.

Director Duwel stated that interviews for most of the BIS vacancies were tentatively scheduled for June 27; to include Campus Safety Assistant, Custodian, and Senior Office Assistant. One recruitment is open for Joint Commissioner no applications at this time, it is open/continuous. Currently 361 classified employees but that does not include the 5-employee retirement/resignations. The employee appreciation picnic was a success with many donated gifts given away and only three unclaimed gifts. Summer school has started as of June 7, 2023, no PC meeting in July but if there are any changes in the Joint Commissioner a meeting may be required. BIS is on track with moving currently taking place.

6. Adoption of the Agenda:

M: J. Gee  
Ayes:2

S: O. Prindle  
N:0

7. Discussion/Information – None

**Consent/Action/Conference Session**

8. Consent List:

- a. Approve Minutes of May 11, 2023 - Regular Meeting
- b. Ratify the Merged Administrative Assistant-School Eligibility List
- c. Ratify the Merged Health Assistant Eligibility List
- d. Ratify the Nutrition Services Worker II Eligibility List

M: J. Gee  
Ayes: 2

S: O. Prindle  
Nays: 0

9. Conference/Action Items: -

- a) Joint Commissioner Term Extension

With the recent Joint Commissioner resignation, the vacant Joint Commissioner term would end in December 2023. Director Duwel is requesting to extend the term from September 2023 to December 2026. This will allow enough time for the recruitment to be open and for the new appointee to be sworn in until December 2026.

Motion to approve the requested extension of term by 3 months.

M: O. Prindle  
Ayes: 2

S: J. Gee  
Nays: 0

11. Closed Session: None at this time

12. Adjournment. There being no further business to come before the Commission, it is recommended that the meeting be adjourned.

M:                      S:  
Ayes:                      Nays:  
Time: 4:38 p.m.

Respectfully submitted by:



Patricia L. Duwel  
Secretary to the Personnel Commission  
PD: ms