



## Amanda-Clearcreek Local School District

328 East Main Street, Amanda, Ohio 43102  
740-969-7250 (phone) / 740-969-7620 (fax)

Dr. Timothy R. Edwards, Superintendent  
Ms. Lana Fairchild, Treasurer



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### Instructions to Bidders for Mowing/Lawn Care Contracting District: Amanda-Clearcreek Local Schools

The Amanda – Clearcreek Local School District is submitting for proposal the mowing/trimming and lawn care of the School Districts two campus locations, all baseball/softball fields, football fields, fence lines, tree trimming and mulching beds throughout for a three (3) year period.

#### 1. This proposal is for designated areas located at the following locations:

- K – 2 School Campus – 414 North School Street Amanda, Ohio 43102
- 3 – 12 School Campus – 328 East Main Street Amanda, Ohio 43102

#### 2. Contact Information to schedule site visits:

A site visit is required in order to submit a proposal so as to provide clarity as to the scope of services requested. Bidders must satisfy themselves, by personal examination of the locations, the actual conditions and perimeters and requirements of the proposed work. The meeting will be held Wednesday March 6<sup>th</sup> at 4p.m.

Erik Love, Buildings and Grounds Supervisor  
328 East Main Street Amanda, Ohio 43102  
Email : [elove@amanda.k12.oh.us](mailto:elove@amanda.k12.oh.us)  
Phone number: (740) 969 - 7250 Ext: 2056

Kari Karshner, District Office  
328 East Main Street Amanda, Ohio 43102  
Email : [kkarshner@amanda.k12.oh.us](mailto:kkarshner@amanda.k12.oh.us)  
Phone number: (740) 969 – 7250 Ext: 2002

#### 3. Submission Instructions and Deadline:

The proposal may be emailed, mailed or hand delivered and must be received on or before Friday March 8<sup>th</sup> at 12p.m. Proposals will be opened by our Superintendent, Treasurer and Building/Grounds Supervisor Friday March 8<sup>th</sup> at 12:15PM in the district office.

The submitted proposals must include a certificate of insurance exhibiting a minimum of \$1 million liability insurance coverage, a copy of current Certificate of Workers Compensation and at least 3 professional references.



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When mailing or dropping off proposals, please enclose in a sealed envelope clearly marked “PROPOSAL FOR MOWING” and address to Dr. Timothy R. Edwards 328 East Main Street Amanda, Ohio 43102.

Email proposals are to be sent to Dr. Timothy Edwards with the subject line “PROPOSAL FOR MOWING” at ([tedwards@amanda.k12.oh.us](mailto:tedwards@amanda.k12.oh.us)) Emailed proposals will receive a confirmation within 24 hours of receipt. If confirmation is not received, please call (740) 969-7250 Ext.2002 to give notification.

**4. Scope of work:**

The selected contractor shall be qualified to perform the specified services. Cost will be broken down and submitted for different locations of work using the form located in Appendix A to this document.

Please provide a contact name and phone number for any questions our Maintenance Supervisor may have. Questions about this request for proposal should be directed to Maintenance Supervisor, Erik Love at [elove@amanda.k12.oh.us](mailto:elove@amanda.k12.oh.us) or (740) 969-7250 Ext: 2056 or (740)-243-0581 (cell).

**Contact**

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone Number \_\_\_\_\_

The **Board of Education** reserves the right to accept or reject any or all, or parts of any and all proposals.

**Note:** This entire document can be obtained and printed from the District web-page at [www.amanda.k12.oh.us](http://www.amanda.k12.oh.us) -Board of Education – Treasure’s Office – Sealed Bid Documents.



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**APPENDIX – A**

Bid Sheet – Lawn Care 2024

**Mowing and Trimming**

<u>Location</u>	<u>Price Per Occurrence</u>
Primary K-2 Campus	_____
3-12 Campus	_____
Ball fields	_____
Football fields	_____
Fence Lines	_____
Trees	_____

**Planted Beds**

<u>All Grounds</u>	<u>Price Per Occurrence</u>
Trim Shrubs/Pull Weeds	_____
Mulch Beds (per yard)	_____

**Removal of Grass**

<u>All Grounds</u>	<u>Price Per Occurrence</u>
Walkways and Hard Surfaces	_____



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Bid Sheet – Lawn Care 2025

**Mowing and Trimming**

<u>Location</u>	<u>Price Per Occurrence</u>
Primary K-2 Campus	_____
3-12 Campus	_____
Ball fields	_____
Football fields	_____
Fence Lines	_____
Trees	_____

**Planted Beds**

<u>All Grounds</u>	<u>Price Per Occurrence</u>
Trim Shrubs/Pull Weeds	_____
Mulch Beds (per yard)	_____

**Removal of Grass**

<u>All Grounds</u>	<u>Price Per Occurrence</u>
Walkways and Hard Surfaces	_____



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Bid Sheet – Lawn Care 2026

**Mowing and Trimming**

<u>Location</u>	<u>Price Per Occurrence</u>
Primary K-2 Campus	_____
3-12 Campus	_____
Ball fields	_____
Football fields	_____
Fence Lines	_____
Trees	_____

**Planted Beds**

<u>All Grounds</u>	<u>Price Per Occurrence</u>
Trim Shrubs/Pull Weeds	_____
Mulch Beds (per yard)	_____

**Removal of Grass**

<u>All Grounds</u>	<u>Price Per Occurrence</u>
Walkways and Hard Surfaces	_____