

**MINUTES OF THE REGULAR MEETING OF THE
ADVISORY COMMISSION ON CAPITAL EXPENDITURES
FEBRUARY 22, 2024
7:00 P.M.
HYBRID MEETING**

Present in person or via Zoom teleconference: Brad Belcher, Mike Sattan, Mark Englander, Jim Irwin, Alexander Lepage, Don Miner (alternate) and Scott Crosson (alternate)

Also in Attendance: First Selectman Moll and Selectman Kathie Harrington

Chairman Belcher called the meeting to order at 7:00 p.m.

Public Participation

None

Approval of Minutes from February 20, 2024 Regular Meeting

J. Irwin motioned and M. Englander seconded to approve the minutes from the February 20, 2024 Regular Meeting as presented. Motion passed unanimously.

Prioritization

Chairman Belcher explained that the prioritization list for review this evening is a culmination of the ten meetings and four town facility tours they have conducted over the last two months. He provided an overview of the working spreadsheet and walked the group through the various functions and calculations. He noted that the spreadsheet is designed a bit differently from last year. Mr. Belcher fielded numerous questions from commission members regarding their objectives, their target number and the best way to approach the prioritization list. After addressing these topics, the commission began the prioritization process.

Mr. Belcher walked through the departmental requests, beginning with the Board of Education. They reviewed the priority ranking given to each request by the corresponding department and discussed whether or not they were in agreement with the level of urgency assigned. Mr. Belcher adjusted the prioritization spreadsheet in real time as the commission members provided their thoughts and concerns on each item up for consideration. After over two and a half hours of in-depth conversation, the group determined they should end the discussion for the evening and reconvene on Tuesday, February 27, 2024 to complete their discussion and finalize their recommendations for presentation to the Board of Selectmen and Board of Finance.

M. Sattan motioned and M. Englander seconded to table the prioritization discussion until Tuesday, February 27, 2024 at 7:00 p.m. Motion passed unanimously.

Adjournment

M. Englander motioned and J. Irwin seconded to adjourn at 9:36 p.m. Motion passed unanimously.

Respectfully submitted,
Kristen O. Lambert
Recording Secretary